

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in combined session on November 2, 2023, at 10:00 a.m. in Room 32 of the Yamhill County courthouse, and in a virtual meeting via Zoom, Commissioners Lindsay Berschauer, Kit Johnston, and Mary Starrett being present.

Also present were Ken Huffer, County Administrator; Christian Boenisch, County Counsel; Jodi Gollehon, Assistant County Counsel II; Tim Svenson, Sheriff; Emily Williams, Sheriff’s Office; Lt. Don Stackpole, Sheriff’s Office; and Nicole Necas, BOC Staff.

Guests: Bubba; Michelle Mendoza; Elsa Pantoja; Robert Naylor; Sarah Everett; Brenda Hopper; Javier Euan; Jondee Rivera; Kamren Weiler; Rachel Schultz; Corrine Schultz; Cinthia Cruz; Amanda Aguirre; Maria Alcantar; Melinda Richards; Barbara Madden; and Cassie Worden. Scott Hayes, Paige Barton, and Owner participated via Zoom.

Welcome! Thank you for attending today’s meeting. Public participation is encouraged. If you wish to address the Commissioners on any item not on the agenda, you may do so as part of the public comment period at the beginning of the meeting. If you desire to speak on any item, please raise your hand to be recognized after the Chair announces the agenda item. Please fill out a public comment card to indicate your intent to speak. NEW – Public participation also includes the ability to attend Formal Session via Zoom. For attendees that are attending the meeting via Zoom, the Chair will ask if any Zoom attendees wish to provide public comment in same manner as provided above. At that time, attendees will be asked to use the “raise hand” function in Zoom and staff will unmute the participant. Meetings will also continue to be available for view via a live stream on the Commissioners’ You Tube channel. Written public comments may be submitted via email at bocinfo@co.yamhill.or.us.

Notice: The Board of Commissioners will hold an Executive Session at 9:00 a.m. prior to combined session pursuant to ORS 192.660(2)(d) Executive session to conduct deliberations with persons designated carry on labor negotiations. The BOC combined session meeting will begin at 10:00 a.m. or shortly thereafter.

A. CALL TO ORDER: Commissioner Berschauer called the meeting to order at 10:01 a.m.

B. FLAG SALUTE

C. CALENDAR SESSION: This time is reserved for the review of the commissioners’ joint schedule (if needed).

The Commissioners reviewed the joint schedule for the week of November 6 – November 12, 2023. No other county business was discussed.

The meeting was recessed at 10:08 a.m. and reconvened at 10:16 a.m. due to technical difficulties.

D. PUBLIC COMMENT: This time period is reserved for public comment on any topic other than: 1) agenda items, 2) A quasi-judicial land use matter, or 3) a topic scheduled for public hearing. The Chair may limit the length of individual comments.

The meeting was recessed at 10:21 a.m. and reconvened at 10:38 a.m. due to technical difficulties.

- Paige Barton commented on her experience as a former YCEA bargaining team member for the 2020 collective bargaining agreement and addressed unforeseen market adjustment increases and effects from the pandemic during the duration of that contract which have put county employees below market salaries. She mentioned comparable data from other public sector agencies and asked that the county continue collaborating with YCEA to secure a new contract.

- HHS employee Robert Naylor commented on his work experience during COVID and perspective of how staff turnover effects relationships between providers and clients. He said he believed the reason for clinician turnover is due to finding better compensated jobs in other counties. He asked that they be paid the compensation wage the union has offered.

- Juvenile Department victim advocate Sarah Everett commented that she is currently doing two fulltime positions because there is not enough funding for a second advocate.

- Adult Parole and Probation employee Brenda Hopper expressed that her salary does not cover her personal expenses. She said she cannot survive on what she is paid and pointed out other counties with higher paying jobs.

- Probation employee Javier Euan commented that the contract negotiations have given him perspective about where he wants to work.

E. PRESENTATION: Oregon Accreditation Alliance – Scott Hayes

Scott Hayes presented the Sheriff’s Office fifth accreditation plaque to Sheriff Tim Svenson. Sheriff Svenson said the Sheriff’s Office first became accredited in 2009. Lt. Don Stackpole gave examples of standard requirements.

F. DEPARTMENT UPDATES: None.

G. WORK SESSION: This time is reserved for topics of discussion scheduled for the Commissioners in advance. If a work session is not needed, the balance of the meeting will begin at 10:00 a.m.

1. Work Session – None.

H. CONSENT AGENDA: None.

I. OLD BUSINESS:

1. **B.O. 23-410** - Second reading and consideration of approval of an Ordinance in the matter of adopting the Yamhill County Code and setting the effective date. *[First reading was held October 19, 2023].*

Hearing no objections, Jodi Gollehon read the second reading into the record. Commissioner Berschauer moved approval of item I1. The motion passed, Commissioners Berschauer, Johnston, and Starrett voting aye. Ms. Gollehon clarified that the ordinance will go into effect January 31, 2024.

