

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in combined session on May 1, 2025, at 10:00 a.m. in Room 32 of the Yamhill County courthouse, and in a virtual meeting via Zoom, Commissioners Kit Johnston, Mary Starrett, and David "Bubba" King being present.

Also present were Ken Huffer; County Administrator, Christian Boenisch; County Counsel, Carolina Rook; BOC Supervisor, Sam Elliott; Sheriff, Brandon Bowdle; Undersheriff, and Mike Browne; Jail Captain. Nohely Montalvo-Barajas; Legal Assistant attended viz Zoom.

Guests: John Olson, Paul Johnson, Miriam Vargas Corona, Iso Pena, and Ines Pena. Adam Garvin, Andre Bealer, Craig Markham, Beth Rankin, Marvin Bernards, Beth Wytoski, Javier Cervantes, Koin 6 News, Tracy Palmer, Lee Schrepel, and Remy’s iPhone attended via Zoom.

*Welcome! Thank you for attending today’s meeting. Public participation is encouraged. If you wish to address the Commissioners on any item not on the agenda, you may do so as part of the public comment period at the beginning of the meeting. If you desire to speak on any item, please raise your hand to be recognized after the Chair announces the agenda item. Please fill out a public comment card to indicate your intent to speak. NEW – Public participation also includes the ability to attend Formal Session via Zoom. For attendees that are attending the meeting via Zoom, the Chair will ask if any Zoom attendees wish to provide public comment in same manner as provided above. At that time, attendees will be asked to use the “raise hand” function in Zoom and staff will unmute the participant. Meetings will also continue to be available for view via a live stream on the Commissioners’ You Tube channel. Written public comments may be submitted via email at [bocinfo@yamhillcounty.gov](mailto:bocinfo@yamhillcounty.gov) by 5:00 p.m. Wednesday.*

**A. CALL TO ORDER** Commissioner Johnston called the meeting to order at 10:00 a.m.

**B. FLAG SALUTE**

**C. CALENDAR SESSION:** This time is reserved for the review of the commissioner’s joint schedule (if needed).

The Commissioners reviewed the joint schedule for the week of May 5, 2025 - May 12, 2025. No other county business was discussed.

**D. PUBLIC COMMENT:** This time period is reserved for public comment on any topic other than: 1) agenda items, 2) A quasi-judicial land use matter, or 3) a topic scheduled for public hearing. The Chair may limit the length of individual comments. There were no public comments received.

**E. DEPARTMENT UPDATES:** None.

**F. WORK SESSION:** This time is reserved for topics of discussion scheduled for the Commissioners in advance. If a work session is not needed, the balance of the meeting will begin at 10:00 a.m.

1. Work Session – None.

**G. CONSENT AGENDA:**

Commissioner Starrett moved approval of the consent agenda. The motion passed, Commissioners Johnston, Starrett, and King voting aye.

Minutes

1. **B.O. 25-124** a. April 3, 2025 - Formal Minutes.  
**B.O. 25-125** b. April 10, 2025 - Formal Minutes.
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**H. OLD BUSINESS:** None.

**I. OTHER BUSINESS** (Add-ons and non-consent items):

1. **B.O. 25-126** - Consideration of approval of amendment #2, between Yamhill County Health and Human Services and RSS Architecture (BO #23-128), which extends the term of the agreement to December 31, 2024, and increases the not to exceed amount from \$42,500 to \$47,000 effective upon full execution. Oracle #HHS24030AE. Commissioner Starrett moved approval of item I1. The motion passed, Commissioners Johnston, Starrett, and King voting aye.
2. **B.O. 25-127** - Consideration of approval of amendment #3, between Yamhill County Health and Human Services and RSS Architecture (BO #23-128), increasing the not to exceed amount from \$47,000 to \$47,490.69 effective upon full execution. Oracle #HHS24030AE. Commissioner Starrett moved approval of item I2. The motion passed, Commissioners Johnston, Starrett, and King voting aye.
3. **B.O. 25-128** - Consideration of approval of amendment #16 to Agreement #180033 between Yamhill County and the Oregon Health Authority for Public Health Services (BO 23-260) adding funding in the amount of \$6,318.35. Oracle #HHS24013IGA. Commissioner Starrett moved approval of item I3. The motion passed, Commissioners Johnston, Starrett, and King voting aye.
4. **B.O. 25-129** - Consideration of approval of the intergovernmental agreement between Washington County and Yamhill County Transit to receive \$75,000 from Washington County STIF funds from the 23-25 & 25-27 biennium's to augment funding for YCT Route 33 (McMinnville- Hillsboro). Oracle # TR25009IA. Commissioner King moved approval of item I4. The motion passed, Commissioners Johnston, Starrett, and King voting aye.
5. **B.O. 25-130** - Consideration of approval of a bed rental agreement between Yamhill

County and United States Marshal's Service. Oracle #SO25024IGA.

Sheriff Sam Elliott approached the Board to talk about this agreement being last updated in 2005. Currently, Yamhill County charges the U.S. Marshal's \$68 per day/per bed. Sheriff Elliott was seeking approval to raise the current daily expenditure to house a Marshal Inmate in the facility to \$140 per day/per bed. Commissioner King had concerns about county liability and overall community input due to the late notice of this agenda item. Commissioner King inquired about what would happen if the contract was approved by the Board, but the Marshal's didn't agree to the contract to which Sheriff Elliott stated that the Marshal's would then have to retrieve their inmates from the Yamhill County facility.

Commissioner Johnston received two public comment cards on this agenda item. Vargas Corona asked the Board to postpone this agreement. She was concerned that the contract included references to Immigration and Customs Enforcement (ICE) and how the county would be in violation of the Oregon Sanctuary Promise Act moving it forward. Iso Pena also asked the Board to postpone the agreement due to it being put on the agenda late and not allowing enough time for the community to come forward to be heard.

Sheriff Elliott recognized the concerns regarding the public comments and ensured that the Yamhill County Jail cannot ask citizenship status and doesn't participate in any sort of tracking for ICE. Commissioner Starrett commented on this agreement, stating that it complied with state law and purged of language regarding the ICE component. Sheriff Elliott stated that the Marshal's review contracts quarterly, so if wasn't approved by the Board, it wouldn't get reviewed again until August. In that time, the county would lose \$70,000 of revenue.

Commissioner Johnston moved approval of item I5. The motion passed. Commissioner Johnston and Starrett voting aye. Commissioner King voting nay.

**J. PUBLIC HEARINGS:** None.

THE RECORDS FOR PUBLIC HEARINGS CAN BE FOUND AT:

<https://www.yamhillcounty.gov/1190/Public-Hearing-Notices>

**K. ANNOUNCEMENTS:**

a. For information on county advisory committee vacancies, please refer to the county's website, <https://www.yamhillcounty.gov/765/Boards-and-Committees>, or call the Board of Commissioners' office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).

b. For questions regarding accessibility or to request an accommodation contact the Board of Commissioners' office at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at [bocinfo@yamhillcounty.gov](mailto:bocinfo@yamhillcounty.gov)

c. Electronic versions of all meeting agendas and meeting information packets can be found at the county's website: <https://www.yamhillcounty.gov/AgendaCenter>

Following Commissioner announcements, the meeting adjourned at 10:48 a.m.

Jessica Andre  
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

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Chair KIT JOHNSTON

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Commissioner MARY STARRETT

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Commissioner DAVID "BUBBA" KIN

