

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal session on July 17, 2014, at 10:00 a.m. in Room 32 of the courthouse, Commissioners Allen Springer and Mary Starrett being present, Kathy George was excused.

Also present were Christian Boenisch, County Counsel; Laura Tschabold, County Administrator; Ted Smietana Community Justice; Don Iler, News-Register; Joseph & Mrs. Gall, 1156 SW Westvale St, McMinnville.

The invocation was offered by Don Shelton, pastor at Willamina Christian Church.

Commissioner Springer called the meeting to order at 10:10 a.m.

A. **PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person.

Joseph Gall stated that the oath and rule of law has not been observed here in Yamhill County. He said that the Board of Commissioners should be advocates for all citizens and the public comment time should not have unreasonable time constraints. Mr. Gall distributed information.

B. **CONSENT AGENDA:** Commissioner Starrett moved to approve the consent agenda. The motion passed, Commissioners Springer and Starrett voting aye.

Personnel

1. **B.O 14-399** - Approve the employment of Lucia Flores Mendez as Executive Office Specialist in the Commissioners’ Office, regular part-time, Range 14, Step 1, effective July 21, 2014.
2. **B.O. 14-400** - Approve the employment of John Caputo as GIS Analyst in the Planning Department, temporary on-call, \$50/hour, retroactive to July 9, 2014, through August 29, 2014.
3. **B.O. 14-401** - Approve the change of status of Mesa Confer to extend temporary part-time employment in the Clerk’s Office, effective August 18, 2014, through November 7,

2014.

4. **B.O. 14-402** - Approve the employment of David Libemday as HS Associate-Peer Support Specialist in HHS Community Support Services, regular full-time, Range 14, Step 1, effective July 21, 2014.
5. **B.O. 14-403** - Approve the employment of Lacey Faughender as Mental Health Specialist 2 in HHS Adult Behavioral Health, regular full-time, Range 20, Step 1, effective July 24, 2014.
6. **B.O. 14-404** - Approve the change of status of Dawn Miller as Juvenile Corrections Technician to regular full-time employment in Community Justice, Range 12, Step 2, effective July 24, 2014.
7. **B.O. 14-405** - Approve the change of status of Tricia Fair as Juvenile Corrections Technician from .40 to .48 regular part-time employment in Community Justice, at \$14.90/hr, effective July 24, 2014.
8. **B.O. 14-406** - Approve the change of status of Angela Cruz as Juvenile Corrections Technician from part-time/on-call position to .40 regular part-time employment in Community Justice, at \$14.90/hr, effective July 24, 2014.
9. **B.O. 14-407** - Approve the employment of Marlana Johnson as Human Services Specialist II in HHS Community Support Services, regular full-time, Range 20, step 1, effective July 24, 2014.
10. **B.O. 14-408** - Correct an earlier personnel action for Lindsey Manfrin, Program Manager 3 in Public Health where the FTE change was accidentally omitted. Authorize a change of FTE from .95 FTE to 1.0 FTE, retroactive to July 9, 2014, as approved in the 2014-15 budget.
11. **B.O. 14-409** - Approve the employment of Crystal Bartell as Adult Community Justice intern in the Community Justice Department, temporary part-time, at \$13.00/hr, effective July 24, 2014.
12. **B.O. 14-410** - Approve the employment of Pedro Castaneda as Adult Community Justice intern in the Community Justice Department, temporary part-time, at \$13.00/hr, effective July 24, 2014.

Contracts/Grants

13. **B.O. 14-411** - Approve a contract employee agreement between the Planning Department and Bruce Roger Heatherly for electrical inspection services, \$50/hour, effective July 10, 2014.

