

Yamhill County

DEPARTMENT OF PLANNING AND DEVELOPMENT

400 NE BAKER STREET McMINNVILLE, OREGON 97128

Phone:(503) 434-7516 Fax:(503)434-7544 Internet Address: <https://www.co.yamhill.or.us/283/Planning-Development>

Construction-Installation Permit Guide

NOTE: If possible, make permit application at this office during the sanitarian=s office hours. She can guide you through the process and correct errors.

Items required to process your construction-installation permit application

1. **Signed Authorization for Agents to apply for permit, signed by owner.**
2. **Completed Application Form and Fee:** Incomplete applications will be returned.
3. **A Tax Lot Map:**
Obtain a copy at this office, a title company, or the county assessor's office. (Omit the tax lot map if you attach one to your site evaluation application).
4. **A Vicinity Map:**
(Example A) Show how to get to your property. This can be a copy of a county road map, a U.S. Geological Survey quadrangle map, or a hand drawn sketch. If your property is remote or hard to find, please describe in writing how to find it. Please note the best entrance to your property. (Omit the vicinity map if you attached one to your site evaluation application).
5. **Land Use Compatibility Statement:** Must be signed by Yamhill County Planning Department.
6. **Site Development Plan:**
(Example B) Draw a site plan with actual measurements that shows existing and proposed locations of all buildings, roads, driveways, property lines, easements, water sources, surface water bodies and other physical features. Show the exact location you propose to locate the septic tank, distribution box or drop boxes and disposal lines. The sanitarian has indicated the known acceptable drainfield location when the evaluation was completed on the test holes. The proposed drainfield must be within this area designated. Indicate location of test holes relative to proposed drainfield lines. Identify future repair location within the designated acceptable drainfield location.

Refer to your Site Evaluation Report since it shows the approved disposal field location, the type of approved system and other construction details.

Submit the application, fee, and attachments to the address listed above.

We will give you a receipt when we issue you the Construction Permit.

Call the Yamhill County Department of Planning and Development if you have any questions.

Applications must have all required paperwork filled out and signed at time of submittal

Yamhill County Department of Planning & Development
ON-SITE SEWAGE DISPOSAL FEES -- AUGUST 1, 2024

DESCRIPTION	Fee	Agency	Surcharge	Total
NEW SITE EVALUATIONS:				
RESIDENTIAL				
Site Evaluation - 1st lot	799		117.00	\$916
Site Evaluation - each additional	799		117.00	\$916
COMMERCIAL FACILITY SYSTEMS				
For 1st 1,000 gallons projected daily sewage flow	799		117.00	\$916
For each 500 gallon or part thereof above 1,000 gallons	195			\$195
CONSTRUCTION- INSTALLATION PERMITS:				
Standard On-Site System	891	54	117.00	\$1,062
ALTERNATIVE SYSTEMS				
Alternative Treatment Technologies (ATT)	1,249	54	117.00	\$1,420
Capping Fill	1,336	54	117.00	\$1,507
Disposal Trenches in Sapolite	891	54	117.00	\$1,062
Holding Tanks	989	54	117.00	\$1,160
Pressure Distribution	1,262	54	117.00	\$1,433
Recirculating Gravel Filters	1,649	54	117.00	\$1,820
Sand Filter	1,649	54	117.00	\$1,820
Steep Slope System	891	54	117.00	\$1,062
Tile Dewatering	1,200	54	117.00	\$1,371
All Pumps & Siphons	73			\$73
SYSTEMS GREATER THAN 1,000 GPD BUT LESS THAN 2,500 GPD				
For each 500 gallon or part thereof above 1,000 gpd, maximum of 2,500 gpd	114			\$114
<i>(Note: this fee is in addition to the construction installation permit)</i>				
ALTERATIONS				
Major (drainfield or tank and drainfield)	891	54	117.00	\$1,062
Minor (tank and/or tight-line only – plumbing permit may be required)	337	54	117.00	\$508
PERMIT RENEWAL, REINSTATEMENT OR TRANSFER				
Field visit required	596	54	117.00	\$767
Field visit not required	157	54	117.00	\$328
REPAIR PERMIT:				
Major (drainfield or tank and drainfield)	478	54	117.00	\$649
Minor (tank and/or tight-line only - plumbing permit may be required)	249	54	117.00	\$420
PLAN REVIEW FEE: (Commercial Only)				
1st 1,000 gallons	410			\$410
Over 1,000 gallon - Projected flow for each 500 gallon or part thereof	68			\$68
AUTHORIZATION:				
If field visit is required	553	54	117.00	\$724
If field visit is not required	154	54	117.00	\$325
New Temporary Hardship	308	54	117.00	\$479
Renewal of Temporary Hardship <i>(tank must be pumped every 4 years)</i>	170	54	117.00	\$341
EXISTING SYSTEM:				
Evaluation	454		117.00	\$571
ANNUAL EVALUATIONS				
INSPECTIONS				
Alternative Systems (ATT, sandfilters, recirculating gravel filters)	608			\$608
Holding Tanks	170			\$170
REPORTS				
Alternative Systems (ATT, sandfilters, recirculating gravel filters)	88			\$88
Holding Tanks	46			\$46
SEWAGE DISPOSAL SERVICE:				
Pump Truck Inspection - 1st	211			\$211
Pump Truck Inspection - each additional	107			\$107
OTHER FEES				
DEQ Surcharge				\$117
Agency Sign Off	54			\$54
Reinspection Fee – permits	244			\$244
Inspection - Consultation Fee	107			\$107

