

INFORMAL MINUTES

January 18, 2005 10:00 a.m.

Room 108, Courthouse

PRESENT: Commissioners Mary P. Stern, Leslie Lewis, and Kathy George.

Staff: John M. Gray, Jr., John Krawczyk, Steve Mikami, and Laura Tschabold.

Guests: David Bates, News-Register; Doug Goe and Sherri Graves, Orrick, Herrington & Sutcliffe, LLP; and Michael Goins, George Fox University.

* indicates item forwarded to formal agenda

Mary called the meeting to order.

* Personnel - Steve presented requests for personnel action received from various departments. See agenda for details.

Homeland Security Grant Process - Laura stated that because the county is the entity submitting the Homeland Security Grant application this year, it will be necessary to form a group to review and prioritize the many project requests. John K recommended that the group be comprised of Bob Maca, Laura Tschabold, Wayne McFarlin, John Stock, and Sue Hollis. The Board agreed with the recommendation. The group discussed the need to finish the Communications Plan first. A meeting with the new review group was tentatively planned for January 25, 2005 at 1:00 or 1:30 p.m. Laura handed out a list of the initial projects received so far and said she would have a full project list soon.

John K discussed other potential funding sources for Emergency Operations Center equipment and Mobile Data Terminals. He emphasized the need to quickly get the Communications Annex modified to state standards so that the equipment can be funded.

Liaison Assignments - John K stated that he would like to have a liaison commissioner for the Communications System since so many issues come up with it. He said he has been dealing with Leslie up to this point. The Board agreed to have Leslie be the liaison commissioner, with Kathy as backup.

Later in the meeting, it was also agreed that Kathy and Leslie would continue serving as liaisons to the Senior Services Budget Committee.

George Fox Conduit Financing - Michael Goins handed out information packets about George Fox University and discussed the ongoing growth of the campus and enrollment. He stated that the proposed revenue bond financing includes about \$10 million for four major projects and \$15 million to refinance existing debt. Doug Goe reviewed the financing process and contrasted this transaction with the one previously approved by the Board for Friendsview Retirement Community. He stated that the bonds would be issued by the county itself rather than having to create a separate authority, and would be backed by a letter of credit issued from Bank of America. He said he would get more information for the Board about fees and arbitrage issues.

Local Improvement District (LID) - Leslie discussed a citizen request to create an LID for paving his road. John G added that only 60% of the neighbors are willing to pay for the project. Doug discussed several options and stated that it would make sense to do it as a revenue bond, adding any administrative and financing costs to the amount of the assessments. He noted that the assessments would become a lien on the properties involved.

Contracts - Consideration of approval of Amendment #5 to Contract #109355 between Public Health and Oregon Department of Human Services to reflect a reduction in federal bioterrorism funding. Kathy said she would talk with Chris Johnson about the impact of the reduction and bring the item back before the Board.

Brotherton Property - John G reviewed a request for the county to convey a parcel in the Lafayette area to Cliff Brotherton and the city's desire for a utility easement along the entire parcel because of water lines present. He stated that Mr. Brotherton's lawyer only wants the easement where the water lines are, not over the entire property. He explained that once the two parties reach an agreement, he will bring the item back to the Board.

* Resolution - Adopt Resolution 05-01-20-1, adopting the National Incident Management System as the foundation for incident command, coordination, and support activities.

Emergency Management Ordinance - A public hearing for the ordinance was scheduled for February 16, 2005 at 9:00 a.m.

Gwen Monagon Letter - John K presented a letter from Ms. Monagon conveying her displeasure at the fact that she still has access to the Nationwide deferred compensation plan. He said the issue is being investigated.

Measure 37 Briefings - John G explained that the briefings were postponed until next week's informal session because he wanted to have time to look them over with Mike Brandt first. He discussed the possibility of a large group of citizens appearing for the briefings. The Board agreed to open the meeting in Room 108 and be prepared to move to Room 32 if necessary to accommodate the group.

Recess 11:27 a.m.; reconvene 11:34 a.m.

Volunteer Recognition - The Board discussed their nominations for the Hearts and Hands volunteer recognition awards and came to a unanimous decision (see attachment).

The meeting adjourned at 11:49 a.m.

Anne Britt
Secretary