

MINUTES
INFORMAL WORK SESSION
February 4, 2005 2:00 p.m.

Budget Instructions
Room 108, Courthouse

PRESENT: Mary P. Stern, Leslie Lewis, and Kathy George.

Staff: John Krawczyk, Laura Tschabold, Julia Staigers, Chuck Vesper, and Chris Johnson.

Guests: None.

Mary called the meeting to order at 2:17 p.m. and immediately recessed to executive session pursuant to ORS 192.660(2)(d) for the purpose of discussing labor negotiations.

The meeting reconvened at 2:35 p.m. with no decisions made and the sense of the Board conveyed to staff.

Court Security Assessments - Leslie stated that the Court Security budget is too low, so the assessments to departments need to be adjusted this year. John K led a discussion about different assessment methods, based on either square footage or the number of panic buttons in each department. He suggested that departments wanting 8 a.m.-5 p.m. coverage pay one rate and those wanting extended coverage pay a slightly higher rate to cover the cost of adding a swing shift.

Chris stated that he would like this budget to change conceptually from Court Security to Courthouse Campus Security. John K said that the main reason county departments are having to contribute is that the budget isn't getting enough from the courts' assessments. The Board asked him to come up with some alternatives for methods of assessment.

Discretionary Resource Allocation - John K presented the Board with the proposed allocations and asked if there were any changes. He noted that he had increased the Sheriff's Office by \$10,000 as a request from Kathy because of their favorable response to taking over the administration of District Attorney's witness fees. He provided the Board with a spreadsheet showing the financial position of all departments. Leslie stated that although there have been departments who have identified needs already, she would like to wait and see what develops in the budget presentations.

Discretionary Revenue - John K reviewed the county's projected revenue for the next fiscal year, noting that the O&C revenue might not be renewed after this next year. He stated that he has allocated \$200,000 from the current year's ending balance for one-time projects. He recommended saving excess bed rental income to cover the potential loss of almost \$700,000 from O&C and explained that he has asked Ron Huber to prepare a financial analysis, including variable costs.

One-Time Expenditures - Leslie suggested moving half of Public Works' one-time funds into contingency in case the O&C revenue is not renewed. The consensus was: \$50,000 to Public Works for equipment, \$25,000 to PERS reserve, \$25,000 to Capital Improvements for court projects, and \$100,000 to Contingency.

Video Lottery Allocations - John K stated that there is about \$60,000 of video lottery revenue not yet earmarked for spending. Leslie stated that she has contributed \$3400/year for the last four years from her salary to help fund the lobbyist for the Newberg-Dundee Bypass. The Board agreed to make the entire \$18,000 payment from video lottery revenue. They discussed some options for economic development and

agreed to increase Veterans' allocation from \$12,000 to \$17,000.

Title 3 Allocations - John K presented the Board with two options for language in the budget instructions: have departments apply for Title 3 funding in the budget process, or predetermine the allocations and list them in the instructions. The Board agreed to have departments apply for the money and explain why their projects are important.

The meeting adjourned at 4:12 p.m.

Anne Britt
Secretary