

**MINUTES
BUDGET COMMITTEE MEETING**

May 5, 2008 8:00 a.m.

Room 32, Courthouse

PRESENT: Budget Committee members Mary P. Stern, Leslie Lewis, Kathy George, Dennis Goecks, Michael Green, and Ken Austin.

Staff: John Krawczyk, Nancy Reed, Laura Tschabold, Becky Weaver, Brad Berry, Chris Osterhoudt, Tim Loewen, Chuck Vesper, Dave Lawson, Kellye Fetters, Jack Crabtree, Ron Huber, Ken Summers, Richard Sly, Vicki Woods, and Barb Paladeni.

Guests: Kris Bledsoe and Donna Nelson, candidates for Commissioner.

Kathy called the meeting to order.

Dennis Goecks moved to appoint Mary Stern as chair; Leslie Lewis seconded the motion. The motion passed unanimously. Leslie moved to appoint Dennis as secretary; Kathy seconded the motion. The motion passed unanimously.

Budget Overview - John Krawczyk provided an overview of the proposed 2008-09 budget, stating that the county is in a possible recessionary mode. He reviewed the charts and graphs in the budget binders. He explained that the Criminal Justice Team receives the largest portion of discretionary revenue because it doesn't have the ability to get grants and service charges that other teams do.

He stated that some significant under-budgeting is occurring in some departments' beginning balances and he will be making some recommendations for adjustments. He reported that interest rates are dropping faster than anticipated and it may be prudent to make some reductions in that revenue line.

Dennis encouraged the county to work toward getting its forest lands back to a sustained yield. Leslie stated that the county is continuing to work through the Association of Oregon Counties (AOC) to appeal to congress, but with no success. John K added that the Association of O&C Counties is also working on the issue.

John K stated that elected officials were instructed to budget the salary increases that they felt were appropriate and the Compensation Committee will be able to evaluate those requests. He said that the policy for non-bargaining managers is to budget the same cost of living increase as the union employees they supervise. He offered to provide those numbers for elected officials by Wednesday.

Recess at 8:51 a.m.; reconvene at 9:01 a.m.

CRIMINAL JUSTICE TEAM

District Attorney - Brad Berry distributed and reviewed handouts showing an overview of his budgets. He noted that because neighboring counties, such as Marion and Washington Counties, offer higher salaries, he ends up losing many of his deputy district attorneys after they are trained. He stated that once the pass-through funds are subtracted from his budget, personnel costs account for 90% of the

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JK/KMS LL/KG/LV
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total expenditures, so cutting the budget generally means eliminating staff positions. He requested that the Board restore a receptionist position to his budget at a total cost of \$43,769.

He provided an update on the criminal justice workflow project, noting that his office is now able to successfully import information from the City of McMinnville and the Sheriff's Office using the Vision system. He said that there is still an issue with the City of Newberg and the smaller cities are not yet on Vision.

He discussed two measures that would increase the number of people going to jail for property crimes. He explained that this may not result in more cases filed, but would result in more cases going to trial.

Mary stated that Mike Brandt has offered a one-time transfer of \$25,000 from his budget to the DA's office for assistance with code enforcement and other issues.

Juvenile (10-74) - Tim reviewed his proposed budget, including the reclassifications of a Parole Officer 3 from Range 20 to 24 and a Senior Accounting Clerk to Accounting Technician. He requested the restoration of a .48 FTE Office Specialist 2 position at a total cost of \$12,095.

The group discussed the possibility of marketing bed rentals to other counties, since the detention center is only averaging 15 beds out of the 24 available. Tim stated that none of the counties that are considering closing their detention centers are close enough to be good prospects. Mary noted that Tim is marketing the 30-day bed rental program. She cautioned against becoming reliant on bed rental income, which is the situation the Jail was in previously.

Community Corrections (Fund 21) - Richard Sly reviewed the four-page budget overview in the budget binders. He stated that he will be retiring at the end of June and the county is currently in the process of hiring a new director for his department. At Dennis' request, he discussed the new optional arming policy, estimating the cost over a two-year period to be \$50,000 to \$80,000 and stating that this is adequately covered in the budget. He said that of the thirteen eligible officers, eight have chosen to be armed.

Recess at 10:08 a.m.; reconvene at 10:22 a.m.

Sheriff's Office - Jack Crabtree provided an overview of his six budgets, explaining that his large beginning balance is a result of a fiscally conscious decision to put aside extra money for contingencies and to get a jumpstart on positions that were added to the budget by the Board. He explained that delaying the hiring of deputies was one strategy used to increase his fund balance. He stated that extra money was budgeted for the continuing rise in fuel costs and motor pool charges.

In response to a question by Ken Austin, Jack stated that none of the Rogers Landing fee revenue goes into the Marine Patrol budget. Mary explained that as part of the agreement, money is provided to the Sheriff's Office from the Economic Development Fund. John K stated that the Rogers Landing fee revenue for 2007-08 will probably be close to the budgeted amount of \$23,000.

Jack stated that the Justice Court is something that can be looked at again in the future, but he wants to be careful not to make deputies feel that they need to fund their positions by enforcement. Brad stated that a Justice Court would increase the workload for the District Attorney's Office. Leslie

JK MS LL KG

expressed appreciation for the increased traffic enforcement she has noticed on county roads by Sheriff's Office deputies.

Jack discussed the contracts with cities and noted changes to be made in the budgeted amounts. Kellye Fetters stated that the Sheriff's Office has appropriation authority for 28 deputies, but won't hire the 28th unless there is sufficient funding. Jack said that his department has not yet had any issues with losing Yamhill County deputies to Oregon State Police.

Dennis suggested developing a county policy regarding county employees who are elected to the legislature. John K recommended staying with the existing policy and treating the situation as any other leave of absence, unless required by a provision in the law to treat it differently.

NON-DEPARTMENTAL TEAM (PART 1)

John K reviewed the non-departmental budgets. He projected a 4% increase in property tax revenue. He recommended reducing the pool interest revenue from \$223,000 to \$150,000. Leslie stated that 10-48-620.02 (Central Dispatch) could be reduced from \$535,715 to \$423,646. John K noted that the difference would offset the pool interest reduction by \$12,000. He added that YCOM is currently in discussions with the City of Newberg about consolidating dispatch centers.

He stated that \$300,000 is being taken from the O&C Reserve (Fund 50) for the Homeland Security Grant match for the next phase of the radio system, which will convert the system from multicast to simulcast. He explained that this will allow officers to automatically connect to the site with the best frequency. He stated that the radio system currently includes eight sites and there is funding for a ninth site at Mt. Hebo, which is a substantial increase from the four sites included in the communications levy. Kathy added that some of the towers will probably be used in the Oregon Wireless Interoperability Network (OWIN), which will result in additional use and possibly rental revenue.

The meeting recessed at 11:51 a.m.

