

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY ("the Board") sat for the transaction of county business in formal session on June 17, 2004 at 10:00 a.m. in Room 32 of the Courthouse, Commissioners Kathy George, Mary P. Stern, and Leslie Lewis being present.

Also present were John Krawczyk, Director of Administrative Services; John M. Gray, Jr., County Counsel; Rick Sanai, Assistant County Counsel; Ken Friday, Planning Division Manager; Carol Paddock, 5001 NE Mineral Springs Road, McMinnville; and David Bates, News-Register.

Commissioner George called the meeting to order.

A. **PUBLIC COMMENT PERIOD:** This fifteen-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. None offered.

B. **CONSENT AGENDA:** Commissioner Stern moved approval of the consent agenda. The motion passed, Commissioners George, Stern, and Lewis voting aye.

Minutes

1. Approve the following formal session minutes:
 - a. **B. O. 04-336** - April 22, 2004;
 - b. **B. O. 04-337** - May 13, 2004;
 - c. **B. O. 04-338** - May 20, 2004.

Personnel

2. **B. O. 04-339** - Approve the employment of Robin Lester, Portland, as HS Specialist 2 in Family and Youth, regular full-time, Range 20, Step 2, effective June 25, 2004.
3. **B. O. 04-340** - Approve the employment of Russell Meade, Dundee, as Corrections Reserve in the Jail, part-time on-call, \$10/hour, effective June 17, 2004.
4. **B. O. 04-341** - Approve the employment of the following individuals under OYCC grant in Juvenile, temporary part-time, \$7.05/hour, effective June 17, 2004 until September 1, 2004:
 - a. Gilbert Uriate, McMinnville;
 - b. Michael Depew, Carlton;
 - c. Tyler Wheldon, McMinnville;
 - d. Bradley Gray, Newberg;
 - e. Jennifer Garrett, Newberg.
5. **B. O. 04-342** - Approve the change of status of Maria Nava to extend temporary full-time

employment in Public Health until December 31, 2004.

6. **B. O. 04-343** - Approve the following promotions in the Assessor's Department, effective June 25, 2004:
 - a. Nicole Orlaineta, Appraiser 1, Range 16, Step 1;
 - b. Eileen Slater, Management Analyst, Range 20, Step 4;
 - c. RaeAnn McComb, Office Specialist Technician, Range 12, Step 5;
 - d. Billie Vansambeck, Senior Office Specialist, Range 10, Step 3;
 - e. Susan Debolt, Appraiser 3, Range 20, Step 1.

7. **B. O. 04-344** - Approve the change of status of Blanca Marquez to Administrative Office Specialist in Chemical Dependency; Range 14, Step 5, \$2815/month, effective July 1, 2004.

8. **B. O. 04-345** - Approve the reclassification of the following individuals to Senior Office Specialist in Juvenile, effective June 25, 2004:
 - a. Barbara Madden, Range 10, Step 2;
 - b. Patricia Cooper, Range 10, Step 1.

9. **B. O. 04-346** - Approve the reclassification of the following individuals, Office Specialist 2 in the District Attorney's Office, effective July 1, 2004:
 - a. Nancy Vansambeck, Range 10, Step 2;
 - b. Carol Hays, Range 10, Step 1.

Contracts

10. **B. O. 04-347** - Approve a contract between the Assessor's Office and Michael Lough for appraisal services, effective July 1, 2004 until June 20, 2005.

11. **B. O. 04-348** - Approve a contract between Health and Human Services and Rebecca Heuser for Prevention Program services, retroactive to June 15, 2004 until September 30, 2004.

12. **B. O. 04-349** - Approve a Memorandum of Understanding between Yamhill County and the Bureau of Land Management (BLM) identifying the Association of O&C Counties as Yamhill County's representative in the new BLM land management planning process, effective until December 31, 2008.

13. **B. O. 04-350** - Approve an Intergovernmental Agreement between Public Health and Oregon Department of Human Services, Health Services for enforcement of the Oregon Indoor Clean Air Act.

14. **B. O. 04-351** - Approve a continuation contract between HHS, Chemical Dependency and Oregon Department of Human Services for funding for Reflections, a women's residential treatment program, effective until June 30, 2007.

15. **B. O. 04-352** - Approve Agreement #109335, the 2004-05 LPHA Financial Assistance contract between Public Health and Oregon Department of Human Services, effective until June 30,

2005.

Grant

16. **B. O. 04-353** - Accept a 2004 State Homeland Security Grant from Criminal Justice Services Division, \$230,829.

