

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in combined session on January 4, 2024, at 10:00 a.m. in Room 32 of the Yamhill County courthouse, and in a virtual meeting via Zoom, Commissioners Lindsay Berschauer, and Mary Starrett being present. Commissioner Kit Johnston participated via Zoom.

Also present were Ken Huffer, County Administrator; and Christian Boenisch, County Counsel. Nohely Barajas-Montalvo, Legal Assistant participated via Zoom.

Guests: Bubba; and Reed Godfrey. Richard Schoenthal participated via Zoom.

Welcome! Thank you for attending today’s meeting. Public participation is encouraged. If you wish to address the Commissioners on any item not on the agenda, you may do so as part of the public comment period at the beginning of the meeting. If you desire to speak on any item, please raise your hand to be recognized after the Chair announces the agenda item. Please fill out a public comment card to indicate your intent to speak. NEW – Public participation also includes the ability to attend Formal Session via Zoom. For attendees that are attending the meeting via Zoom, the Chair will ask if any Zoom attendees wish to provide public comment in same manner as provided above. At that time, attendees will be asked to use the “raise hand” function in Zoom and staff will unmute the participant. Meetings will also continue to be available for view via a live stream on the Commissioners’ You Tube channel. Written public comments may be submitted via email at bocinfo@co.yamhill.or.us.

A. CALL TO ORDER: Commissioner Berschauer called the meeting to order at 10:04 a.m.

B. FLAG SALUTE

C. NEW BUSINESS:

1. **B.O. 24-01** - Elect Chair and Vice-Chair for 2024.

Commissioner Johnston moved approval for Commissioner Berschauer to continue as Chair. The motion passed, Commissioners Johnston and Starrett voting aye. Commissioner Berschauer abstained from the vote. Commissioner Berschauer moved approval for Commissioner Johnston to continue as Vice-Chair. The motion passed, Commissioners Johnston and Starrett voting aye. Commissioner Johnston abstained from the vote.

2. **B.O. 24-02** – Approval to adopt the amended list of Areas of Liaison for 2024.

The Board reviewed the of Areas of Liaison for 2024. After discussion, Commissioner

Berschauer moved approval to adopt item C2 as amended. The motion passed, Commissioners Berschauer, Johnston, and Starrett voting aye.

D. CALENDAR SESSION: This time is reserved for the review of the commissioners' joint schedule (if needed).

The Commissioners reviewed the joint schedule for the week of January 8 – January 14, 2024. No other county business was discussed.

E. PUBLIC COMMENT: This time period is reserved for public comment on any topic other than: 1) agenda items, 2) A quasi-judicial land use matter, or 3) a topic scheduled for public hearing. The Chair may limit the length of individual comments.

No public comments were received.

F. DEPARTMENT UPDATES: None.

G. WORK SESSION: This time is reserved for topics of discussion scheduled for the Commissioners in advance. If a work session is not needed, the balance of the meeting will begin at 10:00 a.m.

1. Work Session – None.

H. CONSENT AGENDA: None.

I. OLD BUSINESS: None.

J. OTHER BUSINESS (Add-ons and non-consent items):

1. **B.O. 24-03** - Consideration of approval of an agreement between Yamhill County and Washington Roofing Company for the 2023 Delashmutt Arena Roof Project in the amount of \$160,278 effective upon notice to proceed through July 1, 2024.

Commissioner Berschauer moved approval of item J1. The motion passed, Commissioners Berschauer, Johnston, and Starrett voting aye.

K. PUBLIC HEARINGS: None.

THE RECORDS FOR PUBLIC HEARINGS CAN BE FOUND AT: <https://www.co.yamhill.or.us/content/public-hearing-notices>

L. ANNOUNCEMENTS:

1. For information on county advisory committee vacancies, please refer to the county's website, <https://www.co.yamhill.or.us/content/board-commissioners-committees>, or call the Board of Commissioners' office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).

2. For questions regarding accessibility or to request an accommodation contact the Board of Commissioners' office at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at bocinfo@co.yamhill.or.us

3. Electronic versions of all meeting agendas and meeting information packets can be found at the county's website: <https://www.co.yamhill.or.us/meetings>

Following Commissioner announcements, the meeting adjourned at 10:31 a.m.

Carolina Rook
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair LINDSAY BERSCHAUER

Commissioner KIT JOHNSTON

Commissioner MARY STARRETT