

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in combined session on August 3, 2023, at 10:00 a.m. in Room 32 of the Yamhill County courthouse, and in a virtual meeting via Zoom, Commissioners Lindsay Berschauer, Kit Johnston, and Mary Starrett being present.

Also present were Ken Huffer, County Administrator; Christian Boenisch, County Council; Mark Lago, Public Works Director; and Carolina Rook, BOC Staff. Nohely Barajas-Montalvo, Legal Assistant and Carrie Martin, Grants and Special Projects Manager participated via Zoom.

Guests: Jenna Sanders. Wendie Kellington and Lee Schrepel participated via Zoom.

***Welcome!** Thank you for attending today’s meeting. Public participation is encouraged. If you wish to address the Commissioners on any item not on the agenda, you may do so as part of the public comment period at the beginning of the meeting. If you desire to speak on any item, please raise your hand to be recognized after the Chair announces the agenda item. Please fill out a public comment card to indicate your intent to speak. NEW – Public participation also includes the ability to attend Formal Session via Zoom. For attendees that are attending the meeting via Zoom, the Chair will ask if any Zoom attendees wish to provide public comment in same manner as provided above. At that time, attendees will be asked to use the “raise hand” function in Zoom and staff will unmute the participant. Meetings will also continue to be available for view via a live stream on the Commissioners’ You Tube channel. Written public comments may be submitted via email at bocinfo@co.yamhill.or.us.*

A. CALL TO ORDER: Commissioner Berschauer called the meeting to order at 10:00 a.m.

B. FLAG SALUTE:

C. CALENDAR SESSION: This time is reserved for the review of the commissioners’ joint schedule (if needed).

The Commissioners reviewed the joint schedule for the week of August 7 – 13, 2023. No other county business was discussed.

D. PUBLIC COMMENT: This time period is reserved for public comment on any topic other than: 1) agenda items, 2) A quasi-judicial land use matter, or 3) a topic scheduled for public hearing. The Chair may limit the length of individual comments.

There were no general public comments received.

E. DEPARTMENT UPDATES:

a. Public Works – Mark Lago

Mark Lago provided an update to the Board. Some highlights included: an Office Manager, Fleet Manager and Vegetation Management Supervisor were hired; road overlay maintenance is complete, and Marion County will begin the process of road striping; the Chip and Seal project is expected to start in September; the Gopher Valley Road Bridge will be closed August 24th through August 27th for construction. Commissioner Berschauer provided to the rest of the Board that constituents had reached out to her regarding vehicular speeding at Albertson Road, North Valley Road, and McDougal Road. Director Lago informed the Board that the addition of regulatory signs is implemented through the Oregon Department of Transportation (ODOT); however, the implementation of flashing beacons or rumble strips do not require ODOT to be involved. After discussion, staff was directed to work with the constituents to determine best solution.

F. WORK SESSION: This time is reserved for topics of discussion scheduled for the Commissioners in advance. If a work session is not needed, the balance of the meeting will begin at 10:00 a.m.

1. Work Session – None.

G. CONSENT AGENDA:

Commissioner Berschauer moved approval of the consent agenda. The motion passed, Commissioners Berschauer, Johnston, and Starrett voting aye.

Minutes

1. B.O. 23-271 - a. March 2, 2023; Formal/Informal Session;
B.O. 23-272 - b. March 9, 2023; Formal/Informal Session;
B.O. 23-273 - c. March 16, 2023; Formal/Informal Session;
B.O. 23-274 - d. March 23, 2023; Formal/Informal Session;
B.O. 23-275 - e. March 30, 2023; Formal/Informal Session;
B.O. 23-276 - f. April 6, 2023; Formal/Informal Session;
B.O. 23-277 - g. April 13, 2023; Formal/Informal Session;
B.O. 23-278 - h. April 20, 2023; Formal/Informal Session; and
B.O. 23-279 - i. April 27, 2023; Formal/Informal Session;

Budget

2. B.O. 23-280- Authorize a check in the amount of \$10,000 for the 2023 Yamhill County Fair Rodeo Demolition Derby.

Surplus

3. B.O. 23-281 - Approval for Public Works to designate the below items as surplus and to be sold through PublicSurplus.com per Ordinance 499.

