



BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in combined session on October 17, 2024, at 10:00 a.m. in Room 32 of the Yamhill County courthouse and in a virtual meeting via Zoom, Commissioners Lindsay Berschauer, Kit Johnston, and Mary Starrett being present.

Also present were Ken Huffer, County Administrator; Christian Boenisch, County Counsel; Captain Mike Browne; Keri Hinton, Clerk; Derrick Wharff, Assessor; Jeff Ivie, Deputy Assessor; Eileen Slater, Deputy Tax Collector; Patty Landsiedel, Senior Office Administrator; Jay Moskal, Chief Appraiser and Carolina Rook, BOC Staff. Sheriff Sam Elliott and Nohely Barajas-Montalvo participated via Zoom.

Guests: David “Bubba” King, Beth Keyser, Todd Godfrey, and Steve Howard. Jay Payne, Lee Schrepel, Reed Godfrey, Craig Markham, Adam Garvin, and Roxane Henderson participated via Zoom.

***Welcome!** Thank you for attending today’s meeting. Public participation is encouraged. If you wish to address the Commissioners on any item not on the agenda, you may do so as part of the public comment period at the beginning of the meeting. If you desire to speak on any item, please raise your hand to be recognized after the Chair announces the agenda item. Please fill out a public comment card to indicate your intent to speak. NEW – Public participation also includes the ability to attend Formal Session via Zoom. For attendees that are attending the meeting via Zoom, the Chair will ask if any Zoom attendees wish to provide public comment in same manner as provided above. At that time, attendees will be asked to use the “raise hand” function in Zoom and staff will unmute the participant. Meetings will also continue to be available for view via a live stream on the Commissioners’ You Tube channel. Written public comments may be submitted via email at bocinfo@yamhillcounty.gov.*

- A. CALL TO ORDER** Commissioner Berschauer called to order at 10:01 a.m.
- B. FLAG SALUTE**
- C. CALENDAR SESSION:** This time is reserved for the review of the commissioner’s joint schedule (if needed).

The Commissioners reviewed the joint schedule for the week of October 21 through October 27, 2024. No other county business was discussed.

D. PUBLIC COMMENT: This time is reserved for public comment on any topic other than: 1) agenda items, 2) A quasi-judicial land use matter, or 3) a topic scheduled for public hearing. The Chair may limit the length of individual comments.

No public comments were received.

E. DEPARTMENT UPDATE:

1. Clerk’s Office – Keri Hinton

Keri Hinton explained that additional security protocols had been initiated ahead of the General Election on November 5th. She was anticipating about an 80% turn out for voters, and all ballot boxes were officially opened. The department was updating voter records since receiving over three hundred new voter registrations online. Ms. Hinton stated that ballots were mailed out per Oregon State Statute on October 16, 2024, in accordance with the set time frame. Public certification of vote tally system opened. The Oregon Department of Motor Vehicle (DMV) discovered a data entry error and notified the State of Oregon on September 16, 2024, that non-USA citizens had been registered to vote as a part of the new Motor Voter program where anyone receiving a new driver license was automatically registered to vote. Ms. Hinton explained the corrective steps taken by the State following the discovery to mitigate additional incidents occurring using the Motor Voter system. Ms. Hinton concluded by announcing that November 4, 2024, would be recognized as Election Hero Day to celebrate the volunteers who help with the workload of the election.

2. Assessor’s Office – Derrick Wharff

Derrick Wharff stated the current real market value of Yamhill County was \$29 billion as certified on October 9, 2024. All appraisers had completed about 3,500 property inspections which increased the County’s tax roll by \$540 million. He updated the Board that all properties in the county had been appraised in the last five years and that they planned to maintain that timeline for re-appraisals. Large valuation appeals had a significant financial impact on the County and the department worked with County Counsel to defend them. The department had created about three hundred new accounts due to new construction. Mr. Wharff stated that Brian Hansberry had developed a live online platform to provide transparency to citizens and had been offered grant funding to complete a technical upgrade. They served fifty-one taxing districts including five urban renewal districts. The County levied approximately \$182 million in the current tax year, which was a 6% increase from the previous year. This resulted from changes made to the Newberg and McMinnville fire districts which increased values and tax rates. Lafayette and Dundee would receive less than a three percent increase due to their Urban Renewals. Urban Renewals historically resulted in a loss unless new construction offset the tax diversion. He stated that their annual ratio report had been submitted to the State, which was accepted, and their annual appraisal plan was being prepared to be submitted by November 1, 2024.

F. WORK SESSION: This time is reserved for topics of discussion scheduled for the Commissioners in advance. If a work session is not needed, the balance of the meeting will begin at 10:00 a.m.

1. Work Session – None.

G. CONSENT AGENDA:

Commissioner Johnston moved approval of the consent agenda. The motion passed, Commissioners Berschauer, Johnston, and Starrett voting aye.

