

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in combined session on November 9, 2023, at 10:00 a.m. in Room 32 of the Yamhill County courthouse, and in a virtual meeting via Zoom, Commissioners Lindsay Berschauer, Kit Johnston, and Mary Starrett being present.

Also present were Ken Huffer, County Administrator; Christian Boenisch, County Counsel; Tim Svenson, Sheriff; Brian Young, Emergency Management; Derrick Wharff, County Tax Assessor; and Nicole Necas, BOC Staff. Nohely Barajas-Montalvo, Legal Assistant participated via Zoom.

Guests: Elise Yarnell; Bubba; Matthew Dolphin; and Kate Stokes.

***Welcome!** Thank you for attending today’s meeting. Public participation is encouraged. If you wish to address the Commissioners on any item not on the agenda, you may do so as part of the public comment period at the beginning of the meeting. If you desire to speak on any item, please raise your hand to be recognized after the Chair announces the agenda item. Please fill out a public comment card to indicate your intent to speak. NEW – Public participation also includes the ability to attend Formal Session via Zoom. For attendees that are attending the meeting via Zoom, the Chair will ask if any Zoom attendees wish to provide public comment in same manner as provided above. At that time, attendees will be asked to use the “raise hand” function in Zoom and staff will unmute the participant. Meetings will also continue to be available for view via a live stream on the Commissioners’ You Tube channel. Written public comments may be submitted via email at bocinfo@co.yamhill.or.us.*

NOTICE: The Board of Commissioner’s Formal/Informal Session schedule has been changed for the month of November. There will be no sessions on November 16th or 23rd, 2023. Regular session schedules will resume November 30, 2023.

A. CALL TO ORDER: Commissioner Berschauer called the meeting to order at 10:06 a.m.

B. FLAG SALUTE

C. CALENDAR SESSION: This time is reserved for the review of the commissioners’ joint schedule (if needed).

The Commissioners reviewed the joint schedule for the week of November 13 – November 19, 2023. No other county business was discussed.

D. PUBLIC COMMENT: This time period is reserved for public comment on any topic other than: 1) agenda items, 2) A quasi-judicial land use matter, or 3) a topic scheduled for public hearing. The Chair may limit the length of individual comments.

- Kate Stokes and Elise Yarnell representing the Community Wellness Collective which supports the Newberg emergency shelter, thanked the Board for their financial support to this community organization. The agency provides on-site shelter, job placement, recovery supports, as well as mental and physical health support. Ms. Yarnell said they will continue to serve the community until YCAP opens Any Door Place. Kate Stokes added that CWC is a low barrier shelter and thanked the Board for supporting the program.

- Commissioner Berschauer acknowledged public comments received via email regarding county union bargaining.

E. DEPARTMENT UPDATES: None.

F. WORK SESSION: This time is reserved for topics of discussion scheduled for the Commissioners in advance. If a work session is not needed, the balance of the meeting will begin at 10:00 a.m.

1. Work Session – None.

G. CONSENT AGENDA:

Commissioner Starrett moved approval of the consent agenda. The motion passed, Commissioners Berschauer, Johnston, and Starrett voting aye.

Contracts & Grants

1. **B.O. 23-418** - Approval of Amendment #3 to Agreement #180033 between Yamhill County, Local Public Health Authority, and the Oregon Health Authority for the financing of Public Health Services (B.O. 23-260) adding funding to the Public Health Services in the amount of \$20,197.00 retroactive to July 1, 2023. Oracle reference #HHS24013IGA

H. OLD BUSINESS: None.

I. OTHER BUSINESS (Add-ons and non-consent items):

1. **B.O. 23-419** - Consideration of approval of the quote and purchase of 2023 Vermeer VX50-500 Vacuum Excavator from RDO Equipment Company for \$126,608.78.

Commissioner Johnston moved approval of item II. After discussion the motion passed, Commissioners Berschauer, Johnston, and Starrett voting aye.

2. **B.O. 23-420** - Consideration of a letter of support and authorization to submit an application for the Oregon Department of Emergency Management's Hazard Mitigation Building Resilient Infrastructure Communities and Flood Mitigation Assistance grant with a 25% matching fund not to exceed \$17,000.00 to support the Yamhill County Emergency Management program.

