



# Keri Hinton

## Yamhill County Clerk

414 NE Evans St.  
McMinnville, OR 97128  
(503) 434-7518 phone / (503) 434-7520 fax  
www.yamhillcounty.gov

Property Value Appeals Board • Business Licenses • Elections • Marriage Licenses • Passports • Recording

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## PVAB Application

Thank you for taking the time to complete this application. Yamhill County attempts to select PVAB (Property Value Appeals Board) candidates who are best suited for the task.

Each board is made up of 3 people. Our goal is to have 3 fully-trained and participating board members as well as an alternate for each position.

### **About the application**

Please complete the application in its entirety. When complete, you may hand-deliver, mail, fax or e-mail it to the Yamhill County Clerk's Office.

Please attach a resume, a completed Interview Questions form and any letter(s) of reference you would like to share. Do not send originals; as they will not be returned. If a question does not apply, write "n/a" or "not applicable".

The Yamhill Board of Commissioners **confirm** all PVAB members and alternates who serve **under oath** and carry out their duties in **public meetings**.

We need candidates who:

1. Have a working knowledge of the local real estate market, both residential and commercial.
2. Are willing to participate in public hearings, can quickly review documentation while listening to the public and can make reasonable decisions with the affected parties in attendance.
3. Have mediation skills, real estate appraisal, financing or related background as a strength.
4. Are familiar with Oregon property taxes.

All PVAB positions require training through the Oregon Department of Revenue at least every other year.



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## PVAB Application

Applying for:  Board  Alternate  Either (as needed)

\_\_\_\_\_  
First Middle Last Name

\_\_\_\_\_  
Address City State/Zip

\_\_\_\_\_  
Home phone Cell phone Work phone

\_\_\_\_\_  
e-mail

**Certifications** (please list if applicable):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Education/Training:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**PVAB applicable work history:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(please list your employer, position(s) and years of service)

**List any other skills, education, training, history, etc. directly related to PVAB service:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



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## PVAB Application

References (recommended – not required):

_____	_____	_____
Name	Relationship (friend, boss, etc.)	Contact info.
_____	_____	_____
Name	Relationship (friend, boss, etc.)	Contact info.
_____	_____	_____
Name	Relationship (friend, boss, etc.)	Contact info.
_____	_____	_____
Name	Relationship (friend, boss, etc.)	Contact info.

I certify that all information given on this application and any supporting information is true and complete and I authorize a complete investigation. I agree that, if selected to serve, I may be discharged if the County at any time learns of any falsification or material omission in the information I have. I authorize the County to contact all former and current employer references listed and all educational institutions.

All references are authorized to release to Yamhill County all information requested which they might have about me. I hereby release all references and Yamhill County from any liability which might be claimed because of information provided by such references.

I agree that, if selected to serve, I will follow all applicable State Ordinances, County policies, rules, procedures and all other directions.

\_\_\_\_\_  
Applicant signature

\_\_\_\_\_  
Date

**NOTE:** An applicant’s signature on this statement is a requirement of the application process.

**Return application to:**  
Yamhill County Clerk  
Attn.: PVAB Selection  
414 NE Evans St  
McMinnville, OR 97128-4607  
Ph: 503-434-7518  
Fx: 503-434-7520  
[clerk@yamhillcounty.gov](mailto:clerk@yamhillcounty.gov)