Committees

1. **B.O. 24-310** - Approval of the following changes to the Employee Safety Advisory Committee members:

- a. Reappoint Aaron Ecker for a three-year term, expiring March 18, 2027;
- b. Reappoint Jason Henness for a three-year term, expiring March 18, 2027;
- c. Reappoint Elsa Pantoja for a two-year term, expiring March 18, 2026;
- d. Reappoint Monica Saunders for a two-year term, expiring March 18, 2026; and
- e. Reappoint Steve Sims for a three-year term, expiring March, 18 2027.

H. OLD BUSINESS: None.

I. OTHER BUSINESS (Add-ons and non-consent items):

[Note: Commissioner Berschauer requested to move item 15 to the second item of Other Business. See items 15 for Board action].

1. **B.O. 24-311** - Consideration of approval of a Notice of Intent to Award a contract for Jail Medical Services to MedHealth, LLC.

Captain Mike Browne stated that there was a Request For Proposals (RFP) completed and they received applications from both Ivy Medical and MedHealth LLC. MedTrust doing business as MedHealth was previously providing the County with this service. MedHealth offered a three-year long contract to provide services twenty-four hours per day, seven days per week while Ivy Medical did not offer twenty-four-hour services. Captain Browne stated that the average length of stay for inmates was about twelve days. Commissioner Starrett expressed concern that the contract did not seem sustainable if an inmate were to spend a longer period of time incarcerated and had a significant health condition. Sheriff Sam Elliott rebutted that the Substance Use Disorder 1115 Demonstration Waiver would provide potential federal funding to cover most medical services needed for incarcerated individuals and that long term inmates with significant medical conditions were the minority. The Sheriff explained that the department had budgeted about \$1,600,000 for the service for fiscal year 2024-25. He also suggested negotiating the cost and clarifying the fee for the upcoming years to plan more accurately for the cost in future budgets. Ken Huffer stated that he had already begun to budget for this anticipated cost in preparation for the 2025-26 fiscal year.

Commissioner Berschauer moved approval of item I1. The motion passed, Commissioners Berschauer, Johnston, and Starrett voting aye.

2. **B.O. 24-312** - Consideration of approval of an agreement between Yamhill County Health and Human Services and LaShaundra Jenkins to provide professional psychiatric behavioral health services at the rate of \$88.20 per hour, effective October 24, 2024.

Commissioner Starrett moved approval of item I2. The motion passed, Commissioners Berschauer, Johnston, and Starrett voting aye.

3. **B.O. 24-313** - Consideration of approval of Intergovernmental Grant Agreement #183645 between Yamhill County and the Oregon Health Authority for Infrastructure and Modernization funding, not to exceed \$100,000, retroactively effective April 1, 2024, through June 30, 2025. #HHS24077IGA

Commissioner Starrett moved approval of item I3. The motion passed, Commissioners Berschauer, Johnston, and Starrett voting aye.

4. Consideration of approval of Amendment #11 to Agreement #180033 between Yamhill County and the Oregon Health Authority for Public Health Services (BO 23-260) adding funding in the amount of \$103,189.00. #HHS24013IGA

Commissioner Starrett explained that this would be for school based mental health center funds which had been provided to Willamina and McMinnville and the proposed contract would be to add funding for the Newberg school district. Commissioner Berschauer expressed concern about parental notification about behavioral or emotional issues the children are seeking mental health support for while at school. Commissioner Starrett stated that the State had determined the age of medical consent was fourteen years old and the services would be provided whether the proposed contract was approved by the Board or not. Commissioner Berschauer directed staff to research whether any notification was being given to parents for certain medical emergencies. The consensus of the Board was to continue item I4 to October 24, 2024. No action was taken.

5. **B.O. 24-314** - Consideration of approval to authorize the submission of the 2023-2025 Grant Solicitation for the Jail-based Medications for Opioid Use Disorder Grant Program.

Sheriff Sam Elliott clarified that the grant was for funding to provide services to individuals that were struggling with addiction and withdrawal. Captain Mike Browne added that it would provide about \$242,000 to hire a third party to administer medication to the affected individuals.

Commissioner Johnston moved approval of item I5. The motion passed, Commissioners Berschauer, Johnston, and Starrett voting aye.

J. PUBLIC HEARINGS: None.

THE RECORDS FOR PUBLIC HEARINGS CAN BE FOUND AT:

<https://www.yamhillcounty.gov/1190/Public-Hearing-Notices>.

K. ANNOUNCEMENTS:

1. For information on county advisory committee vacancies, please refer to the county’s website, <https://www.yamhillcounty.gov/765/Boards-and-Committees>, or call the Board of Commissioners’ office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).

2. For questions regarding accessibility or to request an accommodation contact the Board of Commissioners’ office at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at bocinfo@yamhillcounty.gov.

3. Electronic versions of all meeting agendas and meeting information packets can be found at the county’s website: <https://www.yamhillcounty.gov/AgendaCenter>.

Following Commissioner announcements, the meeting adjourned at 12:16 p.m.

Bailey Barnhart
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair LINDSAY BERSCHAUER

Commissioner KIT JOHNSTON

Commissioner MARY STARRETT