

INFORMAL MINUTES

January 4, 2005 10:00 a.m.

Room 108, Courthouse

PRESENT: Commissioners Kathy George, Mary P. Stern, and Leslie Lewis.

Staff: John Gray, Jr., Steve Mikami, and Dan Linscheid.

Guests: David Bates, News-Register.

* indicates item forwarded to formal agenda

Kathy called the meeting to order.

* Personnel - Steve presented requests for personnel action received from various departments. See agenda for details.

* Contracts - see agenda for details.

* Fees - Approve the Health and Human Services Fee Policy as updated January 4, 2005, effective January 10, 2005.

Road Block - Leslie stated that she had received a phone call from a citizen concerned about Weyerhauser blocking roads in his area. She said she and Bill Gille will be going to the area this afternoon to see what he’s talking about. Dan showed a map of the area and pointed out the county roads, stating that he hadn’t found any permits issued for gates.

* Road Vacation - Approve Public Works Docket RV-7-2004, a request for vacation of a portion of Apple Street in Whiteson, applicant Ish Duckett, et al, no public hearing necessary under ORS 368.351.

Brotherton Property - John G reviewed a request for the county to convey a parcel in the Lafayette area to Cliff Brotherton. He stated that if the Board agrees to the conveyance, it would make sense to give the adjoining property to the city of Lafayette, since the county has no use for it. He said that when he receives a formal request letter from the city, he will bring a recommendation to the Board.

* Change Fund - Consideration of increasing the Treasurer’s Office change fund from \$300 to \$600. John G suggested putting this item on the non-consent agenda to allow Julia or John K to weigh in.

Minutes - Mary moved approval of the following informal session minutes:

- April 6, 2004 (2 sets);
- April 7, 2004 (2 sets);
- April 8, 2004;
- June 17, 2004.

The motion passed, Kathy, Mary, and Leslie voting aye.

- * Approve formal session minutes from November 4, 2004.

EMS Ordinance - John G stated that he will bring the final draft of the Emergency Management Services (EMS) Ordinance to the Board next week after confirming that Sheriff Crabtree is satisfied with it. The Board agreed to hold a public hearing, to be scheduled next week.

BOC Meeting Schedule - The Board discussed the possibility of changing to a Monday/Wednesday meeting schedule to better accommodate meetings of other entities and organizations. After some discussion, the consensus was to hold informal sessions on Mondays at 2:00 p.m. and formal sessions on Wednesdays at 9:00 a.m. John G said he would prepare the necessary ordinance amendment. The Board also discussed changing Management Round Table meetings to the fourth Wednesday instead of the second.

- * BOC Areas of Responsibility - Consideration of approval of the assignment of liaison responsibilities for 2005.

The Board discussed the new liaison assignments for 2005. Mary and Leslie both expressed strong interest in two of the Council of Governments (COG) committees. Mary stated that she needs the committees to be able to put all the pieces together for an economic development program. After some discussion, Kathy stated that Leslie should keep the committees since her previous work has had a substantial impact on both Newberg and McMinnville and the committees will have minimal impact on Mary's economic development work. After further discussion, the remaining liaison responsibilities were assigned.

The meeting adjourned at 11:04 a.m.

Anne Britt
Secretary