

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal session on June 19, 2014, at 10:00 a.m. in Room 32 of the courthouse, Commissioners Allen Springer, Kathy George, and Mary Starrett being present.

Also present were Laura Tschabold, County Administrator; Chuck Vesper, Deputy County Administrator; Christian Boenisch, County Counsel; John Phelan, Public Works Director; Brian Van Bergen, County Clerk; Gayle Jensen, Clerk’s Office; Tim Loewen, Community Justice Department; Chris Osterhoudt, District Attorney’s Office; Judge John L. Collins; Don Iler and Nastacia Voisin, News-Register; Leslie Lewis; Kerri Springer; Jerry Moen, pastor; and others as listed on the attached attendance roll.

Commissioner Springer called the meeting to order at 10:02 a.m. The invocation was offered by Pastor Jerry Moen from Church on the Hill. The meeting recessed at 10:05 a.m. for the swearing-in of Mary Starrett as a county commissioner. The meeting reconvened at 10:09 a.m.

A. **PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person.

Joseph Gall stated that he believes the three-minute rule was established to limit unwanted comments that could challenge a guilty conscience. He said that he is grateful that the Board has appointed Ms. Starrett as a commissioner because she has an appreciation for the U.S. Constitution and the rule of law. He said that corruption has prevailed in this county, and he urged the commissioners to return to the constitutional rule of law, to conduct public meetings openly and transparently, to oversee other elected officials in order to ensure compliance with their mandated duties, to criminally prosecute Mary Stern before the statute of limitations expires, and to criminally prosecute the Board of Property Tax Appeals if it does not amend its real property order in response to his petition.

B. **CONSENT AGENDA:** Ms. George moved approval of the consent agenda. The motion passed, Commissioners Springer, George, and Starrett voting aye.

Personnel

1. **B. O. 14-314** – Approve the employment of Christopher Bryant, Donald Schmidt, and Joseph Tarmichael as reserve deputies in the Sheriff’s Office Marine Patrol, temporary on-call, retroactive to April 9, 2014, through October 9, 2014.

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Formal Session

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2. **B. O. 14-315** - Approve the employment of Crystal Foster, Kali Mason, Destiny Hardesty, Jena Hayes, Paige Christensen, Kelsey Whiteley, Treyvoune Jerrel-Simms, Samuel Ramirez, Quinton Benson, Daniel Drawson, Kody Fischer, Tyler Garza, Conner Shipley, Braden Planck, Alexander Anton, and Karlie Beck as Corps Members in Juvenile Detention, temporary part-time, \$9.10/hour, effective June 24, 2014, through September 30, 2104.
3. **B. O. 14-316** - Approve the employment of Sheena Burke as Senior Office Specialist in the District Attorney's Office, Range 10, Step 1, regular part-time retroactive to June 9, 2014, through June 23, 2014, and regular full-time effective June 24, 2014.
4. **B. O. 14-317** - Approve 5.5% leadworker pay for Richard Benjamin, Jail Maintenance, retroactive to February 24, 2014, through June 8, 2014.
5. **B. O. 14-318** - Approve the change of status of Jane Beals, Information Systems, to a regular part-time salary schedule, Range 26, Step 7, retroactive to July 1, 2013.
6. **B. O. 14-319** - Approve the change of status of Michelle Carrillo to Senior Office Specialist in HHS Family & Youth, regular full-time, Range 10, Step 1, effective June 24, 2014.
7. **B. O. 14-320** - Approve the employment of Katie Figueroa-Alvarez as HS Associate in HHS Community Support Services, regular full-time, Range 14, Step 1, effective June 24, 2014.
8. **B. O. 14-321** - Approve the employment of Coleen Moreno as HS Specialist 2 in HHS Adult Behavioral Health, regular full-time, Range 20, Step 3, effective June 24, 2014.
9. **B. O. 14-322** - Approve the change of status of Deborah Marsh to regular part-time employment in HHS Adult Behavioral Health, effective June 9, 2014.

Contracts/Grants

1. **B. O. 14-323** - Approve an agreement between Public Works and Haworth, Inc., provider, for the Public Works Washing Station Renovation Project, \$94,818, effective through September 15, 2014.
2. **B. O. 14-324** - Accept a quote from Superior Communications for grounding of the courthouse radio tower, \$7418.
3. **B. O. 14-325** - Approve Amendment #1 to extend Intergovernmental Agreement #4831 between Community Corrections, grantee, and Oregon Department of Corrections and to add 2014-15 funding in the amount of \$2,496,735 for supervision of felons in Yamhill County.
4. **B. O. 14-326** - Approve Amendment #1 to extend Intergovernmental Agreement #4882 between Community Corrections, grantee, and Oregon Department of Corrections and to add

2014-15 supplemental funding in the amount of \$116,863 for Measure 57 supervision and treatment, not to exceed \$235,306 for the biennium, effective through June 30, 2015.

5. **B. O. 14-327** - Ratify approval of an agreement between the Clerk's Office and Helion Software, Inc., provider, for client software support, \$17,700, effective July 1, 2014, through June 30, 2015.
6. **B. O. 14-328** - Approve Amendment #2 to extend Grant Agreement #13-536 between Emergency Management, grantee, and Oregon Office of Emergency Management through July 31, 2014.
7. **B. O. 14-329** - Approve an agreement between the Planning Department and Mid-Willamette Valley Council of Governments, provider, for GIS services, effective through June 30, 2015.
8. **B. O. 14-330** - Approve an agreement between Yamhill County and Integrity Builders, Inc., provider, for work on the Oxford House, 8825 SE Morgan Lane, McMinnville, \$20,094.
9. **B. O. 14-331** - Ratify approval of authorization to bind for Yamhill County insurance policies through Marsh USA, Inc., for the 2014-15 fiscal year, retroactive to June 11, 2014.

