

INFORMAL SESSION MINUTES

June 16, 2014

2:00 p.m.

Commissioners' Office Conference Room

PRESENT: Commissioners Allen Springer and Kathy George.

Staff: Laura Tschabold, Chuck Vesper, Joe Moore, Sue Lamb, and Silas Halloran-Steiner.

Guests: Don Iler, News-Register; and Mary Starrett, commissioner-elect.

* indicates item forwarded to formal agenda

Allen called the meeting to order at 2:04 p.m.

Emergency Management - Sue Lamb provided an update on Emergency Management activities (see Exhibit A), noting that at least two other jurisdictions are considering submitting a Homeland Security Grant application through the county. Allen suggested that she develop an inexpensive brochure specific to Yamhill County with a preparedness plan for five to seven days that emphasizes community cooperation and personal responsibility. He said that the brochure could be included with mailings such as utility bills and property tax statements. Sue said that that would be very doable.

* Personnel - Allen reviewed personnel requests from various departments. See formal session agenda for details.

* Contracts/Grants - See agenda for details.

Chuck Vesper reviewed the bid tabulation sheet for the roofing treatment project. Allen said that he would like to check references before a decision is made. Christian stated that the county is obligated to accept the lowest responsive bidder, but agreed to get some information from Randy Saunders to answer Allen's questions.

* Capital Improvements - Amend the Capital Improvement Plan for expenditure of Parks & Recreation system development charges for improvements at the fairgrounds.

* Approve the 2014-15 Fair Capital Maintenance Improvements list.

* Petty Cash - Increase the petty cash account at HHS Reflections from \$100 to \$400.

Silas Halloran-Steiner provided an update on the new houses. He said that once everything is up and running, he plans to do an open house and notice to the community.

* Budget Transfers - Laura reviewed a list of adjustments to the appropriation authority for the 2013-14 fiscal year. See agenda for details. She also reviewed changes to the 2014-15 budget. Silas stated that the HHS changes are largely due to increases in Oregon Health Plan membership.

Waters of the U.S. - Kathy discussed a proposal to redefine the “Waters of the U.S.” and said that she would forward to the other commissioners some information from the National Association of Counties (NACo) on how the proposal would affect counties. She said that it would be worth looking at and trying to do something.

Following commissioner updates, the meeting adjourned at 3:42 p.m.

Anne Britt
Secretary



YAMHILL COUNTY EMERGENCY MANAGEMENT

414 NE Evans Street • McMinnville, OR 97128-4523
(503) 434-7340 • Fax (503) 474-4909 • TTY (800) 735-2900
www.co.yamhill.or.us/emergency-management

BOC BRIEFING

June 16, 2014

Hazard Mitigation Plan Update

- Three stakeholder meetings conducted
- Comments to OPDR today
- Final Draft to OEM 6/23/14
- Two week 'public comment' period (6/23-7/07/14) - tentative
- FINAL to FEMA Region X 7/14/2014 – tentative
- Once approved by FEMA X, returned to all jurisdictions for official promulgation

Full Scale Exercise

- Held Wednesday May 14, 2014
- After Action Report and Improvement Plan underway
- Tentative Date & Theme for next 'FSE'
 - February 2015
 - Mass Casualty/Alternate Care Site

Miscellaneous

- SHSGP FY14 cycle (apps open now; deadline to YCEM 7/15)
- McMinnville SD exercise 6/25/2014
- EOP update during 2014-15
- OSSC AmeriCorps 2014-15
 - Grapevine

