

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY ("the Board") sat for the transaction of county business in combined session on March 13, 2025, at 10:00 a.m. in Room 32 of the Yamhill County courthouse, and in a virtual meeting via Zoom, Commissioners Kit Johnston, Mary Starrett, David "Bubba" King being present.

Also present were Ken Huffer; County Administrator, Christian Boenisch and Jodi Gollehon; County Counsel, Bailey Barnhart and Carolina Rook; BOC Staff, Cynthia Thompson; Transit Manager, Gioia Goodrum; Environmental Development, Paulette Alexandria; Treasurer, Lindsey Manfrin, HHS Director, Ashley Watkins; Solid Waste Coordinator, Nohely Barajas; Legal Assistant participated via Zoom.

Guests: Hillary Malcomson, Beth Keyser, Dan Blue, Chris Chenoweth, Rebecca Wallis, John Olson, Ian Houston, Jessica Howard, Austin Saucier, John Rickert, and Dave Huber. Bubbas Fanclub and Craig Markham participated via Zoom.

*Welcome! Thank you for attending today's meeting. Public participation is encouraged. If you wish to address the Commissioners on any item not on the agenda, you may do so as part of the public comment period at the beginning of the meeting. If you desire to speak on any item, please raise your hand to be recognized after the Chair announces the agenda item. Please fill out a public comment card to indicate your intent to speak. NEW – Public participation also includes the ability to attend Formal Session via Zoom. For attendees that are attending the meeting via Zoom, the Chair will ask if any Zoom attendees wish to provide public comment in same manner as provided above. At that time, attendees will be asked to use the "raise hand" function in Zoom and staff will unmute the participant. Meetings will also continue to be available for view via a live stream on the Commissioners' You Tube channel. Written public comments may be submitted via email at [bocinfo@yamhillcounty.gov](mailto:bocinfo@yamhillcounty.gov).*

**A. CALL TO ORDER:** Commissioner Kit Johnston called the meeting to order at 10:00 a.m.

**B. FLAG SALUTE**

**C. CALENDAR SESSION:** This time is reserved for the review of the commissioners' joint schedule (if needed).

The Commissioners reviewed the joint schedule for the week of March 17, 2025, to March 23, 2025. No other county business was discussed.

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**D. PUBLIC COMMENT:** This time period is reserved for public comment on any topic other than: 1) agenda items, 2) A quasi-judicial land use matter, or 3) a topic scheduled for public hearing. The Chair may limit the length of individual comments.

Jessica Howard provided public comment in person asking for support of a bond measure that will appear on the upcoming 2025 election ballot.

John Olson provided public comment in person to support the Chemeketa Community College bond measure.

Rebecca Wallis provided public comment in person and via email regarding commissioner conduct.

Commissioner Kit Johnston read a written public comment as requested that was received via email into the record from Marvin Bernards regarding the impact of federal funding cuts to local residents. Commissioner Starrett responded to Mr. Bernards' comments.

Commissioner Johnston stated that any future public comments received regarding a commissioner will not be read into the record; he implored citizens to be present at meetings if they chose to submit comments related to a particular commissioner.

**E. DEPARTMENT UPDATES:** Transit - Cynthia Thompson.

Cynthia Thompson presented a high-level Transit department update, highlighting the receipt of the Oregon Transportation Association System (OTA) Innovation Award, as well as the completion of the HHS & Transportation Coordination Plan which is required to be updated every 5 years. Transition to the new leased Transit facility was completed which houses all Transdev vendor, and county operational staff, and vehicles. She addressed challenges with the delay of bus stop sign installations, cost increases to provider contracts, and supply chain issues.

Operationally, the Transit Center Remodel will be complete by Summer of 2025. Updates will include the YCT fare policy and collection system adoption, restroom updates, overall security and cleanup of the transit center, and updating the customer conduct ordinance.

Financially, Ms. Thompson anticipated the 2023-2027 STIF Plan would secure \$14 million dollars in operating grants, and \$4 million dollars in capital. Public outreach and implementation for the YCT Fare Policy and Collection System will be completed by August of 2025

**F. WORK SESSION:** This time is reserved for topics of discussion scheduled for the Commissioners in advance. If a work session is not needed, the balance of the meeting will begin at 10:00 a.m.