Capital Improvements

10. **B. O. 14-332** - Amend the Capital Improvement Plan for expenditure of Parks & Recreation system development charges for improvements at the fairgrounds.
11. **B. O. 14-333** - Approve the 2014-15 Fair Capital Maintenance Improvements list.

Budget

12. **B. O. 14-334** - Increase the petty cash account at HHS Reflections from \$100 to \$400.

C. **OLD BUSINESS:** None.

D. **OTHER BUSINESS** (Add-ons and non-consent items):

1. Consideration of the following transfers of appropriation authority for the 2013-14 fiscal year:
 - a. **B. O. 14-335** - 80-92 (Self-Insurance Contingency) to 10-43 (Sheriff's Office), \$600,000 to cover disbursement of funds in Civil Forfeitures;
 - b. **B. O. 14-336** - 10-92 (Contingency) to 10-59 (Mediation Services), \$10,000 to cover disbursements;
 - c. **B. O. 14-337** - 10-92 (Contingency) to Fund 41 (Bicycle/Footpath), \$5000 for potential year-end expenditures;
 - d. **B. O. 14-338** - 38-56 (Landfill License Reserve) to Fund 15 (County Schools), \$35,000 to cover disbursements of federal funds to school districts.

Ms. George moved approval of item D(1). The motion passed, Commissioners Springer, George, and Starrett voting aye.

2. **B. O. 14-339** - Consideration of the transfer of discretionary allocation from 10-41 (Jail) to 10-86 (Court Security) in the amount of \$10,000 to cover a shortfall in revenues in 2013-14.

Mr. Springer moved approval of item D(2). The motion passed, Commissioners Springer, George, and Starrett voting aye.

3. **B. O. 14-340** - Consideration of approval of Grant Agreement #29957 between the Transit Division, grantee, and Oregon Department of Transportation for administration and operations, not to exceed \$824,023, effective July 1, 2014, through June 30, 2015.

Mr. Springer moved approval of item D(3). The motion passed, Commissioners Springer, George, and Starrett voting aye.

4. **B. O. 14-341** - Consideration of issuing a notice of conditional intent to award a contract to CR Fabrication, Ltd, for the Rogers Landing boarding floats project, total basic bid and decking option #1, \$352,544, contingent on receiving sufficient additional funding from Oregon State Marine Board (OSMB).

Christian Boenisch stated that all four bids came in above the original anticipated budget, so OSMB will be considering a request to increase the grant by \$80,000 to cover costs, but wants to see conditional approval of the contract by the Board first. Laura Tschabold stated that this is the first time the design has gone to manufacturing, so the initial cost projections were uncertain.

Mr. Springer moved approval of item D(4). The motion passed, Commissioners Springer, George, and Starrett voting aye.

5. **B. O. 14-342** - Consideration of authorizing a \$5000 increase in matching funds, contingent on approval of an \$80,000 grant increase from Oregon State Marine Board to the Parks Division for replacement of the Rogers Landing boarding floats.

Ms. Tschabold stated that the Board had previously approved a \$25,000 expenditure from the Landfill License Reserve for matching funds, and this additional \$5000 would come from the same fund. Mr. Springer moved approval of item D(5). The motion passed, Commissioners Springer, George, and Starrett voting aye.

E. **PUBLIC HEARINGS:**

1. Receipt of public comment on the 2014-15 county budget.

Mr. Springer opened the public hearing. There being no public comment, the hearing was closed. Ms. Tschabold stated that the total budget will be \$103,495,518, and Chuck Vesper is

working on the schedule of appropriations.

F. ANNOUNCEMENTS:

1. For information on county advisory committee vacancies, please refer to our website, www.co.yamhill.or.us/content/volunteer-opportunities, or call the Board of Commissioners' office: 503-434-7501 (from McMinnville) or 503-554-7801 (toll-free from Newberg).

The meeting adjourned at 10:32 a.m.

Anne Britt
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair ALLEN SPRINGER

Commissioner KATHY GEORGE

Commissioner MARY STARRETT



BOARD OF COUNTY COMMISSIONERS

Attendance Roll for meeting records

Meeting: Informal _____ Formal Work Session _____ Date 6/19/14

PLEASE PRINT
Name

PLEASE PRINT
Complete Address

PLEASE PRINT
Subject

Joseph GALL	1156 SW Westvale St 97128	Rule of Law
Don New	2426 CRIMSON CT 97128	Serving in Mass
Ray Clev. Jones	1493 N.W. Felling way 97128	"
DENNIS S. NICE	1857 SW SOMERSET A MINNAPOLIS.	N/A
KEN BJORGE	312 MOUNTAINVIEW CT. NEWBERG 97132	N/A
Bob Anderson	P.O. Box 970 Newberg	N/A
Stan Prundzich	475 NW MT. BACHELOR	MAC
John Palacios	202 SW BILLS ST Mac	
Jon A. George	9615 Grand Ronde Rd. GROR	Mary's Swearing in
Nathan Knottlyhan	489 SW Howard Dr 97128	" "
Cecilee Russell	548 NE Geraldine DR 97124	" "
Brian Van Buren	414 NE EVANS, MAC 97128	" "
Gayle Jensen	414 NE EVANS ST Mac 97128	Clarks
Samuel Forrest	830 S First St Lakeview	

