

**INFORMAL MINUTES**

**February 7, 2005** 2:00 p.m.

Room 108, Courthouse

PRESENT: Commissioners Mary P. Stern, Leslie Lewis, and Kathy George.

Staff: John M. Gray, Jr., John Krawczyk, Dyke Mace, Mike Brandt, Chuck Vesper, Cliff Toney, Ron Huber, Bill Gille, Julia Staigers, and Jack Crabtree.

Guests: David Bates, News-Register; Steve Rice; and Paul Nielsen, Isler & Co., LLC.

\* indicates item forwarded to formal agenda

Mary called the meeting to order and immediately recessed to executive session pursuant to ORS 192.660(2)(e) for the purpose of discussing the potential acquisition of real property adjacent to the old Whiteson landfill.

The meeting resumed at 2:18 p.m. with no decisions made and the sense of the Board conveyed to staff.

Household Hazardous Waste - Dyke presented the Board with a proposal for an intergovernmental agreement with Polk and Marion Counties to provide household hazardous waste pickup events in the tri-county area. He discussed the advantages of combining the events with the other counties and listed the responsibilities of each of the counties (see attachment). The Board supported the idea and directed John G to work on the agreement.

Measure 37 Claims - Leslie stated that although there would probably be certain kinds of Measure 37 claims, such as a quarry or billboard, in which the Board would prefer to compensate rather than waive regulations, she doesn't envision the county having that kind of money. Kathy suggested establishing a fund to which concerned citizens could contribute. She and Leslie agreed that before making a decision to compensate a claimant, the Board would have to be sure that it would benefit the whole public.

\* Reconsideration of Board Order #05-71 approving Docket M37-05-04, applicants Leonhart and Irene Jensen.

John G stated that since the claimant did not include a reduction of value in the application, he would recommend that the Board reconsider the Board Order and remand it back to the Planning Director so he can have the applicant complete the estimate process. The item was placed on the Other Business portion of the agenda.

\* Contracts - See agenda for details.

\* Personnel - Mary presented personnel requests from various departments. See agenda for details.

Ron Huber stated that he would like to reorganize the medical unit with the idea of using a medical technician for clerical work in the mornings to free up the nurses' time to focus more on nursing work. He suggested using the same person for afternoon clerical work in the dog pound, and both positions would come out of Extra Help. Leslie stated that it sounds like a reasonable thing to try.

Seized Animals - Ron listed the animals recently seized by the Sheriff's Office and reported that they have all been examined by the vet and are malnourished but otherwise in good shape. He said that it would be easier on staff if they could be housed at the Fairgrounds now. Leslie stated that it might not be in the best interest of the animals since many people would likely come to see them, and there might be space issues because of the many upcoming horse shows.

Later in the meeting, Jack arrived to ask for direction from the Board regarding the housing of the animals. Leslie pointed out that the decision to allow them to be housed at the Fairgrounds is up to the Fair Board and they are worried about losing boarders or horse shows, since they are almost entirely a fee-based operation. After further discussion, the Board agreed to leave the animals at their present location and look into other alternatives for their care, such as a 4-H club or an Eagle Scout service project. John K suggested looking at the barn on the Whiteson property as a potential future site for housing seized animals.

Courthouse Security - John K distributed a handout about courthouse security charges to county departments. He listed four options: 1) leave everything as is; 2) grant about \$5000 one-time money to help the fund get on its feet; 3) charge \$100/year for the 16 panic buttons not located in HHS or the courts; and 4) squeeze a little money from Community Corrections, Telecom, and Solid Waste. Ron stated that the next step should be to talk to the courts.

\* Road Legalization - Initiate legalization proceedings for a portion of Grand Ronde Road and set a public hearing for March 16, 2005 at 9:00 a.m. in Room 32 of the Courthouse.

\* Audit - Accept the Comprehensive Annual Financial Report for fiscal year 2003-04 prepared by Financial Services Manager Julia Staigers.

Paul Nielsen presented a review of the 2003-04 county audit and stated that he found the records to be in great shape. He said that he now has the capability to provide the audit in .pdf format, so he will email it to the county and it can be posted on the website. Leslie pointed out that she just discovered that the county actually has about 243 miles of county roads, not 283 as previously listed in the records.

\* Committees - Reappoint Linda Countryman to the Yamhill County Foundation for a two-year term to expire December 31, 2007.

\* Memorial Weekend Boat Races - Set a public hearing date of March 16, 2005 at 9:00 a.m. for outdoor mass gathering permit and park exceptions relating to the Memorial Weekend Boat Races, applicants Newberg Boat Club/Columbia Outboard Racing Association, and setting a permit fee of \$250.

Purchase Offer - Mary presented a citizen's offer to purchase a surplus county tax lot for \$60 plus recording and deed preparation fees. John G recommended tentatively accepting the offer, subject to lack of opposition by neighbors, and then holding a public hearing with notice given to all surrounding property owners.

Underground Storage Tanks - The Board agreed that Public Works should get the bill for the annual storage fee.

\* Refund - Approve a refund request for \$396 to Dolores Molina from Public Health.

Budget Calendar - Leslie discussed a potential conflict with the dates for budget week. The consensus of the Board was to keep budget week on May 2-6, 2005. John K suggested polling Budget Committee members in advance next year to see if they have any flexibility with the dates in case of potential scheduling conflicts.

The meeting adjourned at 4:15 p.m.

Anne Britt  
Secretary