

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in combined session on June 29, 2023, at 10:00 a.m. in Room 32 of the Yamhill County courthouse, and in a virtual meeting via Zoom, Commissioners Lindsay Berschauer, Kit Johnston, and Mary Starrett being present.

Also present were Ken Huffer, County Administrator; Justin Hogue, Deputy County Administrator; Christian Boenisch, County Counsel; Jodi Gollehon, Assistant County Counsel II; Gioia Goodrum, Economic Development Manager; and Nicole Necas, BOC Staff. Nohely Barajas-Montalvo, Legal Assistant participated via Zoom.

Guests: Lee Schrepel participated via Zoom.

Welcome! Thank you for attending today’s meeting. Public participation is encouraged. If you wish to address the Commissioners on any item not on the agenda, you may do so as part of the public comment period at the beginning of the meeting. If you desire to speak on any item, please raise your hand to be recognized after the Chair announces the agenda item. Please fill out a public comment card to indicate your intent to speak. NEW – Public participation also includes the ability to attend Formal Session via Zoom. For attendees that are attending the meeting via Zoom, the Chair will ask if any Zoom attendees wish to provide public comment in same manner as provided above. At that time, attendees will be asked to use the “raise hand” function in Zoom and staff will unmute the participant. Meetings will also continue to be available for view via a live stream on the Commissioners’ You Tube channel. Written public comments may be submitted via email at bocinfo@co.yamhill.or.us.

A. CALL TO ORDER: Commissioner Berschauer called the meeting to order at 10:07 a.m.

B. FLAG SALUTE

C. CALENDAR SESSION: This time is reserved for the review of the commissioners’ joint schedule (if needed).

The Commissioners reviewed the joint schedule for the week of July 3 – July 9, 2023. No other county business was discussed.

D. PUBLIC COMMENT: This time period is reserved for public comment on any topic other than: 1) agenda items, 2) A quasi-judicial land use matter, or 3) a topic scheduled for public hearing. The Chair may limit the length of individual comments.

Public comments were received via email regarding county parks.

E. DEPARTMENT UPDATES:

a. Economic Development – Gioia Goodrum

Ms. Goodrum provided a self-introduction as the new Economic Development Manager for the county.

F. WORK SESSION: This time is reserved for topics of discussion scheduled for the Commissioners in advance. If a work session is not needed, the balance of the meeting will begin at 10:00 a.m.

1. Work Session – None.

G. CONSENT AGENDA:

Commissioner Starrett moved approval of the consent agenda. The motion passed, Commissioners Berschauer, Johnston, and Starrett voting aye.

Minutes

1. a. **B.O. 23-237** - February 2, 2023; Formal/Informal Session;
- b. **B.O. 23-238** - February 9, 2023; Formal/Informal Session;
- c. **B.O. 23-239** - February 16, 2023; Formal/Informal Session; and
- d. **B.O. 23-240** - February 23, 2023; Formal/Informal Session.

Taxes

2. **B.O. 23-241** - Approval of the cancellation of uncollectible personal property taxes per ORS 311.790, as recommended by the Tax Collector.

Contracts & Grants

3. **B.O. 23-242** - Approval of an agreement between the Yamhill County Sheriff's Office and the City of Amity for police services in the amount of \$325,667.35 effective July 1, 2023, through June 30, 2024.
4. **B.O. 23-243** - Approval of an agreement between the Yamhill County Sheriff's Office and the City of Dayton for police services in the amount of \$190,547.41 effective July 1, 2023, through June 30, 2024.
5. **B.O. 23-244** - Approval of an agreement between the Yamhill County Sheriff's Office and the city of Lafayette for police services in the amount of \$366,267.43 effective July 1, 2023, through June 30, 2024.
6. **B.O. 23-245** - Approval of an agreement between the Yamhill County Sheriff's Office and the City of Willamina for police services in the amount of \$358,553.45 effective July 1, 2023, through June 30, 2024.
7. **B.O. 23-246** - Approval of an agreement between the Yamhill County Sheriff's Office and the City of Sheridan for police services in the amount of \$527,160.07 effective July 1, 2023, through June 30, 2024.

H. OLD BUSINESS:

1. **B.O. 23-247** - Consideration of approval in the matter of a Board Order upholding the Planning Director's decision to approve Planning Docket E-02-23, approval of an Agritourism Use Permit for Tax Lot No. 4312-00400; Applicant: Scott Picker. *[Continued from June 8, 2023].*

Commissioner Berschauer moved approval of item H1. The motion passed, Commissioners Berschauer, Johnston, and Starrett voting aye.