Yamhill County

DEPARTMENT OF PLANNING AND DEVELOPMENT
525 NE 4TH STREET · McMinnville, Oregon 97128
Phone: (503) 434-7516 · Fax (503) 434-7544 · TTY: (800) 735-2900
· Internet Address: <http://www.co.yamhill.or.us/plan/>

Plot Plan Check List

- North Arrow
- Test Pit locations
- Wells, for the parcel the system is going as well as neighbors wells.
- Water sources, creeks, springs, rivers, seasonal drainages,
- House location
- Septic tank location
- Property lines
- Roads and driveways
- Drainlines, length of each line and distance from one line to the next.
- Drop boxes or distribution box
- Ground water interceptors and setbacks to drainlines (length of line and length of setback)
- Length of effluent line from tank to box
- Length of sewerline from house to tank.

Submitted by _____ Date _____

Reviewed by _____ Date _____

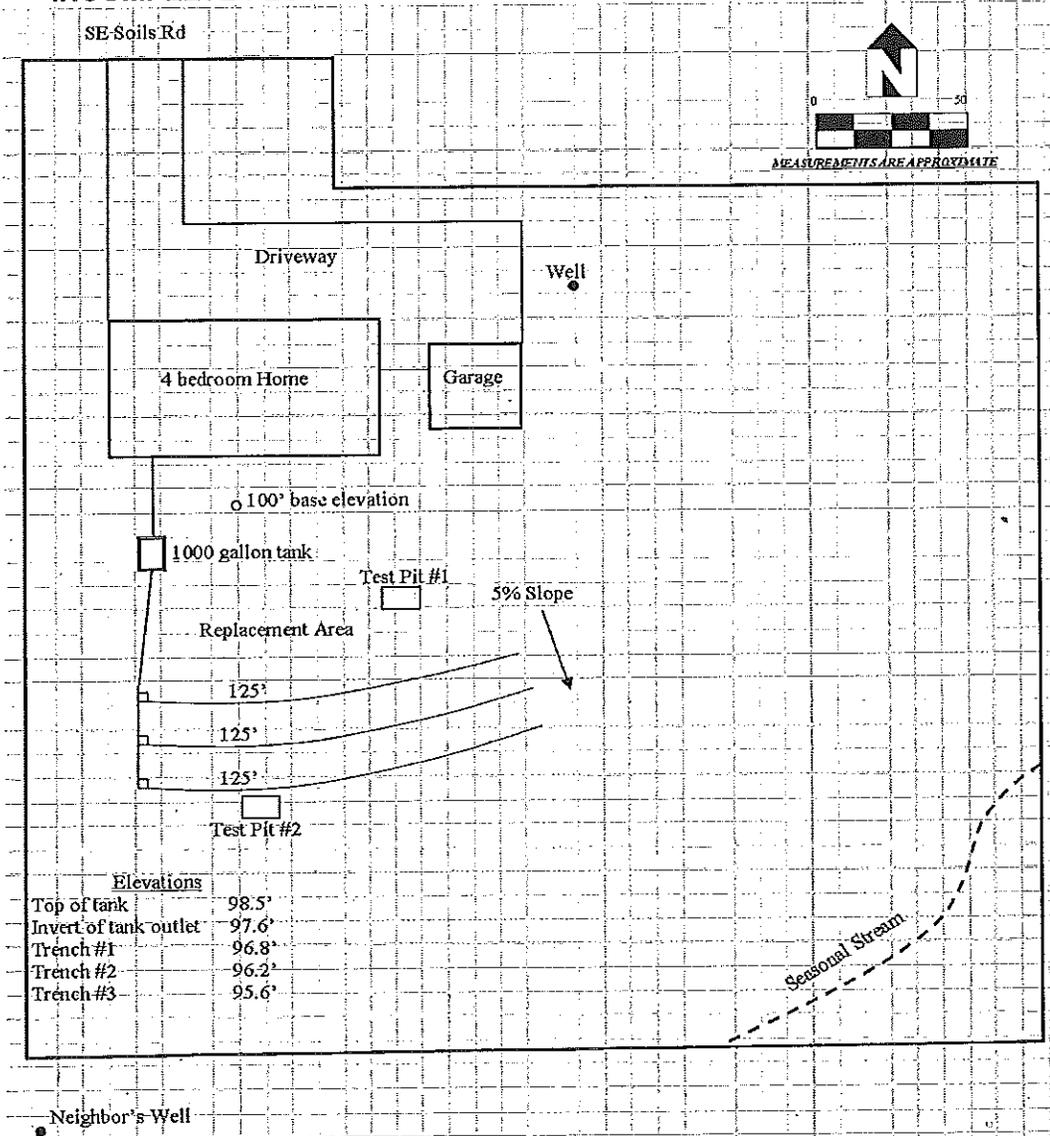
SEPTIC INSTALLATION PLOT PLAN REQUIREMENTS

As part of your application for a septic permit, you must submit a plot plan of your proposed septic installation. This plan must show all of the items listed below. You may use the reverse side of this form for your plan.

ITEMS THAT MUST BE ON THE PLOT PLAN:

1. Applicant's name and property address.
2. Legal description of the property (Township, Range, Section and Tax Lot).
3. Location of the approved test pits.
4. North Arrow and Scale.
5. Driveway (existing or proposed) location.
6. All relevant structures (existing or proposed) including dwellings and outbuildings.
7. Location of property lines and/or easement boundaries
8. Location of all creeks, streams, rivers, lakes, ponds, springs, or other drainage ways (if applicable)
9. Location of any existing or proposed wells within 200' of the septic system.
10. Location of the existing and/or proposed septic tank, sand filter, ATT, drainfield, and drainfield replacement area (as applicable).
11. Length of each drainline.
12. Approximate ground slope percent and direction.
13. Relative elevations for septic tank top, invert of septic tank outlet, top of ATT or Sand Filter (if applicable), elevation of the header pipe invert of each drain line, and any applicable components.
14. If your system includes a pump, provide pump calculations, pump curve, and a cross section of the dosing tank with float settings

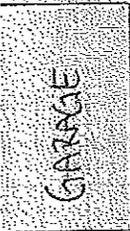
INCOMPLETE PLOT PLANS WILL NOT BE RECEIVED OR PROCESSED.