Sheriff Patrol and Marine Units:

- P-285: 2015 Dodge Charger with 141,630 miles (Approx. value \$8,800)
- P-294: 2017 Dodge Ram 1500 with 86,068 miles (damaged and totaled): N/A

- Boat B-001: 2011 Boulton (Approx. value \$10,000)
- Boat Trailer T-002: 2003 Triton (Approx. value \$600)
- Jet Ski B-002: 2007 American Honda (Approx. value \$4,500)
- Jet Trailer T-001: 2001 EZ Loader (Approx. value \$600)

Parks Department:

- 1988 International bus with 193,026 miles (Approx. estimated value \$10,000)

Contracts/Grants

4. **B.O. 23-282** - Approval to accept a quote and payment for year three of a four-year agreement of Information Technology related county network security hardware/software in the amount of \$103,004 in the 2023-24 Fiscal Year.
5. **B.O. 23-283** - Approval of Amendment #10 to Agreement #173153 between Yamhill County and the Oregon Health Authority (OHA) for the financing of Community Mental Health, Addiction Treatment, Recovery, & Prevention, and Problem Gambling Services (B.O. 21-490) in the amount of \$1,997,906.21 retroactive to July 1, 2023, through December 31, 2023.
6. **B.O. 23-284** - Approval of Amendment #9 to the agreement between Yamhill County Health and Human Services and Yamhill Valley Treatment dba Provoking Hope (B.O. 17-249) changing the annual amount to \$1,334,711.52 for the period retroactive to July 1, 2023 through June 30, 2024.
7. **B.O. 23-285** - Approval of Amendment #3 to the agreement between Yamhill County Health and Human Services and Yamhill Valley Treatment dba Provoking Hope (B.O. 19-277) changing the monthly amount to \$5,072.88 per month for the period retroactive to July 1, 2023.
8. **B.O. 23-286** - Approval of Amendment #1 to Agreement #173270 between Yamhill County and the Oregon Health Authority reinstating the Choice Model Service agreement and adding funding in the amount of \$98,334.97 retroactive to June 30, 2023 through December 31, 2023.
9. **B.O. 23-287** - Approval Amendment #1 to Agreement #169589 between Yamhill County and the Oregon Department of Human Services (ODHS) Child Welfare (B.O. 21-208) increasing the not-to-exceed maximum amount to \$1,328,124.66 retroactive to July 1, 2023 through September 30, 2025.

Personnel

10. **B.O. 23-288** - Approval to authorize Leave Without Pay for employee #4853 effective August 8, 2023 with an anticipated return to work date of October 1, 2023.

H. OLD BUSINESS:

1. **B.O. 23-289** - Consideration of approval of a Board Order in the matter of adopting findings for a prior decision approving Planning Docket No. C-21-22 a request for business use of an existing structure as a short-term rental; Tax Lot #2436-01600; Applicant: The Stepan Family Reserve LLC [*Continued from July 6, 2023*].

Commissioner Berschauer moved approval of item H1. The motion passed, Commissioners Berschauer, Johnston and Starrett voting aye.

I. OTHER BUSINESS (Add-ons and non-consent items):

1. Consideration of approval of a Grant Agreement between Yamhill County and Mid-Willamette Valley Community Action Agency to implement investment strategies approved by the Yamhill County Board of Commissioners to add 30 new early care and education workers to the workforce and add 146-240 new childcare slots in the amount of \$2,130,000, effective upon full execution and shall expire 12 months from that date.

After discussion, staff was directed to revise the agreement to include the types of deliverables and specific language stating the funds would be used in Yamhill County. The consensus of the Board was to continue discussion on August 17, 2023. There was no action taken.