2. **B.O. 23-248** - Consideration of approval of Ordinance 928 and a Board Order in the matter of amending the Yamhill County Zoning Ordinance to allow for Accessory Dwelling Units within the Rural Residential Zones, declaring an emergency, and setting the effective date. *[Continued from June 22, 2023].*

Commissioner Berschauer moved approval of item H2. Hearing no objection, Jodi Gollehon read the Ordinance into the record by title only. The motion passed, Commissioners Berschauer, Johnston, and Starrett voting aye.

3. Consideration of bids for Tax Lot R6701DB 07600 County-owned tax foreclosed real property. *[Continued from June 15, 2023].*

Jodi Gollehon reviewed received bids with the Board for consideration and presented a new bid. Commissioner Starrett moved approval to accept a bid in the amount of \$87,000 from the Rose Dodson. The motion passed, Commissioner Berschauer, Johnston and Starrett voting aye. Staff will create a Board Order and deed to be prepared for consideration of adoption upon payment.

I. OTHER BUSINESS (Add-ons and non-consent items):

1. **B.O. 23-249** - Consideration of approval of an amendment to the agreement between Yamhill County Health and Human Services and Genoa Healthcare, LLC, and Genoa Telepsychiatry, Inc. (B.O. 20-404) for updates to telehealth psychiatric medical services retroactive to June 8, 2023.

Commissioner Starrett moved approval of item I1. The motion passed, Commissioners Berschauer, Johnston, and Starrett voting aye.

2. **B.O. 23-250** - Consideration of approval of Intergovernmental Agreement #180824 between Yamhill County and the Oregon Health Authority for tort liability coverage effective July 1, 2023, through June 30, 2025.

Commissioner Starrett moved approval of item I2. The motion passed, Commissioners Berschauer, Johnston, and Starrett voting aye.

3. **B.O. 23-251** - Consideration of approval of Resolution 23-06-29-1 in the matter of the adoption of the Yamhill County Budget for Fiscal Year 2023-2024; setting appropriations and levying taxes.

Ken Huffer stated the changes addressed in the approved budget have been incorporated into the adopted budget. Commissioner Berschauer moved approval of item I3. Commissioner Starrett opened discussion about reviewing travel/expense itemizations of elected officials. It was suggested that expenditure reviews be addressed at the beginning of the next fiscal year budget process. After discussion, the motion passed, Commissioners Berschauer, Johnston, and Starrett voting aye.

4. **B.O. 23-252** - Consideration of approval of Amendment #5 to an agreement between Yamhill County and Homeward Bound Pets Humane Society for dog processing and kenneling service, extending the terms through June 30, 2024, and increasing the cost of the agreement to \$93,075 with an overflow kennel option.

Commissioner Starrett moved approval of item I4. The motion passed, Commissioners Berschauer, Johnston, and Starrett voting aye.

5. **B.O. 23-253** - Consideration of approval of Amendment #3 to an agreement between Yamhill County and Wellpath, LLC. to provide an initial 30-day extension of the current agreement effective July 1, 2023, through August 1, 2023, for the delivery of inmate healthcare services in the Yamhill County Correctional Facility and Juvenile Detention Facility.

Christian Boenisch stated that the extension with Wellpath will ensure services on a month-to-month basis until a new vendor is secured. Commissioner Berschauer moved approval of item I5. The motion passed, Commissioners Berschauer, Johnston, and Starrett voting aye.

6. **B.O. 23-254** - Consideration of approval of Amendment #1 between Yamhill County and Homeward Bound Pets Humane Society (B.O. 20-037) for clerical services, including the licensing and redemption of lost/found County dogs, at a rate of \$7,077 per month effective July 1, 2023, through June 30, 2024, with a 3% per annum increase through June 30, 2026.

Commissioner Starrett moved approval of item I6. The motion passed, Commissioners Berschauer, Johnston, and Starrett voting aye.

J. PUBLIC HEARINGS: None.

THE RECORDS FOR PUBLIC HEARINGS CAN BE FOUND AT: <https://www.co.yamhill.or.us/content/public-hearing-notices>

The meeting was recessed at 11:04 a.m. for an executive session meeting and reconvened at 12:14 p.m.

K. ANNOUNCEMENTS:

1. For information on county advisory committee vacancies, please refer to the county’s website, <https://www.co.yamhill.or.us/content/board-commissioners-committees>, or call the Board of Commissioners’ office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).
2. For questions regarding accessibility or to request an accommodation contact the Board of Commissioners’ office at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at bocinfo@co.yamhill.or.us
3. Electronic versions of all meeting agendas and meeting information packets can be found at the county’s website: <https://www.co.yamhill.or.us/meetings>

Following Commissioner announcements, the meeting adjourned at 12:17 p.m.

Carolina Rook
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair LINDSAY BERSCHAUER

Commissioner KIT JOHNSTON

Commissioner MARY STARRETT