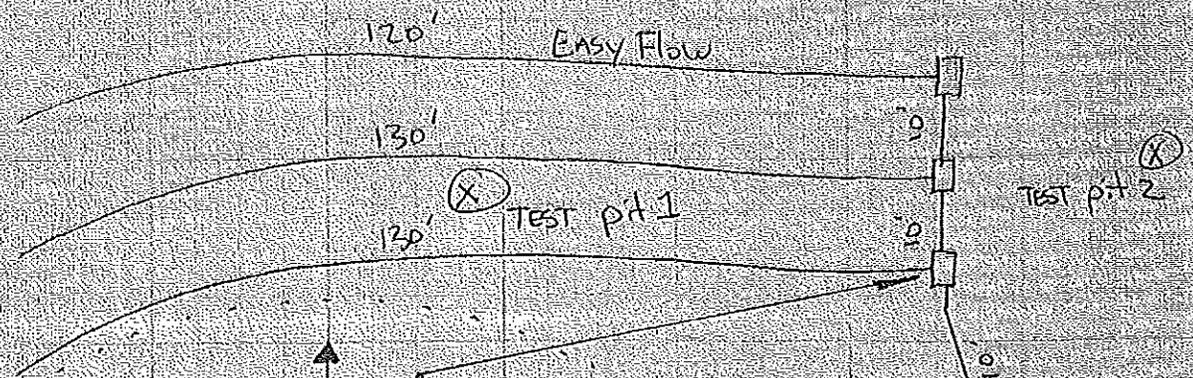
Example



20-25% GRADE ↑

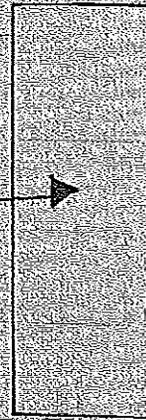
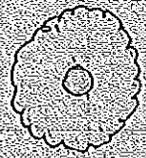