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**MINUTES
BUDGET COMMITTEE MEETING
May 5, 2008 1:30 p.m.**

Room 32, Courthouse

PRESENT: Budget Committee members Mary P. Stern, Leslie Lewis, Kathy George, Dennis Goecks, Michael Green, and Ken Austin.

Staff: John Krawczyk, Nancy Reed, Laura Tschabold, Becky Weaver, Murray Paolo, John M. Gray, Jr., Brian Dunn, Debbie Gill, Dave Lawson, Eileen Slater, Jan Coleman, and Gayle Jensen.

Guests: Kris Bledsoe, candidate for Commissioner; and David Devine, candidate for Assessor.

Mary reconvened the meeting.

GENERAL GOVERNMENT TEAM

County Counsel (10-25) - John Gray stated that he has a mid-year reclassification planned for Carol White. John K said that the beginning balance will be about \$19,000 instead of the \$1000 budgeted. John G said that the difference should go into the ending fund balance.

Veterans Services (10-24) - Debbie Gill discussed minor changes in her budget from the previous year.

Maintenance (40-16) - Brian Dunn stated that his budget is balanced, thanks in large part to a donation of funds by the Clerk's Office. He reviewed minor personnel changes and stated that regular costs and contract services have increased. Mary complimented him on his work with all of the remodel projects.

Assessor (10-12) - Dave Lawson thanked the Budget Committee members for giving back to the community and stated that it has been a privilege and honor to work with the governing body. He said that his budget reflects a 16% increase due to staff increases required by the Department of Revenue (DOR). He said that recordings and new construction are down and the flat economy is starting to decline. He explained that his office has been trending commercial property and hasn't missed anything that would affect the tax roll, but the state is requiring commercial reappraisals, even though it won't make any difference on the tax roll. Mary stated that she had emailed the DOR about the county's concerns and how to remedy the situation and will keep working on it through the Association of Oregon Counties. Dennis stated that this doesn't look like a good use of funds.

Eileen Slater reviewed the procedure for processing tax payments and said that is going well. She added that online electronic payments are also being used very successfully and citizens are thrilled to have that option.

Clerk (10-15) - Jan Coleman stated that she is leaving an unfilled position in her budget in case the new clerk decides to do business differently. She discussed the parking lot remodel project made available through the Help America Vote Act. She noted that recordings are down about 26% and

passport revenue is down as well. Michael pointed out that if this trend continues, her fund balance will be used up and she will need discretionary revenue. Jan said that it is hard to make predictions because of her dependency on fee revenue.

Treasurer (10-23) - Nancy Reed stated that her budget was prepared according to the budget instructions and she included a 3% salary increase. She noted that she is now accepting credit card payments from Planning, Dog Control, and the Assessor's Office.

Information Services (10-17) - Murray Paolo reviewed the IS, GIS, Telecom, and Air Support budgets, following the outline in the budget binders. He also provided an update on the Radio Project. He discussed potential delays with the YCOM building and stated that the small cities are anxious to get on the Vision system, once a contract issue with Vision is resolved. Ken stated that the maps and other information available on the county's website are a great time saver.

Administrative Services (10-10) - Laura reviewed personnel changes, noting that she will be taking John K's place as Administrative Services Director on July 9, 2008 and Steve Mikami will be retiring in December. She said that Steve's position would be filled in early fall to provide some overlap and training time. John K recommended increasing the beginning balance from \$32,000 to \$80,000 and adding \$48,000 to the ending balance.

The meeting recessed at 3:00 p.m. and reconvened at 3:20 p.m.

NON-DEPARTMENTAL TEAM (Part 1)

Economic Development (26-34) - John K suggested having a contract with the trapper and allocating these services on a first-come-first-serve basis to those meeting the criteria. After further discussion, Mary stated that she doesn't think it is appropriate to use economic development funds for trapping wildlife if it isn't farming-related and this is not the government's responsibility.

Kathy stated that the Budget Committee needs to consider the McMinnville Downtown Association payment each year, rather than paying it automatically. Ken said that if the county is giving to one community, the money should be spread among all the communities. Mary pointed out that the county has taken revenue sources away from McMinnville's Downtown Association by being located where it is. She added that Jodi Christensen will be coming to the Board with a request for a \$10,000 contribution to the McMinnville Economic Development Partnership and explained that Jodi goes beyond McMinnville and works with many other communities in the county.

Kathy stated that the county did not receive the grant funds for the water task force study, so she is talking to city councils to see if there is still interest in moving forward. She suggested that the county's \$10,000 match portion be earmarked in case the county doesn't receive the other grant in June.

She also suggested budgeting \$2000 to \$2500 toward the kickoff event for the ten-year plan to end homelessness in Yamhill County.

Ken stated that launch fees at Rogers Landing should be raised from \$3 to \$5 and the season pass should be raised from \$50 to \$75 in order to bring in enough fee revenue to fund Marine Patrol. Laura explained that fee amounts are restricted by the Marine Board because it provides grant funding to the county. John K said that this would be a good issue to discuss with Ken Huffer and Richard Sly the

following day.

Leslie stated that the City of Sheridan is looking for \$187,000 to paint the green bridge because it is an economic development issue to them. She suggested contributing half of the cost by borrowing it from future economic development funds and paying it back at \$20,000 per year. She said that the county could also assist in writing a grant for the city's half if it were done in the city's name. Ken stated that the money would be better spent on road maintenance issues. Leslie said that \$100,000 would only pay for oil mat on a mile or so of road. Mary stated that painting a bridge is not a legitimate use of economic development funds. Kathy said that it would be worth the money to paint the bridge if the city would agree to take ownership of it as a condition. The group agreed to add the issue to the list of items for deliberation.

Title 3 (30-52) - Mary stated that the county may get another one-year extension of federal forest money, in which case it should be added to the reserve fund.

Capital Improvements (40-27) - John K suggested leaving \$75,000 in 40-27-811.02 (Capital Contract Services) for Administrative Services' share of the parking lot remodel project and moving the balance to 40-27-820.01 (Miscellaneous Building Remodeling) for the Public Health remodel project.

Self-Insurance (80-38) - John K suggested reducing 80-38-301.55 (Beginning Balance Unemployment) from \$170,000 to \$20,000 and waiting to request a refund from the insurance company until the economic climate improves.

Ken stated that if the county is anticipating possible layoffs in the near future, it might be good to establish a county policy requiring departments to evaluate positions as employees leave or retire to determine if those positions could be eliminated by redistributing duties. John K added that positions could also be filled with temporary employees to save money, although there are some limitations on how long an employee can maintain temporary status. He suggested having the Board evaluate open positions, since department heads would all say that their positions are necessary.

Following a discussion of current road conditions and future funding needs for county roads, the meeting recessed at 4:50 p.m.

**MINUTES
BUDGET COMMITTEE MEETING
May 5, 2008 7:00 p.m.**

Room 32, Courthouse

PRESENT: Budget Committee members Mary P. Stern, Leslie Lewis, Kathy George, Dennis Goecks, Michael Green, and Ken Austin.