The meeting was recessed at 11:21 a.m. and reconvened at 11:27 a.m.

2. **B.O. 23-290** - Consideration of approval of Intergovernmental Agreement #15046 between Yamhill County and the Oregon Youth Authority (OYA) for individual youth support services in the amount of \$10,000, retroactive to July 1, 2023, through June 30, 2025.

Commissioner Starrett moved approval of item I2. The motion passed, Commissioners Berschauer, Johnston and Starrett voting aye.

3. **B.O. 23-291** - Consideration of approval of Intergovernmental Agreement #15085 between the Yamhill County Community Justice and the Oregon Youth Authority (OYA) for Juvenile Crime Prevention (JCP) Basic and Diversion Services in the amount of \$530,625 retroactive to July 1, 2023, through June 30, 2025.

Commissioner Berschauer moved approval of item I3. The motion passed, Commissioners Berschauer, Johnston and Starrett voting aye.

4. **B.O. 23-292** - Consideration of approval of a Cooperative Agreement between the Yamhill County District Attorney office and the State of Oregon Department of Justice for Child Support Services, effective upon full execution through August 1, 2027.

Commissioner Berschauer moved approval of item I4. The motion passed, Commissioners Berschauer, Johnston and Starrett voting aye.

5. **B.O. 23-293** - Consideration of approval of Intergovernmental Agreement-Joint Cooperative Procurement #23253 between the Yamhill County District Attorney office and the State of Oregon Department of Justice for a Parentage Testing Services Price Agreement, effective upon date of full execution.

Commissioner Starrett moved approval of item I5. The motion passed, Commissioners Berschauer, Johnston and Starrett voting aye.

6. **B.O. 23-294** - Consideration of approval of an agreement between Yamhill County Sheriff's Office and Newberg Animal Shelter Friends for dog kenneling services to include one dedicated kennel at the rate of \$80 per day, retroactive to July 1, 2023 through June 30, 2024.

Commissioner Starrett moved approval of item I6. The motion passed, Commissioners Berschauer, Johnston and Starrett voting aye.

7. **B.O. 23-295** - Consideration of a request to withdraw the Board's decision for Planning Docket # E-02-23, Board Order No. 23-247.

After discussion, staff was directed to work with Wendie Kellington to provide more robust findings of approval and present them to the Board in the coming weeks.

Commissioner Berschauer moved approval of item I7. The motion passed, Commissioners Berschauer, Johnston and Starrett voting aye.

8. **B.O. 23-296** - Consideration of approval for the designation of the News Register as the newspaper of general circulation for publication of the 2023 Property Tax Foreclosure list.

Commissioner Berschauer moved approval of item I8. The motion passed, Commissioners Berschauer, Johnston and Starrett voting aye.

9. **B.O. 23-297** - Consideration of approval of an Intergovernmental Security and Access Agreement #152447 between Yamhill County Health and the Oregon Department of Human Services/Oregon Health Authority for access to Citrix/OR-KIDS reporting.

Commissioner Starrett moved approval of item I9. The motion passed, Commissioners Berschauer, Johnston and Starrett voting aye.

J. PUBLIC HEARINGS: None.

K. ANNOUNCEMENTS:

1. *Yamhill County needs Senior Advisory Council and Disability Services Advisory Council volunteers.* <https://nwsds.org/index.php/home/volunteer/>

2. For information on county advisory committee vacancies, please refer to the county's website, <https://www.co.yamhill.or.us/content/board-commissioners-committees>, or call the Board of Commissioners' office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).

3. For questions regarding accessibility or to request an accommodation contact the Board of Commissioners' office at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at bocinfo@co.yamhill.or.us

4. Electronic versions of all meeting agendas and meeting information packets can be found at the county's website: <https://www.co.yamhill.or.us/meetings>

Following Commissioner announcements, the meeting adjourned at 11:37a.m.

Nicole Necas
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair LINDSAY BERSCHAUER

Commissioner KIT JOHNSTON

Commissioner MARY STARRETT