

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in combined session on December 7, 2023, at 10:00 a.m. in Room 32 of the Yamhill County courthouse, and in a virtual meeting via Zoom, Commissioners Kit Johnston and Mary Starrett being present. Commissioner Lindsay Berschauer was absent.

Also present were Ken Huffer, County Administrator; Christian Boenisch, County Counsel; Jodi Gollehon, Assistant County Council II; Mark Lago, Public Works Manager; Ashley Watkins, Solid Waste & Recycling Coordinator; and Jason Foose, County Surveyor. Nohely Barajas-Montalvo, Legal Assistant participated via Zoom.

Guests: Barend Van Zanten; and Shawn Keinonen. Nicole; Craig Markham; and Lee participated via Zoom.

***Welcome!** Thank you for attending today’s meeting. Public participation is encouraged. If you wish to address the Commissioners on any item not on the agenda, you may do so as part of the public comment period at the beginning of the meeting. If you desire to speak on any item, please raise your hand to be recognized after the Chair announces the agenda item. Please fill out a public comment card to indicate your intent to speak. NEW – Public participation also includes the ability to attend Formal Session via Zoom. For attendees that are attending the meeting via Zoom, the Chair will ask if any Zoom attendees wish to provide public comment in same manner as provided above. At that time, attendees will be asked to use the “raise hand” function in Zoom and staff will unmute the participant. Meetings will also continue to be available for view via a live stream on the Commissioners’ You Tube channel. Written public comments may be submitted via email at bocinfo@co.yamhill.or.us.*

A. CALL TO ORDER: Commissioner Johnston called the meeting to order at 10:00 a.m.

B. FLAG SALUTE

C. CALENDAR SESSION: This time is reserved for the review of the commissioner’s joint schedule (if needed).

The Commissioners reviewed the joint schedule for the week of December 11 – 17, 2023. No other county business was discussed.

D. PUBLIC COMMENT: This time period is reserved for public comment on any topic other than: 1) agenda items, 2) A quasi-judicial land use matter, or 3) a topic scheduled for public hearing. The Chair may limit the length of individual comments.

Barend Van Zanten gave public comment regarding property tax exemptions for widows of military personnel.

E. DEPARTMENT UPDATES: None.

F. WORK SESSION: This time is reserved for topics of discussion scheduled for the Commissioners in advance. If a work session is not needed, the balance of the meeting will begin at 10:00 a.m.

1. Work Session – None.

G. CONSENT AGENDA:

Commissioner Starrett moved approval of the consent agenda. The motion passed, Commissioners Johnston and Starrett voting aye. Commissioner Berschauer was absent for the vote.

Contracts & Grants

1. **B.O. 23-439** - Approval of Amendment #2 to Agreement #168-20 (previously #143-20) between Yamhill County Solid Waste Department and the Department of Environmental Quality (DEQ) (B.O. 20-246) extending the contract through December 31, 2024, for continued work to be completed at the old Newberg Landfill.

Roads

2. **B.O. 23-440** - Approval of the placement of a stop sign at Morgan Lane intersection with Booth Bend Road.

Fees

3. **B.O. 23-441** - Approval of a revised fee schedule for the Office of Assessment and Taxation, effective January 1, 2024.

H. OLD BUSINESS: None.

I. OTHER BUSINESS (Add-ons and non-consent items):

1. Consideration of approval to select vendor Model-1 as the vendor to purchase five vans, three mini-vans and two nine-passenger vans according to Yamhill County Transit, Yamhill County, and Oregon Department of Transportation (ODOT) Procurement standards.

The consensus of the Board was to move agenda item I1 to December 14, 2023, for further discussion. There was no action taken.

J. PUBLIC HEARINGS:

1. Docket #RV-7-2021: A public hearing to consider a proposed road vacation and deed dedication for an adjusted roadway.

Commissioner Johnston opened the public hearing at 10:21 a.m. There was no public testimony received in support or opposition of the proposed road vacation. County Surveyor Jason Foose commented the action was in the best interest to the public motivated by the owners desire to make the description record match with the physical road alignment. The public hearing was closed at 10:23 a.m.

a. **B.O. 23-442** - Consideration of a Board Order approving a Road Vacation and accepting a deed dedication for an adjusted roadway; Docket No. RV-7-2021.

Commissioner Starrett moved approval of item J1a. The motion passed, Commissioners Johnston and Starrett voting aye. Commissioner Berschauer was absent for the vote.

2. Docket #RV-1-2023: A public hearing to consider a proposed road vacation.

Shawn Keinonen, whose property borders the proposed road vacation, said his understanding was that there were no plans to develop the road and vacating it would not affect his or neighboring access. Mr. Keinonen was in support of the road vacation.

County Surveyor Jason Foose submitted testimony by the landowners, Kim and John Stanley, in opposition of the road vacation, stating that they did not want to lose their road access which Mr. Foose assured vacating the road would not sever access. There was no additional public testimony received in opposition of the proposed vacation.

a. **B.O. 23-443** - Consideration of a Board Order approving a Road Vacation; Docket No. RV-1-2023.

Commissioner Starrett moved approval of item J2a. The motion passed, Commissioners Johnston and Starrett voting aye. Commissioner Berschauer was absent for the vote.

THE RECORDS FOR PUBLIC HEARINGS CAN BE FOUND AT: <https://www.co.yamhill.or.us/content/public-hearing-notices>

K. ANNOUNCEMENTS:

1. For information on county advisory committee vacancies, please refer to the county's website, <https://www.co.yamhill.or.us/content/board-commissioners-committees>, or call the Board of Commissioners' office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).

2. For questions regarding accessibility or to request an accommodation contact the Board of Commissioners' office at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at bocinfo@co.yamhill.or.us

3. Electronic versions of all meeting agendas and meeting information packets can be found at the county's website: <https://www.co.yamhill.or.us/meetings>

Following Commissioner announcements, the meeting adjourned at 10:31 a.m.

Carolina Rook
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Absent

Chair

LINDSAY BERSCHAUER

Commissioner

KIT JOHNSTON

Commissioner

MARY STARRETT