Staff: John Krawczyk, Nancy Reed, Laura Tschabold, Becky Weaver, and Sheriff Jack Crabtree.

Guests: None.

The meeting reconvened at 7:00 p.m.

PUBLIC HEARING

John K distributed a handout showing the number of county employees listed by budget (see Exhibit A). There was some discussion about possible errors in the report. Michael stated that he would like to see a comparison of the budgeted positions and those that are actually filled. Becky said she would look to see if there is another way to run the report.

Mary opened the public hearing. Sheriff Crabtree commended the Budget Committee members and staff for their sacrifice in being here. The public hearing was closed.

The meeting recessed at 7:10 p.m.

MINUTES
BUDGET COMMITTEE MEETING
May 6, 2008 9:00 a.m.

Room 32, Courthouse

PRESENT: Budget Committee members Mary P. Stern, Leslie Lewis, Kathy George, Dennis Goecks, Michael Green, and Ken Austin.

Staff: John Krawczyk, Nancy Reed, Laura Tschabold, Becky Weaver, Chris Johnson, Paul Kushner, Keith Urban, Marie McDaniel-Bellisario, Craig Hinrichs, Dawn Cottrell, John Boynton, Karen McFaddin, Marilyn Westfall, Marilyn Kennelly, Caren Anderson, and Tonya Saunders.

Guests: Kris Bledsoe, candidate for Commissioner.

Mary reconvened the meeting.

HEALTH & HUMAN SERVICES TEAM (Fund 16)

Overview - Chris Johnson provided an overview of his budget, reporting that he had received several unexpected enhancements in addition to those in the governor's recommended budget. He stated that the legislature had approved funding for Public Health so he didn't have to expend that fund balance. He said that the county will soon be taking the Family Planning Program over from the Virginia Garcia Clinic, which will no longer be accepting that state program.

He stated that it has been difficult to track his fund balance because of contract delays and PERS savings, which has resulted from a high level of turnover and new staff this year. He recommended that his beginning balance line be increased by \$160,000.

Public Health - Chris stated that Matt Jacqua's Environmental Health Specialist 3 position has been downclassified to Environmental Health Specialist 2 and Mike McNickle has agreed to serve as Environmental Health Supervisor as well as Public Health Manager.

Developmental Disabilities - He noted that the state has finally updated its caseload figures used for determining county revenue and he will be able to add staff in this division. He said that the state has opened a new group home in Newberg and increased premiums to the county for its increased case management workload.

Adult Mental Health - Chris stated that the legislature has agreed to an expansion of the OHP standard, which will result in the addition of about one full-time position in this division. He said that the HIV outreach program has been contracted out to Washington County and case management has been transferred from Public Health to Adult Mental Health.

Abacus - He reported that Abacus has received an employment grant.

Family & Youth - He requested the addition of a Mental Health Specialist 1 position to reflect new grant funding and said that he would add the numbers to the June budget if he can get position

authority now. He also requested the reclassification of a Mental Health Specialist 3 position to Mental Health Specialist 2, explaining that two Mental Health Specialist 3 positions have been consolidated into one.

Central Services - Chris stated that increased staff in other divisions generates more work for the administrative team, but there are no staff increases in this budget. He requested the reclassification of an Accounting Specialist 2 position to Senior Accounting Specialist in order to have two staff at that level to provide backup for each other. He also requested the reclassification of Margaret Jarmer from Management Analyst to Senior Management Analyst.

Chemical Dependency - He stated that the Treatment Capacity Expansion (TCE) grant has been very successful in treating meth addictions, but the grant expires in October 2009. He acknowledged that the Board has approved \$100,000 in discretionary resources to cover about one-third of the costs of continuing the program through 2009-2010 and suggested that the Board consider a multi-year plan to increase discretionary resources until the program is fully funded, with the balance being covered during the interim years from his fund balance.

Looking Ahead - Chris stated that despite all the growth his department has seen this year, it isn't nearly enough. He said that community care is more effective than institutional care and cheaper in the long run and the county needs to plan ahead for more growth. He predicted a shift in the way Public Health and the government interact around issues such as exercise and healthful eating, which lead to cost savings in the long run. He said that more management staff may need to be added at some point. Leslie stated that Chris would need his fund balance to ride out a potential downturn in the economy without having to lay off valuable trained staff.

The meeting recessed at 10:45 a.m. and reconvened at 11:10 a.m.

NON-DEPARTMENTAL TEAM (PART 2)

Commission on Children & Families (18-64) - Marilyn Kennelly referred to the handouts in the budget binders about program outcomes and stated that these outcome sheets have been very useful. She said that she is pleased with the leverage the county has been able to get out of its CCF funds.

Transportation (10-33) - Tonya Saunders reviewed changes in her budget, noting that she is trying to build a reserve in Other Expenses to fund her position in case the county doesn't receive grant funding for that during the next biennium. She reported that almost all of the county's bus routes are full, especially during peak times, and ridership has grown 170%. She stated that fares typically account for 10-12% of transit budgets and Yamhill County is in line with that. Leslie stated that it is the nature of public transit in this country for it to be a huge public subsidy. She added that the state has recognized what a great job Yamhill County has done with improving its public transit and the ability to hire Tonya as a full-time Transit Manager has been a key part of that success.

Law Library (14-26) - Marilyn Westfall stated that court fees are up 16% this year. She explained that she has increased her contingency line to cover future increases.

Emergency Management (10-40) - John Boynton discussed his plans to increase Karin McFaddin's time from .5 to .75 FTE and to add extra hours to Marilyn Westfall's position to allow her to continue to help in writing up the Emergency Operations Plan. He provided an overview of the

division's accomplishments in the past year. Dennis emphasized the importance of balancing planning with real practice and drills.

The meeting recessed at 11:52 a.m.

MINUTES
BUDGET COMMITTEE MEETING
May 6, 2008 1:30 p.m.

Room 32, Courthouse

- PRESENT:** Budget Committee members Mary P. Stern, Leslie Lewis, Kathy George, Dennis Goecks, Michael Green, and Ken Austin.
- Staff:** John Krawczyk, Nancy Reed, Laura Tschabold, Becky Weaver, Dan Linscheid, Bill Gille, Susan Mundy, Ken Huffer, Richard Sly, Al Westhoff, Russ Heath, and Mike Brandt.
- Guests:** Kris Bledsoe, candidate for Commissioner; and Wendy Crawford, Fair Board.
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Mary reconvened the meeting.

LAND USE & TRANSPORTATION TEAM

Fair (20-80) - Al Westhoff, Fair Manager, reviewed the proposed budget and discussed future capital improvements. He stated that the Fair should be able to stand on its own in about two years. John K stated that the beginning balance will probably end up being about \$100,000. He complimented Al and Wendy for the progress they have made with the Fair.

