

**MINUTES
BUDGET COMMITTEE MEETING**

May 2, 2016 9:00 a.m.

Room 32, Courthouse

PRESENT: Budget Committee members Mary Starrett, Stan Primozich, Allen Springer, Chris McLaran, Shelley Halleman, and Angel Aguiar.

Staff: Laura Tschabold, Chuck Vesper, Ken Huffer, Becky Weaver, Silas Halloran-Steiner, Craig Hinrichs, Christina Malae, Emily Piper, Krisan Pendleton, Tom Eversole, Lindsey Manfrin, Marie McDaniel-Bellisario, Paul Partridge, and Blanca Marquez.

Guests: Nicole Montesano, News-Register.

Commissioner Mary Starrett called the meeting to order at 9:00 a.m.

Election of Officers - Chris McLaran moved to appoint Angel Aguiar as chair; Stan Primozich seconded the motion. The motion passed unanimously. Stan moved to appoint Shelley Halleman as secretary; Chris McLaran seconded the motion. The motion passed unanimously.

Adoption of Minutes - Allen Springer moved approval of the minutes from May 4-6, 2015; Mary Starrett seconded the motion. The motion passed unanimously.

Budget Overview - Laura Tschabold introduced the new Deputy County Administrator, Ken Huffer. She proceeded to review the budget narrative slides. After reviewing the slides she noted that the County is known for being conservative with budgeting and spending habits with hands-on working managers, adding that the financial state of the county is secure.

The meeting recessed at 9:43 a.m. and reconvened at 9:48 a.m.

HEALTH & HUMAN SERVICES (HHS) TEAM

General Overview- Silas Halloran-Steiner stated that **HHS (Fund 16)** continues to move forward with local leadership and a new non-profit with the implementation of the Affordable Care Act. Overall this department is in a financially strong position with expected carryover and additional state funding. He stated that some of the savings are due to vacancies in positions that are in the process of being recruited.

Division Review - Silas introduced the new **Public Health (Fund 16-70)** manager Tom Eversole and discussed the electronic health care conversion explaining that it will take significant work and require some housekeeping throughout the transition process. He added that

Healthy Start Services are now managed by Lutheran Family Services and Blanca Marquez will oversee Public Health clerical staff.

Silas stated that the Veterans' Office and Developmental Disabilities Program have relocated to Booth Bend Road and Paul Partridge will be combining and managing the Veteran's Office and Developmental Disabilities renaming the program to **Veteran's and Disabilities Services (Fund 16-71)**. He added that Blanca will be managing clerical staff from afar.

The meeting recessed at 10:45 a.m. and reconvened at 10:51 a.m.

Silas introduced **Community Support Services (Fund 16-73)** manager Emily Piper. Silas explained the services provided include community treatment and residential crisis respite services, and early assessment for individuals with first psychosis episodes. He stated that there have been no major changes in services and currently they are working on a lease for the Baker Field transitional housing model. He added that there are three clients already screened and ready to move in and this will allow them the opportunity to learn skills to be independent in the community. Silas stated that HHS does not create housing projects independently, but rather partners with the Housing Authority of Yamhill County and private builders who assume the risk and sustained funding for these types of housing projects.

Silas recapped the loss of **Family & Youth (Fund 16-75)** manager David Manitsas in September 2015 adding that HHS has been in the process of recruiting for this position for the last 3-4 months, meanwhile he has been overseeing the department. He discussed personnel changes including filling the recently vacated M.D. position with a new nurse practitioner working half-time at Family and Youth and half-time at Adult Behavioral Health.

He discussed the retirement of Craig Hinrichs in October 2016 from **Administration (Fund 16-79)**. He expressed his appreciation for all of Craig's work throughout his years of employment for the county.

Silas stated that he is proposing to increase the contingency to \$2.5M in risk reserve with there being carryover and using some of Mid-Valley Behavioral Care Network (MVBCN) funds to support the minimum reserve with the intent to continue to build on the reserve.

