

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in combined session on September 18, 2025, at 10:00 a.m. in Room 32 of the Yamhill County courthouse, and in a virtual meeting via Zoom, Commissioners Kit Johnston, Mary Starrett, and David “Bubba” King being present.

Also present were Ken Huffer, County Administrator; Kevin Perkins, Deputy County Administrator PIO; Christian Boenisch, County Counsel; Kaleb Raever, Assistant County Counsel; Mikalie Moreno, Assistant HR Manager; Megan Marasco, HR Generalist; Mark Lago, Public Works Director; Travis Pease, Parks Manager and Sam Elliott, Sheriff. Nohely Barajas-Montalvo, Legal Assistant participated via Zoom.

Guests: Ron Vrooman, Phillip Dollison, Robert Graves, Charlie White, Thomas Siniscal, Cynthia Palmatier, Jason Fields, John Olson, Hilary Malcomson, Celine McCarthy and Chris Chenoweth. Lee Schrepel, David Pasteater, Craig Markham – Yamhill Co, Xiaojin Fan, Anna Laybourn | Design Workshop and Marvin Bernards participated via Zoom.

Welcome! Thank you for attending today’s meeting. Public participation is encouraged. If you wish to address the Commissioners on any item not on the agenda, you may do so as part of the public comment period at the beginning of the meeting. If you desire to speak on any item, please raise your hand to be recognized after the Chair announces the agenda item. Please fill out a public comment card to indicate your intent to speak. NEW – Public participation also includes the ability to attend Formal Session via Zoom. For attendees that are attending the meeting via Zoom, the Chair will ask if any Zoom attendees wish to provide public comment in same manner as provided above. At that time, attendees will be asked to use the “raise hand” function in Zoom and staff will unmute the participant. Meetings will also continue to be available for view via a live stream on the Commissioners’ You Tube channel. Written public comments may be submitted via email at bocinfo@yamhillcounty.gov by 5:00 p.m. Wednesday.

A. CALL TO ORDER: Commissioner Johnston called the meeting to order at 10:00 a.m.

B. FLAG SALUTE

C. CALENDAR SESSION: This time is reserved for the review of the commissioners’ joint schedule (if needed).

The Commissioners reviewed the joint schedule for the week of September 22 – September 28, 2025. No other county business was discussed.

B.O. 25-311

D. PUBLIC COMMENT: This time is reserved for public comment on any topic other than: 1) agenda items, 2) A quasi-judicial land use matter, or 3) a topic scheduled for public hearing. The Chair may limit the length of individual comments.

Ron Vrooman presented public comment regarding credentials of elected officials. Phillip Dollison provided public comment regarding property taxes. Robert Graves provided public comment regarding judicial law. Charlie White provided public comment regarding the right to travel. Thomas Siniscal provided public comment regarding oaths of public officials. Cynthia Palmatier provided public comment regarding politics in Oregon.

E. DEPARTMENT UPDATES: None.

F. WORK SESSION: This time is reserved for topics of discussion scheduled for the Commissioners in advance.

1. None.

G. CONSENT AGENDA:

Commissioner Johnston moved approval of the consent agenda. The motion passed, Commissioners Johnston, Starrett and King voting aye.

Surplus

1. **B.O. 25-294** - Approval to declare Public Works Fleet vehicle P-088 2017 Chevrolet Colorado as surplus to be sold through PublicSurplus.com per Ordinance 499.

2. **B.O. 25-295** - Approval to declare Transit vehicles #1304 and #1806 as surplus to be disposed of and salvaged for parts to repair other fleet buses.

Contracts

3. **B.O. 25-296** - Approval of Amendment #4 to an agreement between Yamhill County and Shirley Roffe (B.O. 19-281) for the professional psychiatric consultation services increasing the rate of pay to \$185.66 per hour and increasing maximum hours to 13 hours per month. Oracle #HHS24059GS.

Personnel

4. **B.O. 25-297** - Approval to authorize Leave Without Pay (LWOP) for employee #1304 retroactive to September 2, 2025, with an anticipated return to work date of November 1, 2025.

H. OLD BUSINESS: None.

I. OTHER BUSINESS (Add-ons and non-consent items):

1. **B.O. 25-298** - Consideration of approval of the Yamhill County Parks System Plan.

Commissioner King expressed concern regarding funding options and suggested a campground as a possible revenue source. Commissioner Johnston encouraged commissioners to attend the Parks Board meetings to further discuss funding. Commissioner Starrett highlighted a fundraiser at Edward Grenfell Park which raised \$11,500.

Commissioner King moved approval of item I1. The motion passed, Commissioners Johnston, Starrett and King voting aye.

B.O. 25-311

2. **B.O. 25-299** - Consideration of approval of Amendment #1 to Agreement #185833 between Yamhill County and the Oregon Health Authority (B.O. 25-269) for Public Health Services adding \$29,879.82 in funding. Oracle #HHS25038IGA.

Commissioner Starrett expressed concerns regarding the vaccination enforcement aspect of the proposed contract.

Commissioner Starrett moved approval of item I2. The motion passed, Commissioners Johnston, Starrett and King voting aye.

3. **B.O. 25-300** - Consideration of approval to submit a joint application on behalf of the Yamhill County Sheriff's Office, District Attorney's Office and Health and Human Services, and if awarded, accept the Behavioral Health Deflection (BHD) Grant Program in the amount of \$907,552.

Commissioner King moved approval of item I3. The motion passed, Commissioners Johnston, Starrett and King voting aye.

4. **B.O. 25-301** – Consideration of approval of a letter of support for Nerd Herd's grant application.

Commissioner Johnston moved approval of item I4. The motion passed, Commissioners Johnston, Starrett and King voting aye.

J. PUBLIC HEARINGS: None.

THE RECORDS FOR PUBLIC HEARINGS CAN BE FOUND AT:

<https://www.yamhillcounty.gov/1190/Public-Hearing-Notices>

K. ANNOUNCEMENTS:

1. For information on county advisory committee vacancies, please refer to the county's website, <https://www.yamhillcounty.gov/765/Boards-and-Committees>, or call the Board of Commissioners' office at 503-434-7501 or 503-554-7801 (toll-free from Newberg).

2. For questions regarding accessibility or to request an accommodation contact the Board of Commissioners' office at (503)-434-7501 or (503)-554-7801 (toll-free from Newberg) or email at bocinfo@yamhillcounty.gov.

3. Electronic versions of all meeting agendas and meeting information packets can be found at the county's website: <https://www.yamhillcounty.gov/AgendaCenter>.

B.O. 25-311

Following Commissioner announcements, the meeting adjourned at 10:13 a.m.

Bailey Barnhart
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS



Chair

KIT JOHNSTON



Commissioner

MARY STARRETT



Commissioner

DAVID "BUBBA" KING

Approved by the Yamhill County Board of
Commissioners on 10/02/2025
via Board Order 25-311.