



BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in combined session on August 22, 2024, at 10:00 a.m. in Room 32 of the Yamhill County courthouse and in a virtual meeting via Zoom, Commissioners Kit Johnston, and Mary Starrett being present. Commissioner Lindsay Berschauer participated via Zoom.

Also present were Justin Hogue, Deputy County Administrator; Christian Boenisch, County Counsel; Gioia Goodrum, Economic Development; and Carolina Rook, BOC Staff. Nohely Barajas-Montalvo, Legal Assistant, participated via Zoom.

Guests: Mike Morris, John Olson, Beth Keyser, and David “Bubba” King. Lee Schrepel participated via Zoom.

***Welcome!** Thank you for attending today’s meeting. Public participation is encouraged. If you wish to address the Commissioners on any item not on the agenda, you may do so as part of the public comment period at the beginning of the meeting. If you desire to speak on any item, please raise your hand to be recognized after the Chair announces the agenda item. Please fill out a public comment card to indicate your intent to speak. NEW – Public participation also includes the ability to attend Formal Session via Zoom. For attendees that are attending the meeting via Zoom, the Chair will ask if any Zoom attendees wish to provide public comment in same manner as provided above. At that time, attendees will be asked to use the “raise hand” function in Zoom and staff will unmute the participant. Meetings will also continue to be available for view via a live stream on the Commissioners’ You Tube channel. Written public comments may be submitted via email at bocinfo@yamhillcounty.gov.*

Notice: The Board of Commissioner’s Session schedule has been changed for the month of August. There will be no session on August 29, 2024. Regular session schedules will resume September 5, 2024.

A. CALL TO ORDER Commissioner Berschauer called to order at 10:01 a.m.

B. FLAG SALUTE

C. CALENDAR SESSION: This time is reserved for the review of the commissioner’s joint schedule (if needed).

The Commissioners reviewed the joint schedule for the week of August 26– September 1, 2024. No other county business was discussed.

D. PUBLIC COMMENT: This time is reserved for public comment on any topic other than: 1) agenda items, 2) A quasi-judicial land use matter, or 3) a topic scheduled for public hearing. The Chair may limit the length of individual comments.

There were no public comments received.

E. DEPARTMENT UPDATE:

a. Assessor's Office – Derrick Wharff *[Continued to a later date]*

F. WORK SESSION: This time is reserved for topics of discussion scheduled for the Commissioners in advance. If a work session is not needed, the balance of the meeting will begin at 10:00 a.m.

1. Work Session – None.

G. CONSENT AGENDA:

Gioia Goodrum stated that in affiliation with County Counsel, the contracts to provide grant funding to the businesses selected by the Board in a previous session had been completed and signed by recipients. Ms. Goodrum presented how much funding each business was awarded and explained that follow up requests would be sent to each business on September 1, 2024, and June 1, 2025, and the Commissioners as well as Ms. Goodrum would be doing site visits in person to confirm how the grant funds were being spent.

Commissioner Johnston moved approval of the consent agenda. The motion passed, Commissioners Berschauer, Johnston, and Starrett voting aye.

Contracts & Grants

1. **B.O. - 24-259** - Approval of a grant agreement between Yamhill County and Alumbra Cellars Inc in the amount of \$10,000 effective for 12 months upon full execution. #GR24006GS
2. **B.O. - 24-260** - Approval of a grant agreement between Yamhill County and Alchemists Jam in the amount of \$10,000 effective for 12 months upon full execution. #GR24004GS
3. **B.O. - 24-261** - Approval of a grant agreement between Yamhill County and Bad Dog Bakery in the amount of \$10,000 effective for 12 months upon full execution. #GR24003GS
4. **B.O. - 24-262** - Approval of a grant agreement between Yamhill County and Excel Tech in the amount of \$10,000 effective for 12 months upon full execution. #GR24009GS
5. **B.O. - 24-263** - Approval of a grant agreement between Yamhill County and Heater Allen in the amount of \$10,000 effective for 12 months upon full execution. #GR24008GS
6. **B.O. - 24-264** - Approval of a grant agreement between Yamhill County and Miss Hannah's Popcorn Co in the amount of \$25,000 effective for 12 months upon full execution. #GR24007GS

7. **B.O. - 24-265** - Approval of a grant agreement between Yamhill County and Motor Control Technology LLC in the amount of \$25,000 effective for 12 months upon full execution. #GR24005GS

8. **B.O. - 24-266** - Approval of a grant agreement between Yamhill County and Pure Light Botanical Beauty LLC in the amount of \$25,000 effective for 12 months upon full execution. #GR24002GS

H. OLD BUSINESS: None.

I. OTHER BUSINESS (Add-ons and non-consent items):

1. **B.O. - 24-267** - Consideration of approval of Amendment #1 to an agreement between Yamhill County and MedTrust, LLC (B.O. 23-315), extending terms of the agreement for Correctional Health Care Services through October 26, 2024, subject to final review and approval of County Counsel's office.

Christian Boenisch presented the walk on item I1 to the Board by explaining that the amendment did not change any terms of the contract, but that it would extend the contract for 60 days to avoid its expiration while the Sheriff continued the procurement process.

Commissioner Berschauer moved approval of item I1. The motion passed, Commissioners Berschauer, Johnston, and Starrett voting aye.

J. PUBLIC HEARINGS:

1. Docket M-08-24, An appeal of the Planning Director's approval of a replacement dwelling request to allow the replacement of a dwelling formally located on Tax Lot 4303-00400. Applicant – Sanders Family Farm, LLC. *[The appeal on the replacement dwelling, Docket M-08-24, had been withdrawn.]*

THE RECORDS FOR PUBLIC HEARINGS CAN BE FOUND AT:

<https://www.yamhillcounty.gov/1190/Public-Hearing-Notices>.

K. ANNOUNCEMENTS:

1. For information on county advisory committee vacancies, please refer to the county's website, <https://www.yamhillcounty.gov/765/Boards-and-Committees>, or call the Board of Commissioners' office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).

2. For questions regarding accessibility or to request an accommodation contact the Board of Commissioners' office at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at bocinfo@yamhillcounty.gov.

3. Electronic versions of all meeting agendas and meeting information packets can be found at the county's website: <https://www.yamhillcounty.gov/AgendaCenter>.

Following Commissioner announcements, the meeting adjourned at 10:13 a.m.

Bailey Barnhart
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair LINDSAY BERSCHAUER

Commissioner KIT JOHNSTON

Commissioner MARY STARRETT