Transfer of Appropriation Authority

17. **B. O. 04-354** - Amend Board Order 03-935 to transfer appropriation authority:

From	021-045-611.02	Community Corrections	\$35,000
To	021-061-780.10	Jail Bed Rentals	\$35,000

18. **B. O. 04-355** - Approve the following additions to the 2004-05 Capital Improvements Project List:

- a. Enlarge staff area in Courtroom 2, Room 218 of the Courthouse;
- b. Enlarge staff area in Courtroom 3, Room 236 of the Courthouse;
- c. Replace glass doors in Courthouse with safety glass;
- d. Replace the concrete pad outside the breezeway door to the Courthouse.

Proposal

19. **B. O. 04-356** - Accept a proposal from RSS Architecture, P.C. for a feasibility study and site master plan.

Property Taxes

20. **B. O. 04-357** - Approve the cancellation of uncollectible personal property taxes as listed by the County Assessor and Tax Collector, totaling \$40,774.

Committees

21. **B. O. 04-358** - Approve the appointment of Chuck Vesper to the Employee Safety Advisory Committee for a three-year term to expire March 18, 2007.

22. **B. O. 04-359** - Approve the revised bylaws for the Asset Development Committee, changing the name to Asset/Advocacy Development Committee, as recommended by the Commission on Children and Families.

C. **OLD BUSINESS:** None.

D. **OTHER BUSINESS** (Add-ons and non-consent items):

1. **B. O. 04-360** - Consideration of the change of status of Craig Hinrichs to Program Manager 1 in Abacus, Range 24, effective June 25, 2004.

Ms. Stern noted that this change is due to loss of Abacus staff and is no reflection on Mr. Hinrichs' performance. She moved to approve the change of status. The motion passed, Commissioners George, Stern, and Lewis voting aye.

2. **B. O. 04-361** - Consideration of the employment of Donna Currie, Carlton, as Office Specialist 2 in the District Attorney's Office, temporary full-time, Range 7, Step 1, retroactive to

June 7, 2004 until September 16, 2004.

Ms. George moved to approve the employment of Donna Currie. The motion passed, Commissioners George, Stern, and Lewis voting aye.

3. **B. O. 04-362** - Consideration of the approval of a \$100 change fund for the Fair.

Ms. Lewis explained that people will be paying this weekend for RV spaces for the Fair. She moved to approve the change fund. The motion passed, Commissioners George, Stern, and Lewis voting aye.

E. **PUBLIC HEARINGS:**

1. Consideration of Planning Docket PAZ-05-03, a request for a Comprehensive Plan amendment from AFLH to Quarry; a zone change from EF-80 to MR-2 for approximately 169 acres, applicant C.C. Meisel, as continued from May 20, 2004 for the purpose of receiving DOGAMI report and staff recommendation. *[Continued to June 24, 2004 at 10:00 a.m. at the point of staff recommendation.]*

Ms. George opened the public hearing.

Rick Sanai stated that he had just received a request from Edward Sullivan, representing the opponents, that the hearing be continued for seven days to allow him time to review and comment on the Department of Geology and Mineral Industries (DOGAMI) report just entered into the record.

Ms. Lewis stated that rebuttal after public agency reports is only for the applicant, and it would be unusual to allow the opponent to enter further testimony. She said Mr. Sullivan would be free to talk with DOGAMI outside of these proceedings. Ken Friday pointed out that the opponent had no objection previously to continuing the hearing to this date for the purpose of receiving the report. Ms. Stern stated that although there is no legal requirement to accept further testimony, she would prefer to allow the continuance.

The Board recessed at 10:14 a.m. to speak individually with Mr. Friday and Mr. Sanai. The meeting reconvened at 10:31 a.m.

Ms. Lewis moved to grant Mr. Sullivan's request to continue the hearing to June 24, 2004 at 10:00 a.m. at the point of staff recommendation to allow a written response to the DOGAMI report.

Mr. Sanai stated that it is normal procedure to always allow the applicant to have the last word in a public hearing, and he will try to contact both attorneys before next Thursday.

F. **ANNOUNCEMENTS:**

1. A position is available in the Commission on Children and Families. Contact the Commissioners' Office for applications.

2. A work session on the Newberg/Dundee bypass is scheduled for 7:00 p.m. tonight in Room

103 of the McMinnville Community Center. A public hearing on the bypass is scheduled for 7:00 p.m. June 24, 2004 in Room 103 of the Community Center.

Adjourn: 10:35 a.m.

Anne Britt
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair KATHY GEORGE

Commissioner MARY P. STERN

Commissioner LESLIE LEWIS