Surveyor (10-21) - Dan Linscheid stated that it has been a record year for revenue because of Measure 37 and he has been trying to build up a balance in the Corner Restoration Fund (27-37) for a five-year buffer in case there is a downturn in revenue. He noted that his beginning balance will end up being \$100,000 instead of the \$10,000 he had originally projected, which means the recent fee increase to cover actual expenses is working. He said that he would consider the possibility of changing the percentage split of his time between the two budgets, as well as that of other employees, but he wants to look at how that would impact the budget first. Leslie suggested leaving the percentages alone for another year until he has a better idea of revenue levels. After further discussion, Dan agreed to reduce 10-21-341.10 (Survey Filing Fees) and 10-21-341.11 (Plat Checks) by \$10,000 each.

Dan stated that GIS and Cartography would be meeting in the next two weeks to talk about how to improve efficiency and eliminate duplication of efforts.

Planning (10-20) - Mike Brandt stated that there are no significant budget changes and two reclassifications have been noted in the budget. He discussed the impacts of Measure 37/Measure 49 and vesting applications. Michael Green pointed out that most of the fund balance would be used up during the next year for operations. Mike explained that a lot of inspections need to be done related to Measure 37/Measure 49 that have already been paid for and the only way to avoid using his fund balance would be to raise fees again.

Solid Waste (17-28) - Mike stated that he is building up this fund balance for contingency and is within 6% of the recommended reserve amount for post-closure landfills. He provided an update on the closed Newberg and Whiteson Landfills. Mary discussed the possibility of doing a risk assessment for both sites in the next year, as suggested by the Department of Environmental Quality. Mike agreed that

this would be a good idea.

Parks (10-81) - Richard Sly reviewed the history of the partnership between Parks and Community Corrections. Ken Huffer provided an update on Lafayette Locks, Rogers Landing, and Metzger Parks. He said that it has been a challenge to stay within his budget this year because of storms, vandalism, theft, and the increasing costs of fuel and utilities. In response to a question by Ken Austin about raising launch fees at Rogers Landing, he explained that if fees were raised by one dollar, the net gain would only be a few thousand dollars because the county would lose 25% of its grant funding from the Marine Board. He said that the Oregon Parks Association is working with the Marine Board to raise the revenue cap from \$3 million to \$4 million. John K provided an update on Rainbow Lodge and the long-term lease to Catholic Community Services.

Recess 2:57 p.m.; reconvene 3:08 p.m.

Public Works - Russ Heath stated that he would like to change the existing Inventory Control Assistant position in the Motor Vehicle Fund (11-29) to a new position called Service Writer and post the position internally. John K requested that Russ provide the new classification description and salary information to the committee by the following morning.

Bill Gille stated that he will be moving to a County Engineer position in 11-55 and the new director for the Road Division will be in 11-60. John K proposed that the Engineering Tech 3 position be eliminated from 11-55 for a savings of \$81,013 and that the current employee be offered a vacant position in the Surveyor's Office.

Bill said that he is trying to build up the 11-60 fund balance to prepare for the loss of O&C revenue. John K noted that 11-60-380.06 (County Internal Video Lottery) should be increased from \$50,000 to \$55,000. Bill agreed to recheck the personnel counts and budgeted amounts for possible errors. He requested an additional \$15,000 from Contingency to purchase a wobble wheel roller. He also requested to increase the overlay program from \$779,000 to \$912,035, with the difference coming from Contingency.

He stated that this is the last year for the bridge fund (31-61) and there will probably be about \$800,000 in unused grant funding that will have to be returned. John K said that the money should be moved from Contingency to Other Expenses. Mary and Leslie suggested asking ODOT about using the money for other bridge-related issues.

Bill reviewed a handout showing Pavement Condition Index groups (see Exhibit B) and stated that the county is doing a good job of keeping the majority of its roads in the top three categories. He said that the \$912,000 overlay program would get through the major collectors and part of the minor collectors.

Recess 4:18 p.m.; reconvened 4:32 p.m.

DELIBERATIONS (PART 1 - HOUSEKEEPING)

Laura distributed copies of the discussion items (see Exhibit C). Nancy noted that the third item for the Sheriff's Office should be \$23,686. Leslie moved approval of the Sheriff's housekeeping items with the correction noted; Ken seconded the motion. The motion passed unanimously.

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JK MS LL KG

Kathy moved approval of the Non-Departmental 1 items; Michael seconded the motion. The motion passed unanimously.

Leslie moved approval of the Central Dispatch item; Ken seconded the motion. The motion passed unanimously.

Dennis moved approval of the County Counsel items; Kathy seconded the motion. The motion passed unanimously.

Dennis moved approval of the Clerk's item; Michael seconded the motion. The motion passed unanimously.

Dennis moved approval of the Administrative Services items; Michael seconded the motion. The motion passed unanimously.

Kathy moved approval of the Capital Improvement items; Dennis seconded the motion. The motion passed unanimously.

Ken moved approval of the Insurance Reserve items; Kathy seconded the motion. The motion passed unanimously.

Kathy moved approval of the Health & Human Services items; the motion was seconded. The motion passed unanimously.

The group agreed to hold over the Surveyor's items to the following day.

Leslie moved approval of the Road Fund housekeeping items; Dennis seconded the motion. The motion passed unanimously.

Leslie moved approval of the Bridge Fund item; Dennis seconded the motion. The motion passed unanimously.

The meeting recessed at 4:47 p.m.

**MINUTES
BUDGET COMMITTEE MEETING
May 7, 2008 9:30 a.m.**

Room 32, Courthouse

- PRESENT:** Budget Committee members Mary P. Stern, Leslie Lewis, Kathy George, Dennis Goecks, Michael Green, and Ken Austin.
- Staff:** John Krawczyk, Nancy Reed, Laura Tschabold, Becky Weaver, Dan Linscheid, Bill Gille, Susan Mundy, Ken Huffer, Richard Sly, Al Westhoff, Russ Heath, and Mike Brandt.
- Guests:** Kris Bledsoe, candidate for Commissioner.
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Mary reconvened the meeting.

DELIBERATIONS (PART 2)

Elected Officials - John K stated that the Compensation Committee had voted to recommend an 8.9% salary increase for the sheriff on the basis of market comparability and cost of living increase and a 3% increase to all other elected officials. He explained that Jan Coleman had not requested a salary increase, but the committee wanted to treat everyone fairly within the confines of the data.

Dave Lawson stated that Eileen Slater is grossly underpaid for the duties she performs. He proposed a salary increase from about \$55,000 to \$60,000 and a slight reduction of the assessor's salary. He pointed out that many comparable counties have a separate assessor and tax collector and Eileen performs the tax collector duties. After further discussion, Mary emphasized the importance of coming up with the right classification for the duties Eileen performs and making her salary reflect that. She suggested looking at what other counties do and coming back with a classification and description by June, which would allow the new assessor to be including in the discussions.

Leslie stated that if Eileen is going to be recognized as the tax collector, it would make sense to reduce the assessor's salary, since one of the justifications for an 8% increase a few years ago was the fact that he performed both the assessor and tax collector duties. John K recommended keeping the assessor's salary flat rather than decreasing it. Dennis said he would prefer to keep the 3% increase. Leslie pointed out that having Marion County as one of the comparable counties skews the results because it is four times the size of Yamhill County. John K said he could use a different set of comparables next year. Ken stated that comparables should be chosen based on the economic base, not just the size.

