

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in combined session on October 12, 2023, at 10:00 a.m. in Room 32 of the Yamhill County courthouse, and in a virtual meeting via Zoom, Commissioners Lindsay Berschauer, and Mary Starrett being present. Commissioner Kit Johnston was absent.

Also present were Justin Hogue, Deputy County Administrator; Christian Boenisch, County Counsel; and Nicole Necas, BOC Staff. Nohely Barajas-Montalvo, Legal Assistant participated via Zoom.

Guests: Barend Van Zanten; Doreen Patton; Cynthia Bennett; Colleen O’Gorman; Lynore Frew; and HK.

*Welcome! Thank you for attending today’s meeting. Public participation is encouraged. If you wish to address the Commissioners on any item not on the agenda, you may do so as part of the public comment period at the beginning of the meeting. If you desire to speak on any item, please raise your hand to be recognized after the Chair announces the agenda item. Please fill out a public comment card to indicate your intent to speak. NEW – Public participation also includes the ability to attend Formal Session via Zoom. For attendees that are attending the meeting via Zoom, the Chair will ask if any Zoom attendees wish to provide public comment in same manner as provided above. At that time, attendees will be asked to use the “raise hand” function in Zoom and staff will unmute the participant. Meetings will also continue to be available for view via a live stream on the Commissioners’ You Tube channel. Written public comments may be submitted via email at [bocinfo@co.yamhill.or.us](mailto:bocinfo@co.yamhill.or.us).*

**A. CALL TO ORDER:** Commissioner Berschauer called the meeting to order at 10:00 a.m.

**B. FLAG SALUTE**

**C. CALENDAR SESSION:** This time is reserved for the review of the commissioners’ joint schedule (if needed).

The Commissioners reviewed the joint schedule for the week of October 16 – October 22, 2023. No other county business was discussed.

**D. PUBLIC COMMENT:** This time period is reserved for public comment on any topic other than: 1) agenda items, 2) A quasi-judicial land use matter, or 3) a topic scheduled for public hearing. The Chair may limit the length of individual comments.

Barend Van Zanten provided public comment regarding property title theft through hacking means. He asked the Board to consider adding online access to check property title ownership and to freeze property titles. Commissioner Berschauer said she would follow up with the Clerk's Office regarding current procedures regarding property title inquiries.

**E. DEPARTMENT UPDATES:** None.

**F. WORK SESSION:** This time is reserved for topics of discussion scheduled for the Commissioners in advance. If a work session is not needed, the balance of the meeting will begin at 10:00 a.m.

1. Work Session – None.

**G. CONSENT AGENDA:**

Commissioner Starrett moved approval of the consent agenda. The motion passed, Commissioners Berschauer and Starrett voting aye. Commissioner Johnston was absent for the vote.

Committees

1. **B.O. 23-380** - Approval of the appointment of the following persons to the member pools for the 2023-25 Board of Property Tax Appeals (BoPTA) with terms ending June 30, 2025:

- a. County Governing Body Pool: Robert Molzahn, non-officeholder  
Lacey Summers, non-officeholder  
Katie Russ, non-officeholder

- b. Non-office Holder Pool: Robert Molzahn, non-officeholder  
Lacey Summers, non-officeholder  
Katie Russ, non-officeholder

Contracts & Grants

2. **B.O. 23-381** - Approval of Amendment #2 to Agreement #180033 between Yamhill County, Local Public Health Authority, and the Oregon Health Authority for the financing of Public Health Services (B.O. 23-260) adding funding to the Public Health Services in the amount of \$737,337.08 retroactive to July 1, 2023. Oracle reference #HHS24013IGA

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**H. OLD BUSINESS:**

1. Discussion regarding the potential closure of High Heaven Road gate. *[Continued from October 5, 2023.]*

The Board and staff reviewed proposed declaration language. After discussion, the consensus of the Board was to continue item H1 to October 19, 2023. There was no action taken.

**I. OTHER BUSINESS (Add-ons and non-consent items):**

1. **B.O. 23-382** - Consideration of adopting Resolution 23-10-12-1 proclaiming October 15<sup>th</sup> – October 21<sup>st</sup>, 2023 as Hands and Words Are Not for Hurting week.

Members of the McMinnville Soroptimists thanked the Board for support. Commissioner Berschauer read Resolution 23-10-12-1 into the record and moved approval of I1. The motion passed, Commissioners Berschauer and Starrett voting aye. Commissioner Johnston was absent for the vote.

2. **B.O. 23-383** - Consideration of approval of Service Element Prior Authorization (SEPA) #70992596 for \$8,837,530 under Intergovernmental Agreement # 180127 between Yamhill County and the Oregon Department of Human Services (B.O. 23-367) for the financing of Community Developmental Disabilities Services, retroactive to July 1, 2023. Oracle reference #HHS240061IGA

Commissioner Starrett moved approval of item I2. The motion passed, Commissioners Berschauer and Starrett voting aye. Commissioner Johnston was absent for the vote.

3. **B.O. 23-384** - Consideration of approval of Service Element Prior Authorization (SEPA) #71448365 for \$287,120 under Intergovernmental Agreement # 180127 between Yamhill County and the Oregon Department of Human Services (B.O. 23-367) for the financing of Community Developmental Disabilities Services, retroactive to July 1, 2023. Oracle reference #HHS240061IGA

Commissioner Berschauer moved approval of item I3. The motion passed, Commissioners Berschauer and Starrett voting aye. Commissioner Johnston was absent for the vote.

4. **B.O. 23-385** - Consideration of approval of Service Element Prior Authorization (SEPA) #72978702 for \$25,000 under Intergovernmental Agreement # 180127 between Yamhill County and the Oregon Department of Human Services (B.O. 23-367) for the financing of Community Developmental Disabilities Services, retroactive to July 1, 2023. Oracle reference #HHS240061IGA

Commissioner Berschauer moved approval of item I4. The motion passed, Commissioners Berschauer and Starrett voting aye. Commissioner Johnston was absent for the vote.

**J. PUBLIC HEARINGS:** None.

THE RECORDS FOR PUBLIC HEARINGS CAN BE FOUND AT: <https://www.co.yamhill.or.us/content/public-hearing-notices>

**K. ANNOUNCEMENTS:**

1. For information on county advisory committee vacancies, please refer to the county's website, <https://www.co.yamhill.or.us/content/board-commissioners-committees>, or call the Board of Commissioners' office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).

2. For questions regarding accessibility or to request an accommodation contact the Board of Commissioners' office at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at [bocinfo@co.yamhill.or.us](mailto:bocinfo@co.yamhill.or.us)
3. Electronic versions of all meeting agendas and meeting information packets can be found at the county's website: <https://www.co.yamhill.or.us/meetings>

Following Commissioner announcements, the meeting adjourned at 10:34 a.m.

Carolina Rook  
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

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Chair LINDSAY BERSCHAUER

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Commissioner KIT JOHNSTON

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Commissioner MARY STARRETT

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