

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal session on July 17, 2025, at 10:00 a.m. in Room 32 of the Yamhill County courthouse, and in a virtual meeting via Zoom, Commissioners Kit Johnston, Mary Starrett and David “Bubba” King being present.

Also present were Ken Huffer, County Administrator; Christian Boenisch, County Counsel; Mark Lago, Public Works Director; Travis Pease, Parks Manager. Nohely Barajas-Montalvo, Legal Assistant participated via Zoom.

Guests: Chloe Bingman. JohnstonK, Rebecca Wallis – Yamhill County News, Lee Schrepel, Xiaojian Fan and Anna Laybourn – Design Workshop participated via Zoom.

Welcome! Thank you for attending today’s meeting. Public participation is encouraged. If you wish to address the Commissioners on any item not on the agenda, you may do so as part of the public comment period at the beginning of the meeting. If you desire to speak on any item, please raise your hand to be recognized after the Chair announces the agenda item. Please fill out a public comment card to indicate your intent to speak. NEW – Public participation also includes the ability to attend Formal Session via Zoom. For attendees that are attending the meeting via Zoom, the Chair will ask if any Zoom attendees wish to provide public comment in same manner as provided above. At that time, attendees will be asked to use the “raise hand” function in Zoom and staff will unmute the participant. Meetings will also continue to be available for view via a live stream on the Commissioners’ You Tube channel. Written public comments may be submitted via email at bocinfo@yamhillcounty.gov by 5:00 p.m. Wednesday.

A. CALL TO ORDER: Commissioner Johnston called the meeting to order at 10:00 a.m.

B. FLAG SALUTE

C. CALENDAR SESSION: This time is reserved for the review of the commissioners’ joint schedule (if needed).

The Commissioners reviewed the joint schedule for the week of July 14 through July 20, 2025. No other county business was discussed.

D. PUBLIC COMMENT: This time is reserved for public comment on any topic other than: 1) agenda items, 2) A quasi-judicial land use matter, or 3) a topic scheduled for public hearing. The Chair may limit the length of individual comments.

No public comments were received.

E. PRESENTATION: Yamhill County Dairy Princess Ambassador - Chloe Bingman
Chloe Bingman explained the role of the dairy princess and clarified that the princess didn't need to have a background in farming. She stated that she got her experience in FFA competitions. She expressed a particular interest in participating in parades even in the off season.

F. DEPARTMENT UPDATES: None.

G. WORK SESSION: This time is reserved for topics of discussion scheduled for the Commissioners in advance. If a work session is not needed, the balance of the meeting will begin at 10:00 a.m.

1. Work Session – None.

H. CONSENT AGENDA:

Commissioner Starrett moved approval of the consent agenda. The motion passed, Commissioners Johnston, Starrett and King voting aye.

Minutes

1. B.O. 25-224 - July 3, 2025 – Formal Session
2. B.O. 25-225 - July 10, 2025 – Formal Session

Contracts & Grants

3. B.O. 25-226 - Approval of an agreement between Yamhill County and Specialized Pavement Marking (SPM) for the Yamhill County 2025 Highway Striping Project (B.O. 25-219) in the amount of \$366,886.50 upon notice to proceed through October 31, 2025, subject to final review by County Counsel. Oracle #PW25003Con.

I. OLD BUSINESS: None.

J. OTHER BUSINESS (Add-ons and non-consent items):

1. Discussion of the Draft Yamhill County Parks System Plan.

Anna Laybourn from Design Workshop explained the process that was used to develop the draft plan. She stated that the County had 272 acres of parks and most had water access. The department's budget did not support funding for many capital improvements, but that maintenance was meeting the community's standards according to a survey conducted by Design Workshop. 82% of citizens who participated in the survey expressed a high likelihood to provide additional funding to Parks. Commissioner Johnston directed staff to add a map including City parks and more information regarding comparative counties revenue sources, operations and staffing differences. Commissioner King inquired about Transit Lodging Taxes (TLT) which he stated would expedite funding capital improvement projects. Tavis Pease reminded the Board that the Parks fee schedule was under revision. Ken Huffer explained that there were System Development Charges (SDC) for Parks that could only be used for capital improvements and planning. Commissioner Starrett expressed an interest in exploring fundraiser opportunities.

2. **B.O. 25-227** - Consideration of approval of Intergovernmental Agreement #15373 between Yamhill County and the Oregon Youth Authority (OYA) for support services in the not to exceed amount of \$21,592 retroactive to July 1, 2025, through June 30, 2027. Oracle #JV26001IGA.

Commissioner Starrett stated that the main purpose of the agreement was to aid in keeping youth in residential housing rather than in the OYA facility.

Commissioner Starrett moved approval of item J2. The motion passed, Commissioners Johnston, Starrett and King voting aye.

3. **B.O. 25-228** - Consideration of approval of Amendment #1 to Agreement #026116 between Yamhill County and the Oregon Health Authority for Choice Model Services (B.O. 24-064), increasing funding by \$102,464.99 and extending the term through December 31, 2025. Oracle #HHS24039IGA.

Commissioner Starrett stated that Agreement #026116 was to support individuals with severe mental health conditions to promote independence and prevent institutionalization.

Commissioner Starrett moved approval of item J3. The motion passed, Commissioners Johnston, Starrett and King voting aye.

4. **B.O. 25-229** - Consideration of approval of an intergovernmental agreement between Yamhill County Transit and Washington County to receive \$75,000 from Washington County STIF funds from the 23-25 & 25-27 biennia to augment funding for YCT Route 33 (McMinnville- Hillsboro), and rescinding and replacing Board Order 25-129.

Christian Boenisch explained that the previous version of the contract approved by the Board on May 1, 2025, included the incorrect underlying agreement, and that the proposed agreement had been corrected.

Commissioner King moved approval of item J4. The motion passed, Commissioners Johnston, Starrett and King voting aye.

K. PUBLIC HEARINGS: None.

THE RECORDS FOR PUBLIC HEARINGS CAN BE FOUND AT:

<https://www.yamhillcounty.gov/1190/Public-Hearing-Notices>

L. ANNOUNCEMENTS:

1. For information on county advisory committee vacancies, please refer to the county's website, <https://www.yamhillcounty.gov/765/Boards-and-Committees>, or call the Board of Commissioners' office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).

2. For questions regarding accessibility or to request an accommodation contact the Board of Commissioners' office at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at bocinfo@yamhillcounty.gov

3. Electronic versions of all meeting agendas and meeting information packets can be found at the county's website: <https://www.yamhillcounty.gov/AgendaCenter>

Following Commissioner announcements, the meeting adjourned at 11:19 a.m.

Bailey Barnhart
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS



Chair

KIT JOHNSTON



Commissioner

MARY STARRETT



Commissioner

DAVID "BUBBA" KING