

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in combined session on January 16, 2025, at 10:00 a.m. in Room 32 of the Yamhill County courthouse, and in a virtual meeting via Zoom, Commissioners Kit Johnston, Mary Starrett, and David “Bubba” King being present.

Also present were Ken Huffer, County Administrator; Christian Boenisch, County Counsel; Jessica Andre, BOC Staff; Cynthia Thompson, Transit Manager, Sam Elliott, Sheriff, Mike Browne, Jail Captain, and Ken Friday, Planning Director. Nohely Barajas-Montalvo, Legal Assistant, participated via Zoom.

Guests: Beth Keyser, and Greg & Debbie Poupard. Tracie, Lee Schrepel, Melinda, Rebecca Wallis, and Celine Hall participated via Zoom.

***Welcome!** Thank you for attending today’s meeting. Public participation is encouraged. If you wish to address the Commissioners on any item not on the agenda, you may do so as part of the public comment period at the beginning of the meeting. If you desire to speak on any item, please raise your hand to be recognized after the Chair announces the agenda item. Please fill out a public comment card to indicate your intent to speak. NEW – Public participation also includes the ability to attend Formal Session via Zoom. For attendees that are attending the meeting via Zoom, the Chair will ask if any Zoom attendees wish to provide public comment in same manner as provided above. At that time, attendees will be asked to use the “raise hand” function in Zoom and staff will unmute the participant. Meetings will also continue to be available for view via a live stream on the Commissioners’ You Tube channel. Written public comments may be submitted via email at bocinfo@yamhillcounty.gov*

A. CALL TO ORDER: Commissioner Johnston called the meeting to order at 10:01 a.m.

B. FLAG SALUTE

C. CALENDAR SESSION: This time is reserved for the review of the commissioner’s joint schedule (if needed).

The Commissioners reviewed the joint schedule for the week of January 20, 2025, through January 26, 2025. An Executive Session was scheduled for Friday, January 17, 2025, at 1:00 p.m. No other county business was discussed.

D. PUBLIC COMMENT: This time period is reserved for public comment on any topic other than: 1) agenda items, 2) A quasi-judicial land use matter, or 3) a topic scheduled for public hearing. The Chair may limit the length of individual comments.

There were no public comments received.

E. DEPARTMENT UPDATES: None.

F. WORK SESSION: This time is reserved for topics of discussion scheduled for the Commissioners in advance. If a work session is not needed, the balance of the meeting will begin at 10:00 a.m.

1. Work Session – None.

G. CONSENT AGENDA:

Commissioner Starrett moved approval of the consent agenda. The motion passed, Commissioners Johnston, Starrett, and King voting aye.

Committees

1. **B.O. 25-18** - Approval of the following changes to the Parkway Committee:
 - a. Reappoint Chris Chenowith to a four-year term to expire January 1, 2029;
 - b. Reappoint David Ford to a four-year term to expire January 1, 2029;
 - c. Reappoint Curtis Walker to a two-year term to expire January 1, 2027; and
 - d. Appoint Kim Morris to the Member-At Large position for a four-year term to expire January 1, 2029.
 - e. Appoint Michael Caruso to a four-year term to expire January 2, 2029.

H. OLD BUSINESS:

1. **B.O. 25-19** - Consideration of approval of Areas of Liaison for 2025. *[Continued from January 9, 2025].*

Ken Huffer reviewed the recommended changes as received by the Board. It was clarified that YCAP bylaws no longer required a member of the Board to participate as a liaison to its agency. After discussion, Commissioner Starrett moved approval of item H1. The motion passed, Commissioners Johnston, Starrett, and King voting aye.

I. OTHER BUSINESS (Add-ons and non-consent items):

1. **B.O. 25-20** - Consideration of approval of the 2025-27 State Transportation Improvement Fund (STIF) Plan.

Cynthia Thompson began with an update regarding a fare policy and collection plan. The STIF Plan estimated \$125,000 in annual fare revenues with collections to begin in July 2025. The fare tiers will include consideration of incomes statuses (i.e. students, seniors). Public outreach will be planned to receive comments prior to implementation.

Ms. Thompson stated the Durham Lane transfer center will require a bid process with construction estimated to begin in summer 2025. Carry over funds from the 2023-25 STIF Plan would provide funding for the planned construction. Ms. Thompson updated the Board regarding improvements to the 2nd Street transit center that would discourage camping and loitering. Regarding routes, she addressed proposed updates to increase Dial-a-Ride service between McMinnville and Newberg (Route 44) and added that Washington County will be contributing funds to the Hillsboro route (Route 33) which provides service to both counties. Commissioner Johnston expressed concern regarding removing a weekend route to which Ms. Thompson responded that funding streams, including partnership with Confederated Tribe of

Grand Ronde or grants, are being considered to continue service to and from the Grand Ronde casino area with a proposed King City stop. After discussion, Commissioner Johnston moved approval of item I1. The motion passed, Commissioners Johnston, Starrett, and King voting aye.

J. PUBLIC HEARINGS: None.

THE RECORDS FOR PUBLIC HEARINGS CAN BE FOUND AT:

<https://www.yamhillcounty.gov/1190/Public-Hearing-Notices>

K. ANNOUNCEMENTS:

1. For information on county advisory committee vacancies, please refer to the county's website, <https://www.yamhillcounty.gov/765/Boards-and-Committees>, or call the Board of Commissioners' office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).
2. For questions regarding accessibility or to request an accommodation contact the Board of Commissioners' office at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at bocinfo@yamhillcounty.gov
3. Electronic versions of all meeting agendas and meeting information packets can be found at the county's website: <https://www.yamhillcounty.gov/AgendaCenter>

Following Commissioner announcements, the meeting adjourned at 11:09 a.m.

Carolina Rook
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair

KIT JOHNSTON

Commissioner

MARY STARRETT

Commissioner

DAVID "BUBBA" KING