Leslie moved to keep the assessor's salary flat. There was no second to the motion.

Leslie moved to keep the clerk's salary flat; Mary seconded the motion. The motion passed, Leslie, Kathy, Mary, and Michael voting aye and Dennis and Ken voting no.

Leslie moved to grant the sheriff an 8.9% salary increase; Dennis seconded the motion. The motion passed unanimously.

Dennis moved to grant a 3% salary increase to the remaining elected officials, including the assessor; Ken seconded the motion. The motion passed unanimously. John K noted that the Compensation Committee's recommendation included a recognition that PERS is paid on the district attorney's supplement.

Dennis moved that the salary for the Management Analyst in the Assessor's Office be reviewed and adjusted as appropriate; Michael seconded the motion. The motion passed unanimously.

District Attorney - John K recommended approving a part-time receptionist position for 2008-09 and reconsidering the full-time position in 2009-10. Mary stated that the workload will be increasing and Brad needs a full-time position this year.

Leslie moved to increase the District Attorney's beginning balance by \$40,000 and recognize the \$25,000 contribution from Planning and the \$15,000 transfer from Contingency for the murder trial, with the remainder of the money needed for the receptionist position to come from within the District Attorney's budget. The motion was seconded and passed unanimously.

Michael pointed out that Other Expenses is becoming a category used more and more for non-contingency expenses, which allows departments to spend money without any review. He recommended looking to see if that category can be further refined. Ken suggested that departments look closely at each open position to see if they could get by without filling the position or delay hiring to save money.

Juvenile - Dennis stated that there are eight potential beds available in the Juvenile detention facility and enough staff to handle the extra youth. John K said that if Tim could rent some of those beds at \$175/day, he could build up a substantial reserve. He added that unless some new revenue sources are identified, Tim will have to do layoffs next year. After further discussion by the group, the committee directed Tim to increase his marketing efforts.

Leslie moved to add \$185,000 to a new Bed Rentals revenue line and .48 FTE position authority to restore the receptionist position once that revenue has been developed, with the remaining revenue to be divided between operational expenses and reserve. She added that the \$15,000 transfer from Contingency could be done next year if needed. Kathy seconded the motion. Leslie encouraged Tim to do better than \$185,000 if possible. The motion passed unanimously.

Recess 11:03 a.m.; reconvene 11:15 a.m.

Minutes - Leslie moved approval of the Budget Committee minutes from April 30-May 2, 2007; Kathy seconded the motion. The motion passed unanimously.

Economic Development - Ken stated that the Gallery Theater is a business that should stand on its own. Michael stated that he would like to see better management and suggested that the committee request a presentation from the Gallery next year. Dennis suggested asking for a copy of their budget and information on how they are providing economic benefits on a county-wide level. Dennis moved to authorize a \$2000 contribution to the Gallery; Michael seconded the motion. The motion passed 5-1, with Ken voting no.

Ken moved to reduce 26-34-710.02 (Predatory Animal Control) by \$1000 and add \$1000 to 26-34-699.01 (Other Expense); Leslie seconded the motion. The motion passed unanimously.

Ken stated that having the county offices located downtown is providing a great deal of business to restaurants and other businesses. Leslie moved to authorize a \$5000 contribution to the McMinnville Downtown Association; Kathy seconded the motion. The motion passed unanimously.

Leslie moved to reduce 26-34-361.01 (Pool Interest) to \$5000; Dennis seconded the motion. The motion passed unanimously.

Dennis moved to authorize a \$10,000 contribution to the McMinnville Economic Development Partnership; Kathy seconded the motion. Ken stated that the county is using economic development funds as a stopgap to balance other budgets instead of promoting the county and making it safe for people to visit. He said that until Highway 99W is fixed, not many businesses will want to come to the county. Mary agreed that the county might be able to make better use of the funds by taking a broader approach. The motion passed unanimously.

Kathy moved to authorize a contribution of up to \$10,000 for the Water Study, contingent on the willingness of cities to contribute their share; Dennis seconded the motion. The motion passed unanimously.

Leslie stated that the county could help the City of Sheridan apply for a grant from Spirit Mountain as a first step to getting the green bridge painted. Laura agreed that the county should help the city pursue the grant, but cautioned that Spirit Mountain is becoming more strict with its 50% matching funds requirements.

Ken stated that Public Works likely receives many complaints from people who don't want to drive their nice cars on dusty roads. Leslie stated that it isn't worth it to put oil mats on roads that haven't been properly prepared. She added that oil mats don't accommodate heavy truck traffic and Yamhill County has a large number of farming and logging vehicles.

Optional Arming - Richard Sly distributed copies of a memo to the Budget Committee about the cost of optional arming.

Surveyor - John K presented a memo from Dan Linscheid describing the budget changes from having Gerry Pappé fill the Engineering Tech 1 position (see Exhibit D). He also noted changes to be made to the beginning balance and revenue lines. Leslie moved to increase the beginning balance by \$90,000, reduce 10-21-341.10 (Filing Fees) to \$52,000, reduce 10-21-341.11 (Plat Checks) to \$50,000, and adjust the Engineering Tech 1 position in both 10-21 and 27-37 according to Dan's memo, with the difference going into the ending balance; Ken seconded the motion. The motion passed unanimously.

Public Works - Leslie moved to eliminate the Engineering Tech 3 position in 11-55 for a savings of \$81,013, reducing the total FTE to 3.01 and moving \$81,013 to 11-60-950.01 (Contingency); Dennis seconded the motion. The motion passed unanimously.

Leslie moved to reclassify the Inventory Control Assistant position in 11-29 and 11-60 to a new Service Writer position, with the salary to be determined by the Board of Commissioners; Ken seconded the motion. The motion passed unanimously.

Leslie moved to adopt the modified FTE and dollar amounts listed in Exhibit E and to direct budget staff to make the appropriate adjustments in the contingency line to balance the budget; Kathy

JK LMS LL JK KG

seconded the motion. The motion passed unanimously.

Leslie stated that since Bill Gille is planning on Terry Lane coming back to work and three of the other utility workers are on probation, one of those three could be let go when Terry comes back. John K suggested leaving the dollar amount the same to allow for a temporary employee if needed. Leslie moved to reduce the number of utility workers in the Road Fund from 6.0 to 5.0 FTE; Kathy seconded the motion. The motion passed unanimously.

Department Balances - John K stated that the Criminal Justice Team is more dependent on discretionary revenue than any other team, so it will take the hardest hit from the county's loss of federal funding, aside from Public Works. He added that other departments can look at fee increases, but the opportunity for that is limited in the Criminal Justice Team. He noted that marketing bed rentals could provide some assistance in the Juvenile Department, but that wouldn't help the District Attorney's Office or Sheriff's Office. He stated that departments would start by trying to balance their budgets within the team, and then the next step would be to come to the Board or Budget Committee.