Silas introduced Krisan Pendleton. He noted that the **Enhanced Care Facility (Fund 16-172)** has a straight forward budget with no anticipated changes in personnel. There was brief discussion regarding the need for crisis respite beds and coordination with the state hospital. There has been discussion among local support groups about creating a hospital diversion model for secure respite to meet the needs of local residents. He said it is still in the works and is not included in the budget.

Silas said that there are several things happening in **Adult Behavioral Health (Fund 16-174)** with grants, programs, and personnel. He noted the increase in personnel due to the

expansion of the Transitional Treatment Recovery Services (TTRS) program. Shelley asked Silas how he is able to stay innovative at comparing the best practices and models while staying on top of things with ongoing changes throughout the years. Silas stated that the HHS team does a lot of policy work, full research, and keeps building relationships, and credited the HHS team for their hands-on efforts.

INTERNAL SERVICES - Ken Huffer provided a brief overview of the smaller budgets from Internal Services.

The meeting recessed at 12:20 p.m. and reconvened at 1:17 p.m.

PRESENT: Budget Committee members Mary Starrett, Stan Primozich, Allen Springer, Chris McLaran, Shelley Halleman, and Angel Aguiar.

Staff: Laura Tschabold, Chuck Vesper, Ken Huffer, Becky Weaver, Al Westhoff, Brett Henry, Ted Smietana, Vicki Wood.

Guests: Nicole Montesano, News-Register.

CULTURE & RECREATION TEAM

Fair (20-80)/Fair Event Center (20-82) - Al Westhoff stated that he anticipates the loan to be paid off by next year. Discussion followed about year-round fair events.

Parks (10-81) - Brett Henry presented the beginning balance adding that personnel, materials and services remain the same. He discussed upcoming projects and events including Tangleboxing. He stated that Tangleboxing fees have gone up slightly from \$3 to \$5 due to printing costs. He thanked the Commissioners for their continued support.

LAND USE TEAM

Planning (10-20) - Mike Brandt stated that he projects a little over half a million in revenue due to increased activity but will remain cautious. He announced his retirement in the upcoming fiscal year as well as other personnel changes such as the addition of a clerical position increasing the FTE from 11.30 to 13.35 and the need to hire associate planners. He said materials and services remain status quo.

Solid Waste (17-28) - Mike stated that the budget is up a bit from 2015. He said personnel changes are related due to the personnel changes in Planning.

Surveyor (10-21) /Corner Restoration (27-37) - Mike said that the budget remains status

quo with the beginning balance declining but overall increase in activity. He noted no changes in personnel or materials and services.

There was a brief discussion regarding corner restoration and maintenance.

GENERAL GOVERNMENT TEAM

Commissioners (10-13) - Ken Huffer stated that the Commissioners budget remains a status quo budget and acknowledged their conservative spending. He noted no changes in personnel or materials and services.

Administrative Services (10-10) - Ken stated that revenue remains status quo as in previous years. He noted the changes in personnel with his transition from Human Resources Manager to Deputy County Administrator and the reclassification of the Accounting Clerk to a Senior Accounting Clerk.

Capital Projects - Ken said he would like to add a placeholder for a possible grant that might go through for the Westsider Trail project.

The meeting recessed at 2:16 p.m. and reconvened at 2:30 p.m.

PUBLIC WORKS TEAM

Road Fund (11-60) - John Phelan discussed storm related repairs adding that Public Works has received some relief from FEMA suspecting it will be in the \$200,000 range with \$170,000 documented damage calculated so far.

Motor Vehicle Replacement (45-29) - Russ stated that this reserve is for future projects. He stated that there are no major increases in materials and services. Laura suggested using the Motor Vehicle Replacement fund as one of the lending funds transferring \$500,000 to Capital Improvement. John added that there would still be adequate money.

Habitat Conservation Fund (52-62) - Russ explained that funds were borrowed from Fund 11-60 to create the Habitat Conservation Fund. He added that the Parks manager is payed .10 FTE from this budget. No changes in personnel. Other expenditures included the 2016 Surveys of Fender's Blue Butterflies and Kincaid's Lupine.

