

INFORMAL MINUTES

March 7, 2005 1:00 p.m.

Room 108, Courthouse

PRESENT: Commissioners Mary P. Stern, Leslie Lewis, and Kathy George.

Staff: John M. Gray, Jr., John Krawczyk, Steve Mikami, Mike Brandt, Dan Linscheid, Ron Huber, Richard Sly, Barb Paladeni, Jack Crabtree, Kellye Fetters, Rick Sanai, Susan Mundy, Arnye Gentry, and Russ Heath.

Guests: David Bates, News-Register.

* indicates item forwarded to formal agenda

Mary called the meeting to order.

* Personnel - Steve presented personnel requests from various departments. See agenda for details.

* Contracts - See agenda for details.

Budget Arrangements - Leslie presented a request from Information Services and the Sheriff's Office regarding the transfer of money to IS in exchange for the Sheriff's Office no longer being billed for IS services. She moved to implement the budgeting plan as proposed in the attached email message. The motion passed, Mary, Leslie, and Kathy voting aye.

* Fees - Leslie discussed a proposal to raise Public Works permit application fees from \$60 to \$135 with an annual CPI adjustment. She explained that the fee hasn't been increased in a long time. The Board agreed to make the change effective April 1, 2005, with the first CPI adjustment in July 2006. John G requested that the item be placed on the March 16, 2005 formal session agenda.

Measure 37 Claims - Mike presented brief descriptions of five Measure 37 claims processed by the Planning Department (see attachment), along with staff recommendations.

* 1) *M37-09-04, applicants James and Susan Stiverson* - Mike stated that although the deed was recorded in 1979, the applicant has provided information indicating he actually bought the property in 1973. He stated that based on 1979 regulations, there would be no devaluation of property so this would not be a valid claim. John G stated that the applicant has a good case that he had ownership in 1973, but he would need to put together a stronger case before the claim could be considered by the Board. The Board agreed to remand the claim to the Planning Director.

* 2) *M37-11-04, applicants Katharine Magar and Michael Kimbrell* - Mike recommended modifying, removing, or not applying the land use regulation. Mary moved to hold a public hearing for the Magar/Kimbrell claim. The motion failed, Mary voting aye and Leslie and Kathy voting no. The item was placed on the non-consent agenda.

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* 3) M37-02-05, applicant *Dennis Brutke* - Mike recommended modifying, removing, or not applying the land use regulation. Mary moved to hold a public hearing for the Brutke claim. The motion failed, Mary voting aye and Leslie and Kathy voting no. The item was placed on the non-consent agenda.

* 4) M37-05-05, applicants *Donald and Richard Leffler* - Mike recommended modifying, removing, or not applying the land use regulation. Mary moved to hold a public hearing for the Leffler claim. The motion failed, Mary voting aye and Leslie and Kathy voting no. The item was placed on the non-consent agenda.

* 5) M37-06-05, applicant *Clara Kindel* - Mike recommended modifying, removing, or not applying the land use regulation. Mary moved to hold a public hearing for the Kindel claim. The motion failed, Mary voting aye and Leslie and Kathy voting no. The item was placed on the non-consent agenda.

The meeting recessed to executive session at 1:38 p.m. pursuant to ORS 192.660(2)(e) for the purpose of discussing real property transactions. The meeting reconvened at 1:44 p.m. with no formal decisions made.

* Rice Property - Approve a purchase and sale agreement between Yamhill County and Steve and Diane Rice for property near the closed Whiteson Landfill, \$357,000.

* Road Vacation - Approve Public Works Docket RV-1-2005, vacation of a portion of an unnamed public road adjoining the Hobsons Fruitland Subdivision, no public hearing necessary under ORS 368.351.

Jail Expenses - Ron provided a summary of jail cost increases for the addition of rental beds, totaling \$17.40/day per inmate. He stated that the Jail needs fifteen rentals per day to cover the budgeted operational expenses. He suggested that once the Jail is caught up from its previous rental shortage (by April 1, 2005), the revenue from rentals in excess of fifteen be used as follows: the Jail would receive \$17.40/day per bed and the remainder would be set aside in a contingency account until the dependency on bed rentals is phased out.

Mary moved to approve the distribution of bed rental revenue as described above for the remainder of fiscal year 2004-2005. The motion passed, Mary, Leslie, and Kathy voting aye.

* Ordinances - Consideration of adoption of General Provisions Ordinance 763. Rick explained the changes in this new ordinance, which is updated to be in compliance with Oregon administrative rules.

* Consideration of adoption of Citation Ordinance 755. Rick explained that this combines five previous ordinances into one and streamlines the existing process.

* Vehicles - Russ presented three requests for vehicle purchases. See agenda for details.

HHS Building - John K reported that he had met with the City of McMinnville and discussed the

possibility of constructing a larger building in Chris' block to house HHS, IS, and Planning. He stated that parking would be a problem, but would not be limited to that block. He said he would get an estimate from Randy Saunders of the cost to redraft the parking lot.

Economic Resource Guides - Mary stated that the Yamhill County Visitors Association will be publishing 44,000 copies of their Economic Resource Guide. She discussed the advantages of the Board placing an ad in their guide rather than doing something similar on their own. The Board agreed to have her pursue the opportunity.

Farmworker Housing Grant - John K stated that \$50,000 has to remain in the fund and \$90,000 is earmarked for the Stern Building, which leaves \$20,000 available. The Board agreed to Laura's suggestion that the money go to the Housing Authority, since they do the administrative work.

Donation of Vacation Time - Mary reviewed a request from Caryl Tallon for an exception to the county's policy on donating vacation time so that she might have enough accrued leave to travel to Southeast Asia to help the tsunami victims. She reviewed Chris Johnson's alternative suggestion of allowing employees to contribute vacation time and have it turned into a cash donation for supplies. John K stated that such an action would in effect be subsidizing the agency. The Board agreed to John G's recommendation to decline Ms. Tallon's request.

* Resolution - Proclaim April 18-22, 2005 as Respite Care Awareness Week. [Note: This item was removed from the agenda per Mary's request for signing at a later event.]

Air Conditioning - John K said he would look into having Brian purchase small air conditioning window units for the Rooms 106-108 offices.

The meeting adjourned at 2:52 p.m.

Anne Britt
Secretary