

BOARD ORDERS AND MINUTES
IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON
FOR THE COUNTY OF YAMHILL
SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal session on April 22, 2004 at 10:00 a.m. in Room 32 of the Courthouse, Commissioners Kathy George, Mary P. Stern, and Leslie Lewis being present.

Also present were John Krawczyk, Director of Administrative Services; John M. Gray, Jr., County Counsel; Tim Loewen, Juvenile Director; Janet Jones, Prevention Coordinator; Josh Brady, 8374 Worden Hill Road, Dayton; and Kristin Short, 150 NW 24th Street, McMinnville.

Commissioner George called the meeting to order at 10:00.

A. **PUBLIC COMMENT PERIOD:** This fifteen-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. None offered.

B. **CONSENT AGENDA:** Commissioner Lewis moved approval of the consent agenda, with the omission of item #3c and the amendment of item #8 to read \$3900. The motion carried, Commissioners George, Stern, and Lewis voting aye.

Personnel

1. **B. O. 04-204** - Approve the emergency employment of Phil Kohfeld, McMinnville, as Accounting Technician in Administrative Services, Range 14, Step 1, \$2316/month, retroactive to April 5, 2004.

2. **B. O. 04-205** - Approve a change of status of Leticia Enriquez to reflect a temporary increase in hours, retroactive to April 19, 2004 through July 31, 2004.

3. **B. O. 04-206** - Approve employment of the following individuals as Extra Help in the Juvenile Department, \$7.05/hour, effective April 22, 2004:

- a. Mari Pierce, Independence
- b. Patricia Contreras, Independence
- c. **Omit** - Suzanne Hein, Monmouth
- d. Jessie Harken, Monmouth
- e. Travis Anderson, Newberg
- f. Carol Reid, Dayton

Contracts

4. **B. O. 04-207** - Approve a contract between Public Works and OBEC for consultation services regarding the Willamina Creek Road Bridge #01751A project, effective April 22, 2004.

5. **B. O. 04-208** - Approve an intergovernmental agreement between Public Works and Marion County for striping of Yamhill County roads, effective April 22, 2004 through December 31, 2004.

6. **B. O. 04-209** - Approve the renewal of an intergovernmental agreement between HHS and Marion

County Health Department for mental health screening and assessment services, effective May 1, 2004 through April 20, 2005.

7. **B. O. 04-210** - Approve an agreement with Altus Engineering for engineering the installation of an 80 kW generator in the Yamhill County Courthouse, not to exceed \$4080, effective April 22, 2004.

8. **B. O. 04-211** - Approve an agreement with RSS Architecture for consultation services regarding a remodeling project, \$3900, effective April 22, 2004.

Committee Appointment

9. **B. O. 04-212** - Approve the appointment of Dawn Graff-Haight to serve a second four-year term on the Commission of Children and Families, to expire November 1, 2008.

Bridge Weight Limit

10. **B. O. 04-213** - Approve the imposition of a weight limit and one-way traffic restriction for trucks and buses on Willamina Creek Road Bridge #01751A.

Proclamation

11. **B. O. 04-214** - Approve the proclamation of April 26-30, 2004 as Respite Care Awareness Week in Yamhill County.

Mental Health Plan

12. **B. O. 04-215** - Approve the 2005-2007 Biennial Plan for Adult Mental Health Services.

C. OLD BUSINESS:

1. Consideration of adoption of findings in support of Planning Docket PAZ-02-03, a request for a Comprehensive Plan amendment from EF-20 to AF-10, applicant Matthew Powell, as tentatively approved March 18, 2004 and continued from April 15, 2004. [*Continued to May 13, 2004 at 10:00 a.m.*]

2. **B. O. 04-216** - Consideration of adoption of findings in support of Public Works Docket RV-01-04, a request for vacation of portions of public roads in the Breyman Orchards Subdivision, as tentatively approved April 15, 2004.

Commissioner Stern moved to adopt findings in support of Docket RV-01-04. The motion carried, Commissioners George, Stern, and Lewis voting aye.

D. OTHER BUSINESS (Add-ons and non-consent items):

1. **B. O. 04-217** - Consideration of approval of an agreement with O'Brien Constructors, LLC for Construction Manager/General Contractor services for the Juvenile Facility expansion project.

John Gray stated that he is satisfied with the agreement and thinks it will save the county a great deal of money. Commissioner Stern moved to approve the agreement with O'Brien Constructors, LLC. The motion carried, Commissioners George, Stern, and Lewis voting aye.

2. **B. O. 04-218** - Consideration of ratification of Mark Trumbo's appointment as the ESD representative to the Yamhill County Board of Health.

Ms. Stern stated that the Board of Health is required by statute to appoint representatives from a county-wide education service district (ESD) and from the Board of Commissioners. She moved to ratify Willamette Education Service District's appointment of Mark Trumbo as the ESD representative to the Board

of Health. The motion carried, Commissioners George, Stern, and Lewis voting aye.

3. **B. O. 04-219** - Consideration of ratification of Edie Rissberger's appointment to serve a four-year term on the Yamhill County Board of Health, to expire February 1, 2008.

Commissioner Stern moved to ratify the appointment of Edie Rissberger to the Board of Health. The motion carried, Commissioners George, Stern, and Lewis voting aye.

E. **PUBLIC HEARINGS:** None.

F. **ANNOUNCEMENTS:**

1. The Board of Commissioners will hold next week's informal session at 9:00 a.m. on Tuesday, April 27, 2004 in Room 108 of the Yamhill County Courthouse.

2. The Board of Commissioners will hold next week's formal session at 9:00 a.m. on Wednesday, April 28, 2004 in Room 32 of the Yamhill County Courthouse.

3. Three positions are available on the Road Improvement Advisory Committee. Contact the Commissioners' Office for applications.

4. Three positions are available in the Commission on Children and Families. Contact the Commissioners' Office for applications.

5. April is Child Abuse Prevention Month.

6. There are six to eight openings available on the newly re-formed Food Service Advisory Committee, consisting of two to three restaurant operators, one institutional food service operator, one mobile food unit operator, one bed-and-breakfast operator, and one to two members of the general public. Contact the Commissioners' Office for applications. Applications must be received by May 13, 2004.

Adjourn: 10:20 a.m.

Anne Britt
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair KATHY GEORGE

Commissioner MARY P. STERN

Commissioner LESLIE LEWIS