The meeting recessed at 3:21 p.m. and reconvened at 3:32 p.m.

MISCELLANEOUS

911/Dispatch Services (10-48) - Laura stated that YCOM held a meeting last week to discuss their budget. She stated the total for dispatch dues is \$656,023.

Mediation (10-59) - Ken noted that this is only a pass through fund with a set amount that goes back to the courts.

Economic Development (26-34) - Laura stated that it remains a status quo budget. There was a brief discussion regarding funds being added to this budget.

County Schools (15-85) - Becky Weaver stated that this is a stand alone budget that is a placeholder for federal forest revenue and subject to change. She noted that 75% is allocated to roads and 25% to local schools depending on what the federal forest revenue brings in.

The meeting recessed at 3:50 p.m. and reconvened at 7:00 p.m.

PRESENT: Budget Committee members Mary Starrett, Stan Primozich, Allen Springer, Chris McLaran, Shelley Halleman, and Angel Aguiar.

Staff: Laura Tschabold, Chuck Vesper, Ken Huffer, and Becky Weaver.

Guests: Nicole Montesano, News-Register; Georgann Percival, 629 S Westview Dr., McMinnville; Mary McDowell, 1758 NW Meadows, McMinnville; Chris Trunde, 8430 SE Youngman Ln., McMinnville; Victoria Johnson, 509 Andrew St., Newberg; Jay Disbrow, 515 E Main St., Yamhill; Bryan Schmidt, 7580 NE Hendricks Rd., Carlton; Tom Hammer, 23701 Wallace Rd., Salem; Mary Anne Nash, 1320 Capitol St. NE, Salem; John Wiser, 7680 NE Gun Club Rd., Carlton; Gary Johnson, 8300 NE Gun Club Rd., Carlton; Wendy Hackman, 1366 Cramner St. Lafayette; Kay Sawyer, 573 NE Osborne Ct., McMinnville; Dave Haugeberg, 13951 NW Willis Rd., McMinnville; Jim Churchwell, 651 SW Westview Dr., McMinnville; Chuck Chapin, 801 Gales Cr., Forest Grove; Joel Plahn, 725 Summer St. NE, Salem; Howie Harkeman, 214 NW 15th St., McMinnville; Lynn Crowell, 1737 SW Songbird St., McMinnville; Renee Vorm, 935 NE Cowl St., McMinnville; Ramsey McPhillips, 13000 SW McPhillips Rd., McMinnville; and Darren Sutherland, 7500 Gun Club Rd., Carlton.

PUBLIC HEARING

Homeward Bound Pets - Georgann Percival announced that the goal is to open a spay neuter clinic in McMinnville. The organization is seeking grants and donations, requesting \$50,000 from the county, and has already received a matching grant and a donated building. She said the clinic will be designed to serve low income citizens to reduce unwanted pets. They will manage and operate the clinic with the help from volunteers, donations, and grants.

Jay Disbrow said he is a city counselor from the city of Yamhill and expressed his strong support for Homeward Bound Pets and their services. He thanked the committee for their continued support.

Rails to Trails Project - Bryan Schmidt expressed his concern that the legal process is not being followed as well as the spraying hazard along the roads.

Tom Hammer stated his opposition to the Rails to Trails project adding that the federal and state government are already in debt and explained the difference between wants vs. needs. He asked the committee to reconsider as he is not in favor of ongoing debt.

Mary Anne Nash encouraged the committee not to fund the project until it goes through a conditional use process so land owners won't be affected.

John Wisner expressed his concerns regarding funding and protection of the trail. He said that neither he nor his neighbors were informed about the trail or parking lot plan. He said he doesn't know how it's going to be funded and/or protected and said there needs to be a road study as there have been deaths and serious injuries along that road. He asked that the Board hold off on funding the trail until there has been thorough research.