Brian Young said a Hazard Mitigation Plan (HMP) is required for the county to participate in any pre/post disaster mitigation FEMA grant projects. FEMA has asked that the

plan include a county level multi-jurisdictional aspect. The current five-year cycle plan is set to expire in January 2026. Mr. Young hopes to forecast the 25% grant fund cash match as part of his 2024-25 budget to secure spending authority and asked the Board to support his application submission. He has received responses from some cities regarding match contributions and participation interest and noted that inability to contribute financially would not exclude cities from participation. The \$200k grant encompasses the HMP and Community Wildfire Protection Plan for three counties (Baker, Clatsop, and Yamhill) but does not tie counties to each other's mitigation plans. After discussion, Commissioner Starrett moved approval of item I2. The motion passed, Commissioners Berschauer, Johnston, and Starrett voting aye.

3. **B.O. 23-421** - Consideration of approval of an Intergovernmental Agreement, entered into by and between Yamhill County, the Yamhill County Extension Service District, the West Valley Fire District and the Yamhill Soil and Water Conservation District setting the distribution schedule for the annual community services fee ("CSF Fee") collected from Hampton Lumber Mills under its Strategic Investment Program, pursuant to ORS 285C.609.

Commissioner Berschauer explained the SIP Agreement will provide annual payment distributions to the four districts over a 15-year abatement period. After discussion, Commissioner Berschauer moved approval of item I3. The motion passed, Commissioners Berschauer, Johnston, and Starrett voting aye.

4. **B.O. 23-422** - Consideration of approval of a letter of support for the City of Lafayette to apply for Business Oregon Concept Stage Grant in the amount of \$70,000.

Commissioner Berschauer moved approval of item I4. The motion passed, Commissioners Berschauer, Johnston, and Starrett voting aye.

5. **B.O. 23-423** - Consideration of approval of a letter of support to extend DCI's zoning allowance.

Commissioner Starrett explained that DCI has requested to extend their zoning allowance in the City of Newberg to continue business in a rezoned building after losing their former business location to fire. After discussion, Commissioner Starrett moved approval of item I5. The motion passed, Commissioners Berschauer, Johnston, and Starrett voting aye.

6. **B.O. 23-424** - Consideration of approval of a Memorandum of Understanding between Yamhill County/Yamhill County Sheriff's Office and Teamsters Local 223 continuing the currently expired CBA through June 30,2024.

Christian Boenisch briefly explained the MOU is the culmination of ongoing bargaining efforts since the current contract expired on June 30, 2022. The MOU would extend the current contract through June 30, 2024, and would allow for bargaining to commence in the beginning of the new year. After discussion Commissioner Berschauer moved approval of item I6. The motion passed, Commissioners Berschauer, Johnston, and Starrett voting aye.

7. **B.O. 23-425** - Consideration of approval of extending the provisions of the Memorandum of Understanding (MOU) under agenda item I6 to the non-bargaining employees of the Sheriff's Office.

Ken Huffer brought forward an add-on to extend provisions of item I6 to non-bargaining employees. Commissioner Berschauer moved approval of item I7. The motion passed, Commissioners Berschauer, Johnston, and Starrett voting aye.

J. PUBLIC HEARINGS: None.

THE RECORDS FOR PUBLIC HEARINGS CAN BE FOUND AT: <https://www.co.yamhill.or.us/content/public-hearing-notices>

K. ANNOUNCEMENTS:

1. For information on county advisory committee vacancies, please refer to the county's website, <https://www.co.yamhill.or.us/content/board-commissioners-committees>, or call the Board of Commissioners' office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).

2. For questions regarding accessibility or to request an accommodation contact the Board of Commissioners' office at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at bocinfo@co.yamhill.or.us

3. Electronic versions of all meeting agendas and meeting information packets can be found at the county's website: <https://www.co.yamhill.or.us/meetings>

Following Commissioner announcements, the meeting adjourned at 10:58 a.m.

Carolina Rook
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair LINDSAY BERSCHAUER

Commissioner KIT JOHNSTON

Commissioner MARY STARRETT