PROPERTY LINE



CONCRETE D-Box
W/ WASTE CONCRETE

1000g WASTE
CONCRETE TANK



100\'
Down GRADE

X Well

NEW HOME
SITE

NE FAIRVIEW DR. ↓

LICENSED SEPTIC SYSTEM INSTALLERS

<p>A-Affordable Septic Service, LLC Canby, OR 97013 (503)682-1929 License # 36391</p>	<p>Speedy Septic & Rooter Service Boring, OR 97009 (503)663-1923 License # 38756</p>	<p>Lil' Stinky Environmental Services Oregon City, OR 97045 (503)829-8454 License # 38231</p>	<p>Darren Risseeuw's Excavation & Septic Sheridan, OR 97378 (971)237-7790 License # 39299</p>
<p>On-Site Septic and Exc. LLC Salem, OR 97304 (502)362-7000 License # 36786</p>	<p>IGC Construction Newberg, OR (503)805-4960 License # 39123</p>	<p>Turley Excavating Dayton, OR 97114 (503)864-3505 License # 38954</p>	<p>Lawson, Corp. Carlton, OR 97111 (503)852-0035 License # 39064</p>
<p>Toney Excavation & Building Dayton, OR 97114 (971)237-4575 License # 37067</p>	<p>John Kroo Construction, Inc Newberg, OR 97132 (503)538-5301 License # 38688</p>	<p>Mitchell Excavating, LLC Carlton, OR 97111 (503)662-5161 License # 38693</p>	<p>Cameron Excavating Salem, OR 97304 (503)480-6595 License # 39091</p>
<p>CAC Excavation, Inc Dayton, OR 97114 (503)550-3609 License # 39050</p>	<p>Bell Construction, Inc. Forest Grove, OR 97116 (503)502-1208 License # 37631</p>	<p>Garber Excavating, Inc. Dallas, OR 97338 (503)623-0217 License # 38525</p>	<p>Warrior Construction, LLC Amity, OR 97101 (971)241-1934 License # 39183</p>
<p>American On Site Mollala, OR 97038 (503)539-8808 License # 38346</p>	<p>PIHL Excavation Banks, OR 97106 (503)324-6210 License # 37985</p>	<p>Chrz General Contracting, LLC Sherwood, OR 97140 (503)341-4327 License # 39147</p>	<p>Precision Excavating Salem, OR 97304 (503)868-7388 License # 35341</p>
<p>WEME Construction LLC McMinnville, OR 97128 (503)919-0103 License # 39293</p>	<p>Parker Concrete, Inc. Yamhill, OR 97114 (503)992-0400 License # 38885</p>	<p>Ole Bergman Excavating Dallas, OR 97338 (503)931-8053 License # 38311</p>	<p>The Excavators LLC Beaverton, OR 97078 (503)869-0910 License # 38384</p>
<p>Precision Earthworks, LLC Hillsboro, OR 97123 (503)509-8926 License # 38937</p>	<p>Cary Laughlin Sheridan, OR 97378 (503)550-1923 License # 38683</p>	<p>Hillis Construction, LLC McMinnville, OR 97128 (503)877-0460 License # 38941</p>	<p>Keller Excavating Amity, OR 97101 (503)550-0511 License # 38448</p>
<p>Dirt Guys Excavating Dayton, OR 97114 (503)997-8412 License # 39130</p>	<p>David H. Schroeder McMinnville, OR 97128 (503)804-6898 License # 39055</p>	<p>Honest Drain Solutions Oregon City, OR 97045 (503)266-6633 License # 39093</p>	<p>Barnett Builders Yamhill, OR 97148 (503)357-4645 License # 39435</p>
<p>Terry Vandegrift Amity, OR 97101 (503)435-7717 License # 36856</p>	<p>DLG Construction, inc. Canby, OR 97013 (503)266-7300 License # 37659</p>	<p>King and Sons Excavating Yamhill, OR 97148 (503)720-0711 License # 39112</p>	<p>Bowers Land Works, LLC Willamina, OR 97369 (971)312-3642 License # 39068</p>
<p>High Heaven Timberlands McMinnville, OR (971) 261-9797 License # 39061</p>			

Maintaining septic systems

DON'T flush material that will not easily decompose, such as hair, diapers, cigarette butts, matches, or feminine hygiene products.

DON'T wash or flush medicines or hazardous chemicals like paint, paint thinner and bleach into the system. They kill the bacteria needed to decompose wastes in the septic tank and drain field.

DON'T drive over the septic tank or drain lines.

DON'T plant anything over or near the drain field except grass. Roots from nearby trees or shrubs may clog and damage drain lines.

DON'T dig in your drain field or build anything over it.

DON'T cover the drain field with a hard surface such as concrete or asphalt.

DON'T make or allow repairs to your septic system without obtaining the required permit. Use professionally licensed septic contractors when needed.

DON'T use septic tank additives. These products usually do not help and some may even be harmful to your system.

DON'T allow backwash from home water softeners to enter the septic system.

DON'T enter your tank, any work to the tank should be done from outside. Gases that can be generated in the tank and/or oxygen depletion can be fatal.

DO conserve water to avoid overloading the system.

DO use substitutes for household hazardous waste.

DO learn the location of your septic tank and drain field. Keep a sketch of it handy with your maintenance record for service visits.

DO cover the drain field with a grass cover to prevent erosion and remove excess water.

DO keep your septic tank cover accessible for inspections and pumpings. Install risers if necessary.

DO keep a detailed record of repairs, pumpings, inspections, permits issued, and other maintenance activities.

DO divert other sources of water, like roof drains, house footing drains, and sump pumps, away from the septic system. Excessive water keeps the soil in the drain field from naturally cleansing the wastewater.

DO have your septic tank pumped out regularly by a DEQ licensed contractor.

DO call a professional whenever you experience problems with your system, or if there are any signs of system failure.