1. Work Session – Discussion of Behavioral Health Housing Services Grant Funds.

Lindsey Manfrin addressed the Board regarding state general funds designated to counties through a non-competitive process for behavioral health housing with the intention of establishing shelter and supports for people experiencing drug and alcohol challenges and/or homelessness. Funds in the amount of \$2.8 million dollars were divided between requests for proposals from community partners with compatible projects, and HHS projects to open an additional TTRS house. Challenges of not being able to acquire a house, and reductions to the original award dollars for staff hindered the project. RFP awarded funds were expended and the remaining unexpended funds estimated at \$1.3 million dollars need to be obligated by December

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31, 2025. She added that the funds can be used for both residential and substance use treatment programs via capital and/or programmatic operational expenses, but not for detox or medically managed withdrawal programs. Current Behavioral Health Resource Network (BHRN) funds would expire June 30, 2025, with new awards beginning June 30, 2025. She noted that the new BHRN funds were decreased by 30% to be used over 4 years instead of 2. Ms. Manfrin explained that BHRN funds were established under Measure 110 which allocated cannabis tax dollars for the initiation of BHRN funding to increase access alcohol and drug treatment programs.

**G. CONSENT AGENDA:** None.

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**H. OLD BUSINESS:** None.

**I. OTHER BUSINESS** (Add-ons and non-consent items):

1. **B.O. 25-072** - Consideration to authorize the Department of Community Justice (YCDCJ) Director to submit phase I of Criminal Justice Commission (CJC) Specialty Court grants to support Yamhill County Adult Recovery Court (ARC), Court Coordinated Services (CCS), and Juvenile Recovery Court (JRC) for the 2025-27 biennium.

Commissioner Starrett moved approval of item I1. The motion passed, Commissioners Johnston, Starrett, and King voting aye.

2. **B.O. 25-073** - Consideration to authorize Lindsey Manfrin or designee on behalf of Yamhill County Health and Human Services to submit an application for funding from Yamhill Community Care organization in the amount of \$20,000.

Commissioner Starrett moved approval of item I2. The motion passed, Commissioners Johnston, Starrett, and King voting aye.

3. **B.O. 25-074** - Consideration of a Board Order in the matter of Approving a Sublease with the Yamhill Valley Farmworkers Clinic (WIC) and Terminating Board Order 24-131.

Commissioner Starrett moved approval of item I3. The motion passed, Commissioners Johnston, Starrett, and King voting aye.

4. Consideration to authorize Yamhill County Solid Waste to submit 5 funding authorization forms and determine which authorization level (**Full, Partial** or **None**) should be given for each funding category, for each service provider or other entity in regards to Transportation, Contamination Evaluation, Contamination Reduction Programming, Recycling Service Expansion Identified in the Needs Assessment, and Purchase of Post-Consumer Recycled Content Collection Containers that are due to DEQ by March 31, 2025.

Commissioner Starrett requested to postpone agenda item I4 to a later date to allow staff additional time to review. DEQ moved the funding authorization forms due date to April 15, 2025. There was no action taken. This item will be put back on the agenda for March 27, 2025.

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5. **B.O. 25-075** - Consideration of a letter to be submitted in support of House Bill (HB) 2425 regarding the proposition to ensure that forced labor is not used for electric products that public bodies procure. (Commissioner Mary Starrett)

Commissioner Starrett moved approval of item 15. The motion passed, Commissioners Johnston, Starrett, and King voting aye.

**J. PUBLIC HEARINGS:** None.

THE RECORDS FOR PUBLIC HEARINGS CAN BE FOUND AT:

<https://www.yamhillcounty.gov/1190/Public-Hearing-Notices>

**K. ANNOUNCEMENTS:**

1. For information on county advisory committee vacancies, please refer to the county's website, <https://www.yamhillcounty.gov/765/Boards-and-Committees>, or call the Board of Commissioners' office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).

2. For questions regarding accessibility or to request an accommodation contact the Board of Commissioners' office at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at [bocinfo@yamhillcounty.gov](mailto:bocinfo@yamhillcounty.gov)

3. Electronic versions of all meeting agendas and meeting information packets can be found at the county's website: <https://www.yamhillcounty.gov/AgendaCenter>

Following Commissioner announcements, the meeting adjourned at 11:29 a.m.

Jessica Andre  
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS



Chair

KIT JOHNSTON



Commissioner

MARY STARRETT



Commissioner

DAVID "BUBBA" KING

Approved by the Yamhill County Board of  
Commissioners on 04/24/2025  
via Board Order 25-115