

BOARD ORDERS AND MINUTES
IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON
FOR THE COUNTY OF YAMHILL
SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY ("the Board") sat for the transaction of county business in formal session on August 26, 2004 at 10:00 a.m. in Room 32 of the Courthouse, Commissioners Kathy George, Mary P. Stern, and Leslie Lewis being present.

Also present were John Gray, Jr., County Counsel; John Krawczyk, Director of Administrative Services; and Sydney Stern, 1863 NW Doral Street, McMinnville.

Commissioner George called the meeting to order.

- A. **PUBLIC COMMENT:** This fifteen-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. None offered.
- B. **CONSENT AGENDA:** Ms. Lewis moved approval of the consent agenda, with modifications to the effective dates on items #7 and #15. The motion passed, Commissioners George, Stern, and Lewis voting aye.

Personnel

1. **B. O. 04-581** - Approve the employment of Cheryl Ward as Office Specialist 2 in the District Attorney's Office, regular full-time, Range 7, Step 2, effective August 26, 2004.
2. **B. O. 04-582** - Approve the change of status of Sarah Grabner to temporary part-time in the District Attorney's Office, effective August 28, 2004.
3. **B. O. 04-583** - Approve the change of status of Yvonne La Claire to regular part-time in Family & Youth, effective September 9, 2004.
4. **B. O. 04-584** - Approve the change of status of Richard McDevitt to temporary on-call in Adult Mental Health, retroactive to August 25, 2004.

Contracts

5. **B. O. 04-585** - Approve a Master Tax-Exempt Lease/Purchase Agreement between IS and Unisys for a server upgrade and authorize the Information Systems Director and Financial Services Manager to sign accompanying documents.
6. **B. O. 04-586** - Approve a contract between the Sheriff's Office and Oregon State Marine Board for boating safety and law enforcement services, \$61,331, retroactive to July 1, 2004 until June 30, 2005.
7. **B. O. 04-587** - Approve an intergovernmental agreement between the Sheriff's Office and Benton County for jail bed rentals, effective September 1, 2004 until June 30, 2007.

8. Approve two agreements between CCF and the following providers, retroactive to July 1, 2004 until June 30, 2005:
 - a. **B. O. 04-588** - Yamhill Community Action Agency for youth investment services in Dundee and Dayton, \$16,000;
 - b. **B. O. 04-589** - Court Appointed Special Advocate Services for CASA services, \$16,352.

Grant

9. **B. O. 04-590** - Authorize Family & Youth to apply for a State Incentive Grant for behavioral health services to families with young children, \$312,500.

CCF Funds

10. **B. O. 04-591** - Approve a board order establishing a process for the Juvenile Department to expend funds from the local Commission on Children and Families for functional family therapy.
11. **B. O. 04-592** - Approve a board order establishing a process for the Public Health Division to expend funds from the local Commission on Children and Families for the Directions program.

Vehicles

12. **B. O. 04-593** - Authorize the purchase of the following vehicles from Chuck Colvin Ford of McMinnville for Public Works and the sale of units 85-24 and 90-23 on eBay to the highest bidder:
 - a. 2005 Ford F-350 crew cab and chassis, \$25,129;
 - b. 2005 Ford F-250 extended cab 4x4, \$22,860.
13. **B. O. 04-594** - Authorize the purchase of a 2005 Ford F-250 from Chuck Colvin Ford of McMinnville for the Sheriff's Office, \$21,650, and the sale of unit P-039 on eBay to the highest bidder.

Refund

14. **B. O. 04-595** - Authorize a refund of \$400 to Roy Maxey from the Planning Department.

Mileage Rate

15. **B. O. 04-596** - Approve an increase of the county mileage reimbursement rate to be consistent with the IRS business rate of 37.5 cents per mile, effective August 25, 2004.

County Maps

16. **B. O. 04-597** - Approve the bulk sale of the 1999 edition of county maps at \$633.70 per thousand.

Committee

17. **B. O. 04-598** - Accept the resignation of Dawn Williamson from the Commission on Children and Families.

C. **OLD BUSINESS:** None.

D. **OTHER BUSINESS** (Add-ons and non-consent items):

1. **B. O. 04-599** - Consideration of authorization of an agreement between Public Works and GeoDesign, Inc. for engineering services on Willamina Creek Road, not to exceed \$4800.

Ms. Lewis explained that this is for a 3800-foot stretch of road between Coast Creek and East Creek Road which is in bad shape, and GeoDesign, Inc. will do an analysis to determine the best option for improvement. She noted that Public Works will dig and refill the test pits.

Ms. Lewis moved to authorize the agreement. The motion passed, Commissioners George, Stern, and Lewis voting aye.

2. **B. O. 04-600** - Consideration of authorization of a rental agreement between Yamhill County and Housing Authority for premises at 414 NE Evans Street from August 9, 2004 through a date to be determined prior to December 31, 2004, material terms being (a) ten days advance notice prior to termination; (b) \$.80/square foot through September 30, 2004; and (c) \$1.10/square foot from October 1, 2004 through December 31, 2004.

Ms. George moved to authorize the rental agreement. The motion passed, Commissioners George, Stern, and Lewis voting aye.

3. Ms. Lewis reported that Sally Niggli attended the Fair Board meeting and discussed the letter she had sent to the Commissioners about 4-H and FFA issues with the Fair. She said Ms. Niggli stated that the News-Register article didn't take her letter in the correct context, and she was trying to be positive and helpful. Ms. Lewis stated that Ms. Niggli accepted an invitation to serve on a liaison committee between 4-H and FFA groups and the Fair Board.

E. **PUBLIC HEARINGS:** None.

F. **ANNOUNCEMENTS:**

1. A position is available on the Yamhill County Budget Committee. Contact the Commissioners' Office for applications.

2. Three positions are available in the Commission on Children and Families. Contact the Commissioners' Office for applications.

3. Due to the temporary loss of staff, the Planning Department will be closed to the public from noon to 5:00 p.m. on Wednesdays from August 25, 2004 through the end of October 2004.

Adjourn: 10:12 a.m.

Anne Britt
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair KATHY GEORGE

Commissioner MARY P. STERN

Commissioner LESLIE LEWIS