Gary Johnson suggested that the proposed parking lot be located in Carlton and proposed other areas for parking lot options. He stated that the proposed trail should have gone through a Planning Commission hearing.

CERT - Wendy Hackman provided a briefing on the CERT program. She said that CERT was recently granted funds for a storage unit but was unable to find the proper unit and therefore, did not purchase one, instead they are asking for additional funding to refill basic supplies.

Rescue Gospel Mission - Kaye Sawyer, Executive Director of the Gospel Rescue Mission said that she has seen an increase in the homeless population. She stated that the McMinnville School District donated a mobile unit for the Gospel Rescue Mission to use as 24 hour emergency housing for up to 17 people at a time. She stated they are currently working with non-profit agencies, Community Justice, Adult Behavioral Health, the Sheriff's Office, McMinnville Police Department, YCAP, Housing Authority of Yamhill County, and YCOM, etc. and have received a number of support letters. She stated that they are seeking funding for a men's facility.

Dave Haugeberg stated that he is a part of the project and is helping by creating partnerships to move forward.

Title III, Panther Creek/Red Shot Ln. Project - Chuck Chapin from the Department of Forestry asked for a total sum of \$40,800 to fund and implement the project and assist private

land owners by performing home risk assessment education on wild fire safety and lower wild fire hazards. He reviewed the proposed activities. Sue Lamb stated that it is a one-time request.

District 16 Watermaster - Joel Plahn submitted a request for \$5,000 to help protect and manage water resources in Yamhill County. Discussion followed regarding the purpose and services provided by a water master. He explained that the funds would go toward the hiring of an assistant water master. He noted that Yamhill County has been a supporter in the past but due to budget cuts, funding was eliminated.

McMinnville Free Clinic - Howie Harkema discussed services provided by the McMinnville Free Clinic. He stated that services are provided to those who have limited coverage or are not insured through the Oregon Health Plan.

Lynn Crowell stated that she is a volunteer who helps coordinate services and said the most requested resource has been for urgent dental care. She said they have partnered with local providers to provide free dental care. She added that the value was \$60,000 worth of services provided to adults and asked for support to continue outreach in the community

Your Community Mediators - Renee Vorm thanked the Board for their continued support and presented her request for \$38,000 for coordination of their small claims program. She provided a summary of the current year's success rate of small claims that include 85% of those being solved at mediation level.

Zero Waste - Ramsey McPhillips explained his goal for McMinnville to be a zero waste area and presented his request for funding to support the development of a recycling and composting center at the Yamhill County Fairgrounds & Event Center.

The public hearing closed and the meeting recessed at 8:37 p.m.

May 3, 2014 9:00 a.m.

Room 32, Courthouse

PRESENT: Budget Committee members Mary Starrett, Stan Primozych, Allen Springer, Chris McLaran, and Shelley Halleman, with Angel Aguiar.

Staff: Laura Tschabold, Chuck Vesper, Ken Huffer, Becky Weaver, Brad Berry, Debra Bridges, Tim Svenson, Ted Smietana, Vicki Wood, Scott Paasch, Dana Carelle, Lisa Hanes, and Amy Kemper.

Guests: None.

The meeting reconvened at 9:00 a.m.

CRIMINAL JUSTICE TEAM

District Attorney's Office (10-18 and 10-22) - Brad Berry stated that overall there are have been minor changes in personnel in the last year with a couple staff that were topped out leaving vacant positions that were filled with new employees which resulted in savings. He stated that the 10-22 budget remains healthy and secure.

He noted that there are no gross changes in FTE but discussed management changes in personnel with Debra's position being temporarily split into different positions to maintain coverage. Brad said the goal is to combine two positions into one and reclassify three positions, eliminating the Senior Office Specialist position and creating new positions without adding FTE. He noted an overall savings on all personnel changes by eliminating one of the manager positions.

Community Justice (Fund 21) - Ted Smietana noted their beginning balance of \$1.1M. He provided a brief summary of the Justice Reinvestment Program and said it will continue in 2016-17 with most of the funding coming in from the state.