Michael suggested that, since the Planning Department and Clerk's Office will be exhausting 70% of their fund balances next year to cover operating expenses, those two budgets be closely monitored over the next few months.

Room Tax - Mary discussed the possibility of implementing a room tax in Yamhill County (see Exhibit F). Ken stated that the people collecting the tax should be able to make recommendations on how the unrestricted portion of the funds is to be used, since they're involved in tourism and marketing. He said that the money restricted to tourist-related promotion should be used to promote the county and build more lodging to increase revenue to the county, rather than going into existing programs like the Fair. He said that the funds should be earmarked for specific uses instead of just going into the general fund.

After discussion by the group, Leslie suggested that the Board come up with a defined proposal and poll the public before making a decision about putting it on the ballot. She expressed concern that if citizens passed a room tax, they may not be willing to support a subsequent road bond.

Recess 1:08 p.m.; reconvene 1:13 p.m. After further discussion about the room tax, the meeting recessed at 1:22 p.m. and reconvened at 1:29 p.m.

Leslie moved to create a Transient Room Tax Fund with \$1 allocated to it as a placeholder and to conduct a public poll on the issue; Michael seconded the motion. Ken stated that he can't support this until the uses are more clearly defined. The motion passed with Mary, Kathy, Leslie, and Michael voting aye and Ken and Dennis voting no.

Clerk - Dennis moved to remove the unfilled Office Specialist 2 position from the Clerk's 10-15 budget; Ken seconded the motion. The motion passed unanimously. John K noted that those dollars would be moved into the ending balance.

Ken stated that if John K's predictions are accurate, the county should go to a policy of justifying all new hires. The committee agreed with a suggestion by John K that any open positions be discussed by the Board before they are advertised.

Approval of Budget - Dennis moved to approve the 2008-09 budget with the modifications discussed and to set the tax rate at \$2.5775 per thousand dollars assessed value; Michael seconded the motion. The motion passed unanimously.

The meeting adjourned at 1:51 p.m.



Dennis Goecks, Secretary

JK MS LL KG

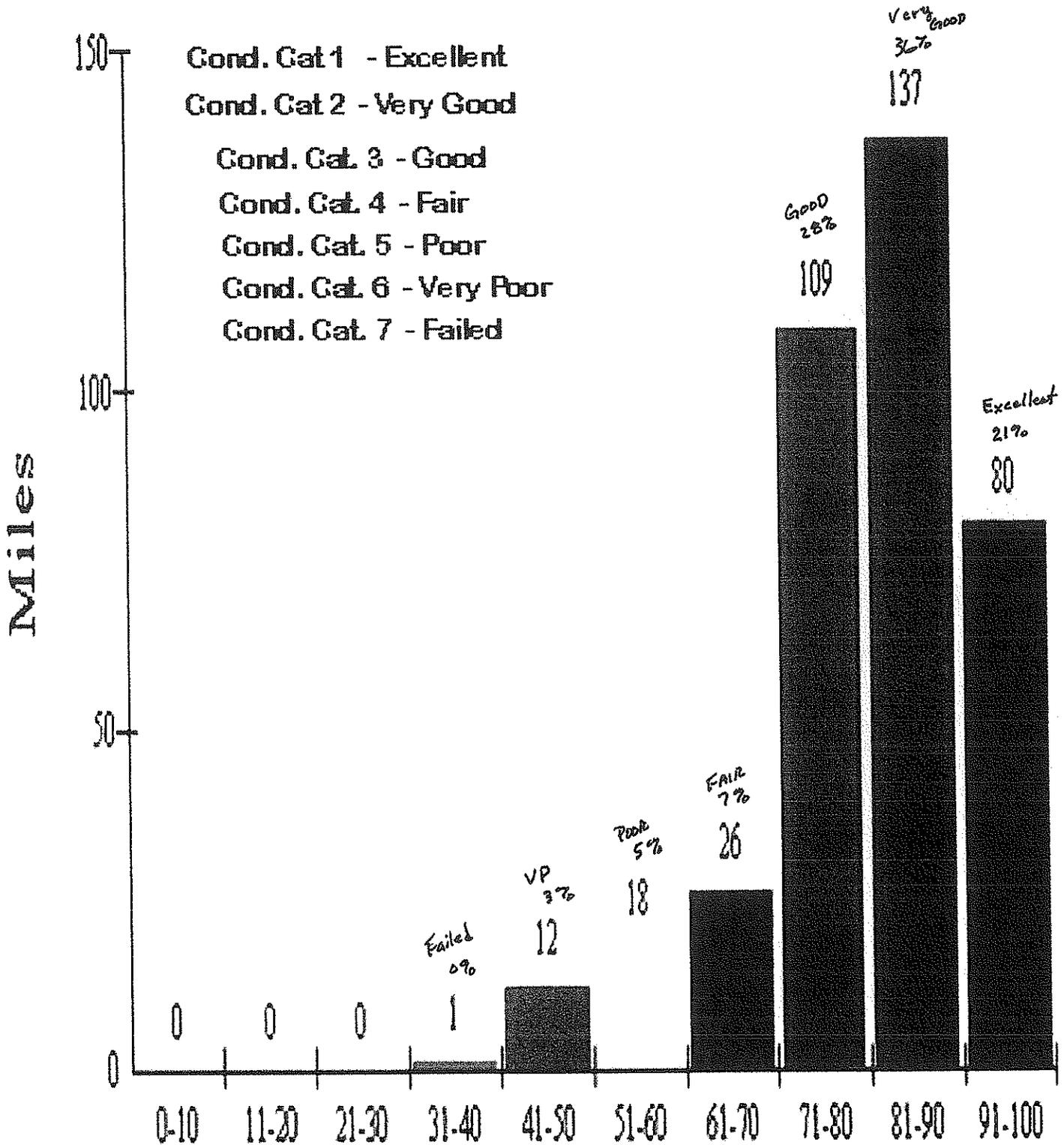
PERSONNEL GENERATED: G 07 11 RUN: MO GE 2

PER

LOC	NAME	CCENT	POSITION	FTE
		10010	Total	6.78
		10012	Total	15.90
		10013	Total	5.60
		10015	Total	8.20
		10017	Total	6.00
		10018	Total	22.20
		10020	Total	15.70
		10022	Total	5.00
		10023	Total	1.00
		10024	Total	2.00
		10025	Total	3.00
		10040	Total	1.50
		10041	Total	35.60
		10042	Total	0.60
		10043	Total	46.40
		10065	Total	2.20
		10069	Total	0.25
		10074	Total	34.18
		10081	Total	1.00
		11055	Total	3.00
		11060	Total	35.02
		13047	Total	4.40
		14026	Total	0.20
		16070	Total	21.68
		16071	Total	9.00
		16072	Total	16.75
		16073	Total	6.58
		16075	Total	14.75
		16076	Total	32.77
		16079	Total	6.10
		16172	Total	29.38
		17028	Total	7.30
		18064	Total	1.70
		20082	Total	0.60
		21041	Total	3.00
		21044	Total	2.00
		21045	Total	19.05
		21063	Total	6.00
		21067	Total	3.40
		21116	Total	3.00
		26034	Total	2.00
		27037	Total	3.00
		40016	Total	7.38
		48014	Total	3.00
		49086	Total	1.80
		81087	Total	0.05
		Grand Total		456.02

Ex. A 1/1

Miles by PCI Group (10's)



PCI Group

Exhibit B

DELIBERATION ITEMS

HOUSEKEEPING ITEMS

District Attorney

Restore Receptionist - \$43,769
Planning Dept. Contribution of \$25,000

Juvenile Dept.