14. **B.O. 14-412** - Approve an agreement between the Board of Commissioners and the Fair Board regarding management of the fairgrounds.
15. **B.O. 14-413** - Approve an intergovernmental cooperative agreement between the Yamhill County Sheriff's office and the Oregon State Marine Board to provide marine law enforcement services, 30,223.34, retroactive from July 1, 2014, to June 30, 2015.
16. **B.O. 14-414** - Approve an amendment of real estate lease for Bridges between the Housing Authority of Yamhill County (HAYC) and Yamhill County a 3.2% increase in rent, \$2,110.00/month, effective July 1, 2014, to June 30, 2015.
17. **B.O. 14-415** - Approve an agreement between Juvenile Detention, provider, and Clatsop County for detention bed rental, \$158 per bed per day, effective from July 1, 2014, through June 30, 2015.

Delegation of Authority

18. **B.O. 14-416** - Authorize Silas Halloran-Steiner and other designated individuals to place "director's holds" on persons deemed dangerous to self or others or mentally ill persons placed on conditional release, outpatient commitment, or trial release, rescinding Board Order 14-422.

Fair Expenses

19. **B.O. 14-417** - Authorize a list of checks for the 2014 Fair and Rodeo.

Surplus Property

20. **B.O. 14-418** - Declare an inventory of radio equipment from the Sheriff's Office as surplus county property to be donated to the Yamhill Fire Protection District or otherwise disposed of.

C. **OLD BUSINESS:** None.

D. **OTHER BUSINESS** (Add-ons and non-consent items):

1. Declare a 4'x8' mobile sign from the Fair Board as surplus county property to be donated to Oregon Vineyard Supply. *[tabled for further review]*

Christian Boenisch reported that the Fair Board made the decision at its last board meeting on July 8th to donate the sign to Oregon Vineyard Supply to be placed at its store location. Value estimated is \$500 to \$750 which allows the sign to be donated versus sold. The concern raised by the Board was how this looks since Mr. Wertz is on the Fair Board and also an employee of OVS. Mr. Boenisch said that the Fair Board's short-term solution is to loan the sign to OVS to advertise the upcoming 2014 County Fair.

Ms. Starrett raised concerns that there may be other interested parties, and if the sign were to go up for bid, would it sell for more than the estimated value.

Mr. Boenisch explained that the basis of the Fair Board's decision was to donate the sign in exchange for advertising, and since it was discussed at the most recent board meeting that would have justified it as a public meeting.

The item was tabled for further review.

2. **B.O. 14-419** - Consideration of authorizing the chair to sign a lease agreement between Yamhill County and Oxford House International, from July 21, 2014 through June 30, 2016, \$1,650/mo.

Ted Smietana explained that the Oxford House is a private, non-profit, transitional housing for citizens released from prison. He said that Yamhill County has a 20-year agreement to run the home for transitional housing purposes, with the funding coming from a grant. Mr. Smietana said that a lightning-induced fire caused \$100,000 damage and the county went through a long process to file an insurance claim for the repairs. He stated that the fire sprinkler system was added due to Planning Department requirements. He also stated Oxford has been waiting while repairs were being completed and expects the occupancy permit to be issued this week.

Mr. Smietana stated that new information was just received regarding complications with the fire sprinkler system that needs to be discussed with Mr. Biggs before an occupancy permit can be granted. Mr. Smietana said a temporary permit may be a possibility if modifications can be made.

Mr. Boenisch stated that if the complications pose an issue a change in move-in date can be finalized later.

Mr. Springer moved approval of item D(2) with any amendment to the move-in date to be approved by the Board chair. The motion passed with Commissioner Springer and Starrett voting aye.

E. **PUBLIC HEARINGS:** None.

F. **ANNOUNCEMENTS:**

1. For information on county advisory committee vacancies, please refer to our website, www.co.yamhill.or.us/content/volunteer-opportunities, or call the Board of Commissioners' office: 503-434-7501 (from McMinnville) or 503-554-7801 (toll-free from Newberg).

The meeting adjourned at 10:30 a.m.

Keri Hinton
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair ALLEN SPRINGER

Commissioner KATHY GEORGE

Commissioner MARY STARRETT