Juvenile Department (10-74) - Ted Smietana summarized the Evidence Based Decision Making Initiative Program and his collaborative work with the Sheriff's Office using risk assessments and seeing better results in the reduction in jail population. He announced that the State Criminal Justice Commission nominated Yamhill County for an outstanding program award and will know whether they've been awarded in the spring. Commissioner Springer expressed how impressed he is with the entire criminal justice team and thanked them for all of their work.

Juvenile Detention (10-77) - Ted Smietana noted revenue increases in part due to the ability to negotiate an increase in rental beds with Polk County. He stated that the previous

year's budget for extra help was cut by \$25,000 because of necessity. This year's budget is showing revenues exceeding expenses which should allow extra help to be added back.

The meeting recessed at 10:22 a.m. and reconvened at 10:34 a.m.

Sheriff's Office - Sheriff Tim Svenson reviewed the 2016-17 Jail Capital Improvement Projects list which is still to be determined after requests for proposals are submitted.

He discussed the restructure in personnel by eliminating two positions that added back one additional Records Clerk and an Executive Office Specialist resulting in an \$80,000/year savings.

Marine Patrol (10-42) - Sheriff Svenson discussed the purchase of wave runners and the adjustment in FTE to run the program. Laura asked if they patrol with volunteers. He said that a typical patrol day entails 2-3 deputies and 2 boats.

Patrol (10-43) - The Sheriff said that there have been issues with building the Patrol budget due to the number of Sheriff's sales that entails a long process of paperwork and data entry. He noted that the beginning balance was incorrect due to clerical error and clarified the correct beginning balance.

Court Security (10-86) - The Sheriff said that this year they are able to put in true costs and roll-ups for the position of Court Security. There was brief discussion regarding recruitments and man-power for coverage.

Radio System (10-163) - The Sheriff stated that last year the Sheriff's Office entered into an agreement with YCOM to manage the county-wide radio system. YCOM will be contributing \$270,000.

Dog Control (13-47) - The Sheriff stated that Dog Control staff are very busy and that there isn't enough revenue from license fees to continue to pay for the program. There was discussion regarding the spending options of a recent donation to Dog Control of \$300,000 for the care of animals but he explained that it would be gone in 1.5 years if used to offset expenses and stated that the only restriction to the donation was that it not pay for personnel and the county is required to submit an expense report. He said there is a pending agreement with Newberg for kennel services.

The meeting recessed at 11:57 a.m. and reconvened at 1:30 p.m.

PRESENT: Budget Committee members Mary Starrett, Stan Primozich, Allen Springer, Chris McLaran, Shelley Halleman, and Angel Aguiar.

Staff: Laura Tschabold, Chuck Vesper, Ken Huffer, Becky Weaver, Cynthia Thompson, Lucy Huffine, Mike Green, Scott Maytubby, Derek Warff, Gayle Jensen, Brian Van Bergen, Joe Moore, Shane Hoffman and Christian Boenisch.

Guests: Nicole Montesano, News-Register.

COMMUNITY SERVICES TEAM

Transit (10-33) - Cynthia Thompson provided an overview of transit operations and maintenance. She said that ridership has been the highest since she's been at the County. She said she has been working hard on writing grants for advertising and customer services as well as bus replacements. She said meanwhile, Transit has been able to get a few used vehicles to get by but the goal is to purchase heavy duty buses that will last anywhere from 12-20 years. Cynthia stated that there is over \$5M in grant applications pending for operations and new buses.

Law Library (14-26) - Lucy Huffine provided a brief summary of the Law Librarian's role and daily activity. She noted that revenue for this budget comes from court filing fees and is spent on library materials and services. She noted personnel remains status quo. Chuck added that the Law Library is funded completely by the state therefore, it continues to work with unpredictable funding. Commissioner Starrett stated that it is an example of an unfunded state mandate.

