

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in combined session on January 23, 2025, at 10:00 a.m. in Room 32 of the Yamhill County courthouse, and in a virtual meeting via Zoom, Commissioners Kit Johnston, Mary Starrett, and David “Bubba” King being present.

Also present were Ken Huffer, County Administrator; Christian Boenisch, County Counsel; and Jessica Andre, BOC Staff.

Guests: John Olson, Michael Gunn, Kathy Walker, Beth Keyser, David Charlton, and Roberta Charlton. Rebecca Wallis participated via Zoom.

***Welcome!** Thank you for attending today’s meeting. Public participation is encouraged. If you wish to address the Commissioners on any item not on the agenda, you may do so as part of the public comment period at the beginning of the meeting. If you desire to speak on any item, please raise your hand to be recognized after the Chair announces the agenda item. Please fill out a public comment card to indicate your intent to speak. NEW – Public participation also includes the ability to attend Formal Session via Zoom. For attendees that are attending the meeting via Zoom, the Chair will ask if any Zoom attendees wish to provide public comment in same manner as provided above. At that time, attendees will be asked to use the “raise hand” function in Zoom and staff will unmute the participant. Meetings will also continue to be available for view via a live stream on the Commissioners’ You Tube channel. Written public comments may be submitted via email at bocinfo@yamhillcounty.gov*

A. CALL TO ORDER: Commissioner Johnston called the meeting to order at 10:02 a.m.

B. FLAG SALUTE

C. CALENDAR SESSION: This time is reserved for the review of the commissioners’ joint schedule (if needed).

The Commissioners reviewed the joint schedule for the week of January 27, 2025 – February 2, 2025. No other county business was discussed.

D. PUBLIC COMMENT: This time period is reserved for public comment on any topic other than: 1) agenda items, 2) A quasi-judicial land use matter, or 3) a topic scheduled for public hearing. The Chair may limit the length of individual comments.

There was no public comment received.

E. DEPARTMENT UPDATES: None.

F. WORK SESSION: This time is reserved for topics of discussion scheduled for the Commissioners in advance. If a work session is not needed, the balance of the meeting will begin at 10:00 a.m.

1. Work Session – None.

G. CONSENT AGENDA:

Commissioner Starrett moved approval of the consent agenda. The motion passed, Commissioners Johnston, Starrett, and King voting aye.

Committees

1. **B.O. 25-21** - Approval to appoint Lesley Anderson to the Parks Advisory Board for a four-year term to expire on January 23rd, 2029.

2. **B.O. 25-22** - Approval to reappoint John W. Nyberg, Leslie Lewis, and Greg Wildhaber to the Fair Board for a three-year term to expire on January 23rd, 2028.

Surplus

3. **B.O. 25-23** - Approval for the Parks Department to surplus vehicle P-107, a 2016 Ford F-350, through PublicSurplus.com per Ordinance 499.

H. OLD BUSINESS: None.

1. **B.O. 25-24** - Consideration of approval to accept the final bid of the Geneva Hoy Trust in the amount of \$16,119, with instruction to staff to proceed with the sale of Tax Lot R3215 AA00400.

Michael Gunn, representing David and Roberta Charlton, provided public comments that summarized his request for an easement to a surplus property which the Board accepted a bid amount to on January 9, 2025. He added that the Charlton's, wanting to sell their property, were required to ensure easement access to the property beginning at the location of the Hoy's property to theirs. He asked the Board to grant an easement from Quarry Road, over county property and past the Hoy's property to the Charlton's land. After discussion, Christian Boenisch provided recommended motion language to move approval to accept the final bid of the Geneva Hoy Trust in the amount of \$16,119, with instruction to staff to proceed with the sale. Commissioner Starrett moved approval of item H1 as recommended. The motion passed, Commissioners Johnston, and Starrett voting aye. Commissioner King abstained from the vote.

I. OTHER BUSINESS (Add-ons and non-consent items):

1. **B.O. 25-25** - Consideration of approval of Grant Agreement Number 184213 between Yamhill County and the Oregon Health Authority for the Nurse-Family Partnership program in the amount of \$447,720 retroactive to September 30, 2024, through September 29, 2025. #HHS25001IGA.

Commissioner Starrett noted that this contract would fund the home visiting program for first time, and at-risk parents and moved approval of item I1. The motion passed, Commissioners Johnston, Starrett, and King voting aye.

2. **B.O. 25-26** - Consideration of approval to amend B.O. 25-19 to reflect changes to the 2025 Areas of Liaison List.

Commissioner Johnston added item agenda I2 amending the list as recommended by the Board. After discussion, Commissioner King moved approval of item I2 as amended. The motion passed, Commissioners Johnston, Starrett, and King voting aye.

J. PUBLIC HEARINGS: None.

THE RECORDS FOR PUBLIC HEARINGS CAN BE FOUND AT:

<https://www.yamhillcounty.gov/1190/Public-Hearing-Notices>

K. ANNOUNCEMENTS:

1. For information on county advisory committee vacancies, please refer to the county’s website, <https://www.yamhillcounty.gov/765/Boards-and-Committees> , or call the Board of Commissioners’ office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).

2. For questions regarding accessibility or to request an accommodation contact the Board of Commissioners’ office at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at bocinfo@yamhillcounty.gov

3. Electronic versions of all meeting agendas and meeting information packets can be found at the county’s website: <https://www.yamhillcounty.gov/AgendaCenter>

Following Commissioner announcements, the meeting adjourned at 10:46 a.m.

Carolina Rook
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair KIT JOHNSTON

Commissioner MARY STARRETT

Commissioner DAVID “BUBBA” KING