Restore OSII/Receptionist - \$12,095
Move \$15,000 from County Contingency to
Juvenile to fully fund Juvie Reserve

Change 07-08 FTE to 31.14

Sheriff

Increase 10-43 Beginning Balance by \$46,895
Increase 341.36 (Lafayette) by \$20,682
Increase 341.34 (Williamina) by 23,683
Decrease 341.40 (Sheridan SD) by \$44,176
Decrease 341.39 (Williamina SD) by 47,087

NONDEPARTMENTAL 1

Reduce 10-002 Interest by \$73,000 to
\$150,000
Decrease Transfer to Self Insurance by
\$61,000 same amount

CENTRAL DISPATCH

Reduce Central Dispatch by \$12,000

County Counsel

Change BB to \$19,000; add \$18,000 to Ending
Fund Bal.

Clerk

900.16 should reflect transfer to Emergency
Management instead of Maintenance

Admin Services

Beginning Balance should be \$80,000; add
\$48,000 to EFB

Economic Development

710.02 (Predatory Animal) Reduce by \$1,000 - Add
to Other Expense (699.01)
720.15 (Downtown Assoc) - should be \$5,000 -
Add to Other Expense (699.01)
Reduce pool interest to \$5,000 (361.01)
Discuss Funding for:
McMinn. Econ. Dev. Partnership (\$10,000)
Water Study (\$10,000)
Ending Homelessness Plan (\$2,500)
Green Bridge (\$100,000)
Discuss Oil Mat concept
Reducing ENDING FUND BALANCE by \$7,500

TX.C 1/3

CAPITAL IMPROVEMENT

811.02 Capital Contract Services - Change to \$75,000 and put the balance of \$105,500 into Miscellaneous Building Remodel (820.02)

INSURANCE RESERVE

301.55 BB Unemployment- Reduce to \$20,000 and reduce Reserve for Future 990.03 by \$150,000
Change name of fund

HEALTH & HUMAN SERVICES

Increase BB 301.01 by 200,000
Decrease Pool Interest (361.01) to 40,000
Add to F&Y Mental Health Spec I - take care of at June Budget Meeting
Add \$160,000 to HHS Ending Balance (990.01) = 1,428,189.

SURVEYOR/CORNER RESTORATION

Increase Beginning Balance - by \$90,000
Adjust Revenue - Survey Filing Fees - \$52,000; Plat Checks - \$50,000

Surveyor - adjust Eng. Tech I by 4,033 + long. Corner Restoration - Inc. Eng. Tech I by \$9,400 plus longevity.

Eliminate Eng. Tech III for a savings of \$80,733 (move this amount to dept. contingency) and change FTE to 3.01

ENGINEERING MOTOR VEHICLE FUND

Change Inventory Control Assist to new position - Service Writer. Bill to provide salary info.

ROAD FUND

Add \$5,000 to 380.06 (internal Video Lottery)

Discuss future 09-10 Budget Shortfall
Clarify utility worker FTE and amount (405.14)
Change Inventory Control Assist to new position - Service Writer.

Move 15,000 from Dept. Contingency to Dept. Equip. (800.80)
Move 15,000 from Dept. Contingency to Dept. Equip. (800.80)
Move 133,000 from Dept. Cont. to Capital Construction (811.02) for overlay program.

Move ODOT reimbursement amount out of
Contingency into an Other Expense Line.

BRIDGE FUND

OTHER

Discuss Department Balances

John Krawczyk

From: Dan Linscheid
at: Tuesday, May 06, 2008 3:48 PM
To: John Krawczyk
Subject: 10-21 & 27-37 fund changes due to higher paid employee
Signed By: linschd@co.yamhill.or.us

John,

Here are the values which will change due to the filling of my ET I position by Mr. Pappé:

10-21:

403.17	Engr. Tech I	\$ 16117	(based on 30% of Mr. Pappé's current \$ 53,724 annual salary)
475.00	Longevity Pay Marty's portion)	\$ 210	(budget instructions say 20 years, topped out = \$560, so this is 30% of that, plus
490.00	Medicare Tax	\$ 905	(per budget instructions, 1.45% of salaries)
491.00	Social Security	\$ 3869	(per budget instructions, 6.2% of salaries)
492.00	Retirement	\$ 9405	(per budget instructions, 15.07% of salaries)
Total Personnel		\$ 92,650,	a difference of \$ 4280 from printed budget reviewed in hearing today

The remaining changes (disability, time loss reserve, unemployment?) are negligible

27-37:

403.17	Engr. Tech I	\$ 37606	(based on 70% of Mr. Pappé's current \$ 53,724 annual salary)
475.00	Longevity Pay Marty's portion)	\$ 494	(budget instructions say 20 years, topped out = \$560, so this is 70% of that, plus
490.00	Medicare Tax	\$ 1481	(per budget instructions, 1.45% of salaries)
491.00	Social Security	\$ 6333	(per budget instructions, 6.2% of salaries)
492.00	Retirement	\$ 15394	(per budget instructions, 15.07% of salaries)
Total Personnel		\$ 152,909,	a difference of \$ 9792 from printed budget reviewed in hearing today

Again, the remaining changes (disability, time loss reserve, unemployment?) are negligible.

Hope you are able to use or at least confirm some or all of the above.