Assessor (10-12) - Derek Wharff said that their office is working on recruiting to fill vacancies for appraiser positions but noted that the vacancies have led to a larger beginning balance. He explained that it's been difficult to attract and retain qualified appraisers. He discussed the upcoming software conversion project and said that there will be a need for additional temporary full-time extra help during the transition period .

Clerk (10-15, 12-15, and 40-15) - Brian Van Bergen stated that the budget remains similar to last year's, adding that there has been an increase in marriage licenses and passport photos. He said there are no changes in personnel and supplies. There was brief discussion regarding the request for additional discretionary allocation to the Clerk's Fund 40 of \$500,000 over the next 5 to 10 years for voting equipment as well as an envelope processing system at an estimated cost of around \$200,000 resulting in savings of roughly \$5,000 per election in personnel costs.

Treasurer (10-23) - Mike Green stated that there were no changes to materials and services and the county's cash position continues to be good.

The meeting recessed at 2:54 p.m. and reconvened at 3:05 p.m.

County Counsel (10-25) - Christian stated that there are no significant changes to the budget. He noted that County Counsel is currently recruiting for a new paralegal.

Facilities Maintenance (40-16) - Joe Moore said that the biggest change to the budget is in the building reserve line and increase of the half-time Office Specialist position to full-time. He expressed the need for extra help and will be adding a full-time Maintenance Worker III.

Emergency Management (10-40) - Sue Lamb noted no major changes in revenue or personnel. She reviewed the departments accomplishments from training and exercises completed in the last year.

Information Technology (10-17) / Telecom (48-14) - Shane Hoffman reviewed the beginning balance of \$140,000 but noted it is subject to change due to the ongoing restoration of the server that crashed in July which has been undergoing restoration since September. He added that there was no disaster recovery plan which was a big hit to their budget. The department is now moving forward and has come a long way in a short period of time. He gave thanks to his entire IT staff for their work in the process. Shane added that overall, materials and services are different this fiscal year compared to 2015-16 due to the infrastructure needs that have been discovered.

He discussed upcoming major projects such as the Criminal Justice Information Systems (CJIS) audit by the State Department of Justice on behalf of the FBI, support of the software conversion for the Assessor's Office, the implementation of extended features of the new phone system for the County and City, upgrade of the video security system for the Courthouse, finance and accounting software system for Finance and Administration, and completion of the remainder of the Raintree Electronic Medical Records project for HHS.

He noted the changes in personnel that have affected the IT department and are reflected in the budget.

The meeting recessed at 3:53 p.m. and reconvened at 9:00 a.m.

May 4, 2016 9:00 a.m.

Room 32, Courthouse

PRESENT: Budget Committee members Mary Starrett, Stan Primozych, Allen Springer, Chris McLaran, Shelley Halleman, and Angel Aguiar.

Staff: Laura Tschabold, Chuck Vesper, Ken Huffer, Becky Weaver, Tim Svenson and Desiree Lundeen.

Guests: Nicole Montesano, News-Register.

The meeting reconvened at 9:00 a.m.

DELIBERATIONS

Compensation Committee Recommendations

Mr. McLaran made a motion to keep all elected officials' salaries flat except the Sheriff's to be adjusted when statutorily required. Commissioner Springer seconded the motion. There being no further discussion, the motion passed unanimously.

The committee reviewed the deliberation list of department and community requests.

Departmental Requests

[Approved] Commissioner Primozych moved to remove the new interfund loan from the **Solid Waste (10-17)** fund and to move the interfund loan to other funds. Commissioner Starrett seconded the motion. The motion passed unanimously.

[Approved] Commissioner Primozych moved to approve the request from **Non-Departmental (10-39)** to increase Professional Services for Lobbyist Expense & Revenue in the amount of \$23,800. Commissioner Starrett seconded the motion. The motion passed unanimously.

[Approved] Commissioner Springer moved to approve a request from **Emergency Management (10-40)** for CERT supplies in the amount of \$4,421. Laura stated that this request was intended as a community request. Chris asked about last year's request for a storage unit. Laura said it was money from the Landfill License Reserve but was never spent as CERT dropped the request. Commissioner Starrett stated that their request is a small price to pay considering all the work and expertise that CERT provides. Commissioner Springer moved to approve the request. Commissioner Starrett seconded the motion. The motion passed unanimously.