J. OTHER BUSINESS (Add-ons and non-consent items):

1. **B.O. 23-411** - Consideration of approval and submission of the 2023 Habitat Conservation Plan Annual Compliance report.

Commissioner Berschauer moved approval of item J1. The motion passed, Commissioners Berschauer, Johnston, and Starrett voting aye.

2. **B.O. 23-412** - Consideration of approval of a Board Order in the matter of approving a Lease Agreement for office space located at 400 NE Baker Street in McMinnville.

This lease agreement is for the purpose of relocating the Planning Department to space within the Oregon Mutual Insurance (OMI) building. Mr. Huffer noted that the space will require refitting to accommodate departmental operations. Commissioner Starrett moved approval of item J2. The motion passed, Commissioners Berschauer, Johnston, and Starrett voting aye.

3. **B.O. 23-413** - Consideration of approval of an agreement between Yamhill County and Community Wellness Collective for Behavioral Health Housing Services in the amount of \$403,912 effective upon execution through June 30, 2024. Oracle reference #HHS24012GS.

Commissioner Starrett said this agreement will provide stopgap funding to Community Wellness Collective for a limited duration until Yamhill Community Action Partnership's (YCAP) shelter facility is up and running. After discussion, Commissioner Starrett moved approval of item J3. The motion passed, Commissioners Berschauer, Johnston, and Starrett voting aye.

4. **B.O. 23-414** - Consideration of approval of an agreement between Yamhill County and Yamhill Community Action Partnership for Behavioral Health Housing Services in the amount of \$889,088 effective upon execution through June 30, 2024. Oracle reference #HHS24018GS.

Commissioner Starrett moved approval of item J4. The motion passed, Commissioners Berschauer, Johnston, and Starrett voting aye.

5. **B.O. 23-415** - Consideration of approval of an agreement between Yamhill County and Ross Builders Northwest, LLC. for the 310 Kirby St. remodel project in the amount of \$808,530 effective upon execution. Oracle reference #HHS24019CON.

Commissioner Berschauer moved approval of item J5. The motion passed, Commissioners Berschauer, Johnston, and Starrett voting aye.

6. **B.O. 23-416**- Consideration of approval of implementation of Yamhill County’s final offer for AFSCME Local 1422, effective November 2, 2023.

Christian Boenisch requested adding item I6 to the agenda. He presented a final unilateral implementation offer as filed with the Employee Relations Board (ERB) which includes the county’s final offer for updated terms and work conditions based on current bargaining negotiations and emphasized this is not a successor collective bargaining agreement. It was noted that the union has notified the county their intention to strike beginning November 3, 2023, however, mediation continues despite implementation and striking until a successor agreement is adopted. After discussion, Commissioner Berschauer moved approval of J6. The motion passed, Commissioners Berschauer, Johnston, and Starrett voting aye.

7. **B.O. 23-417** - Consideration of approval of extending the provisions of the final implemented offer (Agenda item J6) to non-bargaining employees, effective November 2, 2023.

Ken Huffer requested adding item I7 to the agenda. Mr. Huffer clarified that economic benefit elements will be extended to non-bargaining employees during implementation to mitigate compression issues between management and non-bargaining staff. Commissioner Berschauer moved approval of item I7. During discussion, it was clarified that there is no record of “bonuses” for management with exception of HB4004 eligible non-bargaining positions. It was further clarified that neither bonuses, nor the implementation offer are extended to elected officials. After discussion, the motion passed, Commissioners Berschauer, Johnston, and Starrett voting aye. Lastly, Mr. Huffer reflected on the public comments presented by county employees, and he expressed his appreciation for all county employees and reiterated the continued efforts being made to continue bargaining in good faith to reach a successor agreement.

K. PUBLIC HEARINGS: None.

THE RECORDS FOR PUBLIC HEARINGS CAN BE FOUND AT: <https://www.co.yamhill.or.us/content/public-hearing-notices>

L. ANNOUNCEMENTS:

1. For information on county advisory committee vacancies, please refer to the county’s website, <https://www.co.yamhill.or.us/content/board-commissioners-committees>, or call the Board of Commissioners’ office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).

2. For questions regarding accessibility or to request an accommodation contact the Board of Commissioners’ office at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at bocinfo@co.yamhill.or.us

3. Electronic versions of all meeting agendas and meeting information packets can be found at the county’s website: <https://www.co.yamhill.or.us/meetings>

Following Commissioner announcements, the meeting adjourned at 11:47 a.m.

Carolina Rook
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair LINDSAY BERSCHAUER

Commissioner KIT JOHNSTON

Commissioner MARY STARRETT