Thanks,

Dan

Dan Linscheid, P.L.S.
 Yamhill County Surveyor
 2' Lafayette Ave.
 McMinnville, Oregon 97128
 Ph. (503) 434-7357
 Facsimile (503) 472-4068

Exhibit D

5/6/2008

Modifications to Road Fund Budget re: Utility Workers & MEO

<u>Account</u>	<u>Name</u>	<u>Amount</u>	<u>FTE</u>
011-060-405.14	UTILITY WORKER	169,262	6
011-060-405.15	MEDIUM EQUIP OPERATOR	239,156	6
011-060-405.16	MECHANIC ASSIST	56,075	1.5
011-060-405.17	ROAD LEAD-WORKER		
011-060-405.19	ROAD LEAD-WORKER		
011-060-405.20	Service Writer (new in 08-09)	36,071	0.9
011-060-405.21	PW Technician	46,849	1
011-060-405.22	UTILITY COORDINATOR	46,849	1
	ASST UTILITY COORD		
011-060-405.23	SHOP LEADWORKER	51,005	1
011-060-405.24	HEAVY EQUIP OPERATOR	222,154	5
011-060-405.25	PERMIT SPECIALIST		
011-060-474.00	SHIFT DIFF	50	
011-060-475.00	LONGEVITY PAY	9,153	
011-060-479.00	OTHER EARNINGS		
011-060-479.01			
011-060-479.02	LONGEVITY		
011-060-479.03	VEHICLE ALLOWANCE		
011-060-479.04	OTHER EARNINGS		
011-060-479.05	EXTRA HOURS		
011-060-480.00	Extra Hours		
011-060-481.00	OVERTIME	80,000	
011-060-482.00	EXTRA HELP		
011-060-483.00	IN LEIU OF INSUR		
011-060-484.00	BEEPER PAY	10,000	
011-060-486.00	INCENTIVE PAY		
011-060-488.00	OUT OF CLASSIFICATION PAY	20,000	
011-060-490.00	MEDICARE TAX	22,596	
011-060-491.00	SOCIAL SECURITY	96,619	
011-060-492.00	RETIREMENT	234,847	
011-060-493.00	HEALTH INSURANCE		
011-060-493.10	Medical	346,388	
011-060-493.12	Employee Assistance		
011-060-493.15	VEBA	60,948	
011-060-493.20	Dental	49,097	
011-060-493.31	DISABILITY INSURANCE	4,519	
011-060-493.40	Life Ins.	914	
011-060-493.91	YCEA MEDICAL		
011-060-494.00	ACCIDENT INSURANCE	93,442	
011-060-494.80	TIME LOSS RESERVE	3,896	
011-060-495.00	UNEMPLOYMENT	1,558	
011-060-496.00	WORKERS COMP ASSESMEN	1,253	
011-060-497.00	OTHER PAID LEAVE		
011-060-498.00	COMP TIME		
011-060-498.01	INT TR MEDICAL RESE		
011-060-499.00	FET/VACATION/SICK		
011-060-499.98	COMP TIME LIABILITY		
011-060-499.99	VACATION LIAB. ADJUSTMENT		
TOTAL FOR PERSONNEL		2,474,451	33.86

Exhibit E

In an attempt to fill the void left by the loss of federal forest payments and in anticipation of a possible downturn in the economy, we need to look at all sources of revenue so that our county government can continue to provide high quality services to our citizens. The time has come to take another look at the transient room tax.

The Oregon Tourism Commission estimates that in 2006, Yamhill County generated approximately \$6 million in receipts from hotels, motels, Bed & Breakfasts, and other overnight facilities. Approximately 25% of those rooms are in Newberg where there is already a 6% room tax.

Using the above figures, if an 8% overnight user fee were approved by voters with the condition that only 2% additional be collected from Newberg, approximately \$429,000 could be collected each year. (These numbers do not include the new Comfort Inn in McMinnville, and several B&Bs, such as Black Walnut Inn or Abbey Road Farms. The Allison, the Austin family's proposed conference center/spa/hotel in Newberg, and the new "boutique hotel", which is proposed for the hills above Dayton, will also increase any projections. Obviously, the numbers will be much higher once the Dayton and Newberg facilities are built.)

Newberg	\$1.65 million x .02=	33,000
Rest of the County	\$4.95 million x .08=	<u>396,000</u>
		429,000

5% of this money must be returned to hotels/motels/B&Bs for administrative costs. \$429,000 - 21,450 407,550

The remaining \$407,550 could be distributed as follows:

Year 1

County Admin. Costs	10%	40,755
	Remainder	\$366,795
County	30%	\$110,038.5
Tourist Related Promotion/Facilities	70%	\$256,756.5

Year 2

County Admin. Costs	5%	\$ 20,377.50
	Remainder	\$387,172.50
County	30%	\$116,151.75
Tourist Related Promotion	70%	\$271,020.75

The Comfort Inn, which recently opened in McMinnville, was not included in the numbers above. They have 66 rooms, ranging in price from \$109 - \$159 in the off season and \$129- \$179 in peak season. Using the average of \$144 per room and a 50% occupancy rate, an additional \$125,229 would be added to the \$429,000 above.

$(\$144 \times 66 \times 365 \text{ days per year} \times 50\% \text{ occupancy} \times 8\% \text{ tax} = \$138,754 - 5\% \text{ admin} = 131,820 - 5\% \text{ County admin} = \$125,229. \quad 30\% = 37,569 \quad 70\% = \$87,660)$

County	30%	$\$116,151.75 + 37,569 = \$153,720$
Tourist Related Promotion	70%	$\$271,020.75 + 87,660 = \$358,681$

The Allison will have 85 rooms. Using an average room rate of \$250 and a 50% occupancy rate, the additional 2% room tax would provide an additional \$54,293.75 to tourism promotion and \$23,268.75 to the county coffers.

County	30%	$\$153,720 + \$23,268.75 = \$176,988.75$
Tourist Related Promotion	70%	$\$358,681 + \$54,293.75 = \$412,974.75$

If/When the 50 Room Boutique Hotel in Dayton opens, projected room tax revenues are huge. Potential room rates mentioned at the hearing were any where from \$350- \$600.

$\$350 \times .08 \times 50 \text{ rooms} \times 365 \text{ days per year} \times 70\% \text{ occupancy rate} = \$375,700$
 $\$500 \times .08 \times 50 \text{ rooms} \times 365 \text{ days per year} \times 70\% \text{ occupancy rate} = \$511,000$
 $\$600 \times .08 \times 50 \text{ rooms} \times 365 \text{ days per year} \times 70\% \text{ occupancy rate} = \$613,200$

Under ORS 320.350, "at least 70% of net revenue from a new or increased local transient lodging tax shall be used for" tourism promotion or related facilities. The remaining 30% may be used by the county for any purpose.

Tourist Related Promotion – County will control distribution of these funds. A portion of these funds, say half, could be used to hire a tourism promoter. An RFP will be used every three years to select this tourism promoter. The tourism promoter would undergo an annual audit to ensure proceeds were spent appropriately.

The remaining funds could be used for tourism promotion and/or for tourist related facilities. For tourism promotion, grants could be issued to organizations such as the County Fair or local Downtown Associations to help cover the costs of their promotional materials. Tourist related facility dollars could be used for County park improvements and/or the County Fairgrounds. This could free up general fund and economic development funds, which could then be used for county roads.

The county's 30% could be used without restriction. If we desired, we could use the money for activities/projects that provide some benefit to tourists, such as:

- County Roads
- Emergency Communications system
- Law enforcement personnel (deputies, DDAs, etc.)

To be placed on the November 2008 Ballot, August 5 would be the last day to submit signatures. If Commissioners put it on, deadline would be September 4. I believe the commissioners should approve placement on the November ballot as soon as practical. The summer fairs and festivals could be used to educate the public about the benefits this tax could provide to the residents.