

BOARD ORDERS AND MINUTES
IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON
FOR THE COUNTY OF YAMHILL
SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal session on September 16, 2004 at 10:00 a.m. in Room 32 of the Courthouse, Commissioners Kathy George, Mary P. Stern, and Leslie Lewis being present.

Also present were John Gray, Jr., County Counsel; Julia Staigers, Administrative Services Manager; Larry and Trudy Sullivan, 58 Potter Road, Waltham, Massachusetts; Carol Sullivan, 220 School Street, Waltham, Massachusetts; and David Bates, News-Register.

Commissioner George called the meeting to order.

A. **PUBLIC COMMENT:** This fifteen-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. None offered.

B. **CONSENT AGENDA:** Ms. Stern moved approval of the consent agenda. John Gray provided a clarification of item #7. The motion passed, Commissioners George, Stern, and Lewis voting aye.

Minutes

1. **B. O. 04-652** - Approve formal session minutes from August 26, 2004.

Personnel

2. **B. O. 04-653** - Approve the change of status of Catharine Ost to increase regular part-time hours in Public Health, effective September 17, 2004.

3. **B. O. 04-654** - Approve the change of status of Richard Broyles to Deputy Sheriff in the Sheriff’s Office, regular full-time, Range 12, Step 6, effective September 16, 2004.

4. **B. O. 04-655** - Approve the change of status of Shelley Clift to temporarily add additional hours as HHS Associate in Public Health, Range 14, Step 1, \$13.78/hour, effective September 16, 2004 until December 31, 2004.

5. **B. O. 04-656** - Approve the employment of Stephen Hansen, Bend, as Appraiser Trainee in the Assessor’s Office, regular full-time, Range 14, Step 1, \$2391/month, effective September 27, 2004.

Contracts

6. **B. O. 04-657** - Approve Amendment #27 to the 2003-05 County Financial Assistance Contract #36-001 between HHS and Oregon Department of Human Services to add \$54,077 for Developmentally Disabled case management.

7. **B. O. 04-658** - Approve an agreement between the Sheriff's Office and the City of Sheridan for police services, \$182,000, retroactive to July 1, 2003.

8. **B. O. 04-659** - Approve an agreement between the Juvenile Department and Rainbow Family Services for Functional Family Therapy services, \$89,714, retroactive to July 1, 2004 until June 30, 2005.

9. **B. O. 04-660** - Approve a lease amendment between the Juvenile Department and Oregon Youth Authority for expanded office space, \$542/month, retroactive to August 1, 2004 until June 30, 2005.

10. **B. O. 04-661** - Approve a Modification of Contract between Solid Waste and Goodfellow Bros, Inc. for the Old Newberg Landfill 2004 Maintenance Project, effective September 16, 2004.

Grants

11. Authorize the applications from the following public transportation providers for Small City & Rural Operating Grants:
 - a. **B. O. 04-662** - Yamhill Community Action Program (YCAP);
 - b. **B. O. 04-663** - Chehalem Valley Senior Citizens Council (CVSCC).

12. **B. O. 04-664** - Approve a board order establishing a process for Public Health to expend funds from the local Commission on Children and Families for the Healthy Start program.

Transfer of Funds

13. **B. O. 04-665** - Approve the transfer of funds and authorization to reimburse bridge expenditures from 2003-04:

From	031-061-610.01	Capital Projects	\$88,679.35
To	011-090-349.31	Road Fund	\$88,679.35

Speed Zone

14. **B. O. 04-666** - Approve the creation of a residential speed zone on Wheatland Road from the Wheatland Ferry ramp to a point .28 miles west of the intersection with Magness Road.

C. **OLD BUSINESS:** None.

D. **OTHER BUSINESS** (Add-ons and non-consent items):

1. **Tabled** - Consideration of the change of status of Carol Rogers to Police Clerk in the Sheriff's Office, temporary full-time, Range 4, Step 3, retroactive to September 15, 2004 until November 15, 2004.

Ms. Lewis expressed concerns about the potential impact of this change on the Emergency Management Planning grant. After some discussion, the Board agreed to table the item and have the liaison commissioner approve it as an emergency hire if further examination resolved the concerns.

2. **B.O. 04-667** - Consideration of a mutual revocation of a Modification of Agreement adopted September 2, 2004, B.O.# 04-607, between Information Services and Oregon Air Net for the sublease of county communications towers.

Mr. Gray explained that the existing lease for the Mountain Top tower site contains a provision which prohibits subleasing to entities other than governmental or non-profit agencies.

Ms. Stern moved approval of the mutual revocation. The motion passed, Commissioners George, Stern, and Lewis voting aye.

3. **B.O. 04-668** - Consideration of authorizing the Chair to sign an amendment to an agreement between the Juvenile Department and O'Brien Constructors, establishing a guaranteed maximum price of \$1 million for the Juvenile Detention Expansion project, contingent upon approval by County Counsel and the Juvenile Director.

Mr. Gray explained that the spreadsheet containing the base bid and four alternates totaled \$1.44 million, so there will be an attachment to the agreement in the form of a letter from O'Brien Constructors, stating their understanding of the need to either value the engineering costs to \$1 million or reduce the scope of the project.

Ms. George moved to authorize the Chair to sign the amendment, contingent upon approval by County Counsel and the Juvenile Director. The motion passed, Commissioners George, Stern, and Lewis voting aye.

4. Discussion of the VantageCare Retirement Health Savings Plan. *[No action taken.]*

Julia Staigers stated that this plan is a way for employees to have a completely tax-free health savings account for when they either retire or leave county employment. The Board discussed the different options available through the plan. Mr. Gray stated that no formal action would be necessary until an adoption agreement is ready. The Board consensus was to go ahead with the design of the program.

5. Report on the Road Improvement Advisory Committee.

Ms. Lewis stated that at last week's meeting, the Road Improvement Advisory Committee decided against having alternate member positions.

6. Report on funding for the Newberg-Dundee Bypass.

Ms. Lewis reported that the Oregon Transportation Commission has decided that out of the

entire \$300 million passed for construction projects through 2009, only \$4 million will be allocated to the bypass project, which will cost about \$350 million overall. She stated that the reason given was that the project is not ready for construction, but funding is needed in order to get to that point.

She reviewed the other projects which were approved for funding and stated that \$20 million was reserved as a carrot to generate interest by private companies in a list of four designated projects, including the bypass. She emphasized the need to work with the private sector to get part of the \$20 million, but said that won't alleviate the need for significant state money as well and she believes the state is abdicating their responsibility in that regard. She stated that once the goal exception work is done, another work session will be necessary to look at interim solutions.

E. PUBLIC HEARINGS:

1. Consideration of Planning Docket G-02-04, the Newberg-Dundee Bypass, as continued from July 22, 2004 at the point of staff recommendation. *[Continued to September 23, 2004 at 10:00 a.m. at the point of staff recommendation.]*

Ms. George opened the public hearing. Ms. Lewis moved to continue the hearing to September 23, 2004 at 10:00 a.m. in Room 32 of the Courthouse at the point of staff recommendation. The motion passed, Commissioners George, Stern, and Lewis voting aye.

F. ANNOUNCEMENTS:

1. A position is available on the Yamhill County Budget Committee. Contact the Commissioners' Office for applications. The application period will close September 30, 2004.

2. Three positions are available in the Commission on Children and Families. Contact the Commissioners' Office for applications.

Adjourn: 3:12 p.m.

Anne Britt
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair	KATHY GEORGE
Commissioner	MARY P. STERN
Commissioner	LESLIE LEWIS