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[**Approved**] Commissioner Primozich moved to approve a request from **Economic Development (26-34)** to increase Lobbyist Expense (Professional Services) in the amount of \$15,000. Commissioner Starrett seconded the motion. The motion passed unanimously.

[**Approved**] Commissioner Primozich moved to approve a request to transfer funds from the **Landfill License Reserve fund (38-56)** in the amount of \$500,000 to pay off a State of Oregon Loan through an Inter-fund loan in the Capital Improvement Fund and an additional \$350,000 for future financial software. Commissioner Starrett seconded the motion. The motion passed unanimously.

[**Approved**] Commissioner Starrett moved to approve a request from **Dispatch (10-48)** to increase funds for additional dues, in the amount of \$4,438. Commissioner Primozich seconded the motion. The motion passed unanimously.

[**Approved**] Commissioner Primozich moved to approve a request from the **Software Reserve (40-117)** to move Software Reserve plus additional money to an expense line. Commissioner Starrett seconded the motion. The motion passed unanimously.

[**Approved**] Commissioner Primozich moved to approve a request from the **Motor Vehicle fund (45-29)** to transfer \$500,000 to the Capital Improvement Fund for an Inter-fund loan to pay off a State of Oregon Loan. Commissioner Starrett seconded the motion. The motion passed unanimously.

[**Approved**] Commissioner Primozich moved to approve a request from the **O&C Fund (50-52)** for the transfer of funds for future financial software in the amount of \$350,000. Commissioner Starrett seconded the motion. The motion passed unanimously.

[**Approved**] Commissioner Primozich moved to approve a request from **Patrol (10-43)** to add \$150,000 for civil fees. Commissioner Springer seconded the motion. The motion passed unanimously.

Housekeeping and Other Items

Laura Tschabold reviewed the details of the housekeeping items and discussed other items. Commissioner Primozich moved approval of the changes as listed; Commissioner Starrett seconded the motion. The motion passed unanimously.

Agency Requests

[**Approved**] **McMinnville Free Clinic, \$1,200** - Commissioner Primozich moved approval of the request. Ms. Halleman seconded the motion. The motion passed unanimously.

[Partial Funding] Homeward Bound, \$10,000 - Commissioner Springer moved to approve a total amount of \$10,000 of the original request of \$50,000. Commissioner Starrett seconded the motion. The motion passed 5-1, Mr. McLaran opposed.

[Approved] Panther Creek Project, \$40,800 - Mr. McLaran moved approval of the request. Ms. Halleman seconded the motion. The motion passed unanimously.

[Denied] Watermaster - Commissioner Primozych moved to deny the request of \$5,000. Commissioner Starrett seconded the motion. The motion passed unanimously.

[Partially Approved] Yamhill County Rescue Mission, \$150,000 - Commissioner Springer moved to approve a total amount of \$150,000 from their original request of \$225,000. Commissioner Starrett seconded the motion. The motion passed unanimously.

[Denied] Your Community Mediators - Commissioner Starrett stated that YCM is already funded at \$12,000, therefore moved to deny their request of \$26,615. Mr. McLaran seconded the motion. The motion passed unanimously.

[Partial Funding] Zero Waste, \$5,000 - Commissioner Springer moved to approve approval a total amount of \$5,000 of their original request of \$50,000. Commissioner Starrett seconded the motion. The motion passed 5-1, Mr. McLaran opposed.

Approval of budget and tax rate - Commissioner Primozych moved to approve the budget as amended and set the tax rate at \$2.5775 per thousand dollars assessed value; Commissioner Springer seconded the motion. The motion passed unanimously.

The meeting adjourned at 12:37 p.m.

Prepared by Lucy Flores Mendez

YAMHILL COUNTY BUDGET COMMITTEE

Secretary