

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal session on September 18, 2014, at 10:00 a.m. in Room 32 of the courthouse, Commissioners Allen Springer, Kathy George and Mary Starrett being present.

Also present were Laura Tschabold, County Administrator; Christian Boenisch, County Counsel; Todd Sadlo, Senior Assistant County Counsel; John Phelan, Public Works Director; Nicole Montesano, News-Register; Gordon Cook, RIAC; Robert Sari, 18865 NE Buena Vista, Dundee; Claus Christensen, 17001 NE Fairview Dr., Dundee; Ronny Cooksey, pastor; and others as listed on the attached attendance roll.

Commissioner Springer called the meeting to order at 10:00 a.m. The invocation was offered by Ronny Cooksey.

A. **PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person. None offered.

B. **CONSENT AGENDA:** Commissioner George moved approval of consent agenda. The motion passed, Commissioners Springer, George and Starrett voting aye.

Personnel

1. **B.O. 14-555-** Approve the employment of Patricia Goldstein as an HHS Specialist II in Adult Behavioral Health, regular full-time, Range 20, Step 1, effective September 24, 2014.
2. **B.O. 14-556-** Approve the employment of Nereida Barragan as a Certified Medical Assistant in Adult Behavioral Health, regular full-time, Range 12, Step 3, effective September 24, 2014.
3. **B.O. 14-557-** Approve the employment of Brandie Lyday as an HHS Specialist II in Adult Behavioral Health, regular full-time, Range 20, Step 1, effective September 24, 2014.
4. **B.O. 14-558-** Authorize 5.5% lead worker pay for Tracie Meaders, HHS Specialist II in HHS Community Support Services, effective September 24, 2014.

5. **B.O. 14-559-** Approve the employment of Theresa Heidt-Vanderschoot as a Contract Employee, HHS Specialist II in Adult Behavioral Health, retroactive to September 15, 2014 through June 30, 2015.
6. **B.O. 14-560-** Approve the reclassification of a Maintenance Worker 2 to a Maintenance Worker 3 position, approve the change of status of Richard Benjamin to Maintenance Worker 3, Range 16, Step 5, effective September 24, 2014.

Contracts

7. **B.O. 14-561-** Approve Amendment #2 to Agreement #GF-13-009 between Yamhill County HHS, grantee, and Criminal Justice Commission for the specialty court programs to update language to include state government entities in Section 9(b) Subagreement indemnity; insurance, effective when signed by the Chair.
8. **B.O. 14-562-** Approve a lease agreement between Yamhill County and Sima Enterprises, LLC for the HHS Newberg office, monthly rates as follows, \$3,257- year 1, \$3,338- year 2, and \$3,422- year 3, effective October 1, 2014 through September 30, 2017.
9. **B.O. 14-563-** Approve an amendment of real estate lease for Reflections between Yamhill County and Housing Authority of Yamhill County (HAYC), an increase in rent from \$2,800 to \$2,850/month, effective November 1, 2014 through October 31, 2015.
10. **B.O. 14-564-** Approve an agreement between Yamhill County Public Works and Cardno, Inc., provider, for engineering services for Phase 2 of the Abbey/Kuehne/Hendricks Intersection Improvement Project, \$68,168.

Surplus Property

11. **B.O. 14-565-** Declare an inventory of miscellaneous items from Facilities Maintenance Division as surplus property to be sold on Craig's List.

Committees

12. **B.O. 14-566-** Appoint Brandi Spence, MD, as a member of the Board of Health as replacement for Robert Holveck, DVM, term to expire September 18, 2018.

Insurance

13. **B.O. 14-567-** Approve adding Roth Plan deferral options to the existing 457 Plans.

Other

14. **B.O. 14-568-** Approve submission of the 2014 Habitat Conservation Plan Annual Compliance report.

C. **OLD BUSINESS:**

1. **B.O. 14-569-** Consideration of adoption of findings for approval of Ordinance 890 in support of Planning Docket PAZ-01-13, a request by James and Joyce Miller, as continued from September 11, 2014.

Mr. Sadlo provided the first & second readings of the Ordinance by title only. Commissioner George moved adoption of Ordinance 890. The motion passed, Commissioners Springer, George and Starrett voting aye.

D. **OTHER BUSINESS:** (Add-ons and non-consent items): None.

E. **PUBLIC HEARINGS:**

1. **B.O. 14-570-** Consideration of the adoption of a supplemental budget to accept new resources and appropriate expenditures for phases one and two of the microwave replacement project and for the economic development partnership grant program with Waste Management.

Commissioner Springer opened the public hearing. The staff report was offered by Laura Tschabold. She explained that this supplemental budget is to accept new resources for two projects; one is to upgrade Phases 1 and 2 of the Microwave System which would add \$420,060 to the capital improvement fund. She added that these resources are coming from a homeland security grant, the City of McMinnville, and the communications agency, YCOM. The second project is the adjustment to the economic development fund to accept the \$150,000 from Waste Management for the grant partnership for all 10 cities. There being no public comment, the hearing was closed.

Commissioner George moved approval of item E(1). The motion passed, Commissioners Springer, George and Starrett voting aye.

2. Public hearing to accept testimony regarding possible use by the County of Local Improvement Districts for road improvement funding.

Mr. Springer opened the public hearing. Commissioner Starrett explained the reason for the Local Improvement District (LID) and explained that it's a method of financing road improvement projects. She said various departments were asked to weigh-in on cost, the way this would be implemented and some of the different mechanisms that would have to be in play for a LID to be implemented.

Todd Sadlo offered a short briefing on the LID process and costs. He summarized the main risks which seem to be that the County might start a program that doesn't have wide-spread appeal and would end up with high costs in terms of money and staff time in establishing the program and to review and administer each project.

Gordon Cook, from the Road Improvement Advisory Committee (RIAC), provided background information on the committee. Mr. Cook discussed some of the major policy issues

that would need to be addressed for the LID to go forward. He added that RIAC has discussed the benefits and disadvantages in a LID many times. Ms. Starrett expressed her appreciation for the work done by the RIAC members who are a group of citizen volunteers with a wide variety of different specialties including bankers, engineers, planners, etc.

The Commissioners discussed the different options to pay for a LID. Ms. Tschabold stated that investment funds wouldn't be available for a LID because they are dedicated to revenues. She doesn't believe the treasurer has invested any of the flexible money that is available in the county budget but the money isn't enough to fund a LID project.

Robert Sari thanked the commissioners for taking the time to take this into consideration but urged them to further consider the use of a LID and costs before completely dismissing the idea.

Ms. Starrett suggested that Mr. Claus and Mr. Sari consider looking into the Cooperative Road Improvement Program (CRIP) for help with future road improvement projects. The Commissioners agreed that a LID was not a good idea at this time and asked county counsel to prepare a board order documenting their concerns for consideration.

F. ANNOUNCEMENTS:

1. For information on county advisory committee vacancies, please refer to our website, www.co.yamhill.or.us/content/volunteer-opportunities, or call the Board of Commissioners' office: 503-434-7501 (from McMinnville) or 503-554-7801 (toll-free from Newberg).

The meeting adjourned at 11:52 a.m.

Lucy Flores Mendez
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair ALLEN SPRINGER

Commissioner KATHY GEORGE

Commissioner MARY STARRETT