

INFORMAL MINUTES

April 18, 2005 2:00 p.m.

Room 108, Courthouse

PRESENT: Commissioners Mary P. Stern, Leslie Lewis, and Kathy George.

Staff: John M. Gray, Jr., John Krawczyk, Steve Mikami, Mike Brandt, Carol White, Dave Lawson, Bill Gille, Susan Mundy, Dan Linscheid, Ron Huber, and Julia Staigers.

Guests: David Bates, News-Register; Lynn, Glenn, and Lyle Kindred, Measure 37 applicants; Merilyn Reeves, Friends of Yamhill County; James King and Rick Shack, Oregon Department of Revenue.

* indicates item forwarded to formal agenda

Mary called the meeting to order.

* Personnel - Steve presented personnel requests from various departments. See agenda for details.

* Contracts - See agenda for details.

* Vehicles - Authorize the purchase of a new 2005 Chevrolet ½-ton 4x4 pickup for the Planning Department from Murray Chevrolet of Gresham, \$19,599, declaring P-083 as surplus county property to be sold on e-Bay to the highest bidder.

* Authorize the purchase of a new 2005 Ford Ranger 4x4 pickup for the Planning Department from Chuck Colvin Ford, \$17,710, declaring P-086 as surplus county property to be sold on e-Bay to the highest bidder.

* Budget Transfer - Approve the following transfer of discretionary funds for a mobile dental unit:

| | | | |
|------|---------------------|------------------|-------|
| From | 010-013-699.01 | BOC#3 | \$600 |
| To | 016-070-380.01-H003 | Community Health | \$600 |

Mary also declared discretionary spending of \$60 to YCAP for the food bank fundraiser. Leslie declared discretionary spending of about \$435 for advertising in the News-Register to thank the Fair sponsors.

* Committee Appointments - Appoint Luann Breeden and Kristie Zacha to the Fair Board for three-year terms to expire April 20, 2008.

Minutes - Leslie moved approval of informal minutes from December 20, 2004 and February 4, 2005. The motion passed, Mary, Leslie, and Kathy voting aye.

NACo Steering Committee - Mary read a reminder notice for anyone interested in making nominations to the National Association of Counties (NACo) Steering Committee.

* Public Hearing - Authorize the initiation of the process to transfer to the City of Newberg a portion of Crater Lane, setting a public hearing for June 8, 2005 at 9:00 a.m. in Room 32 of the Courthouse.

Overnight Camping - John G reviewed the issue of conflicting Board Orders regarding the approval process for overnight camping in county parks. Leslie noted that the group who had requested the use of Deer Creek Park has still not found an alternate location. Mary stated that McMinnville School District might be interested in letting them use some of the land in the Grandhaven School area. Leslie suggested the Fairgrounds as another option. The Board agreed to look at the conflicts individually before deciding whether or not to hold a work session with the Parks Board.

Community Forum - Mary announced that a community forum on sexual crimes will be held in the Annex on April 25, 2005 at 6:30 p.m.

Courthouse Architectural Study - John K reviewed the \$1000 proposal from RSS Architecture for courthouse planning and stated that Dave Lawson would like to also have a layout of his offices done to ensure that the Clerk's Office space would be adequate. John G suggested that Randy Saunders provide the county with another proposal which would incorporate both requests.

Policies & Procedures - Carol stated that she has been updating the Policies & Procedures Manual to remove outdated items and make it more user-friendly. She said she would appreciate any suggestions for a numbering system. A work session was scheduled for 9:00 a.m. on June 3, 2005 to review the new manual.

Measure 37 - Mike presented ten new Measure 37 claims (see agenda for more details).

* 1) *M37-15-05, applicant Rainbow Ranch Corporation* - Mike recommended modifying, removing, or not applying the land use regulation. Mary moved to hold a public hearing for the Rainbow Ranch claim. The motion failed, Mary voting aye and Leslie and Kathy voting no. The item was placed on the non-consent agenda.

* 2) *M37-16-05, applicants Glenn and Jeri Kindred* - Mike stated that this property as well as the following application has been in the family since 1943, but wasn't turned over to the present owners until 1993. He stated that although compensation could be granted back to 1943, land use regulations could only be waived back to 1993. He recommended modifying, removing, or not applying the land use regulation. Mary moved to hold public hearings for the Kindred claims. The motion failed, Mary voting aye and Leslie and Kathy voting no. The item was placed on the non-consent agenda.

Leslie explained to the applicants that the county doesn't have the money to compensate

these claims and there are not many regulations that can be waived to the 1993 date to get them what they want.

* 3) *M37-17-05, applicant Lyle Kindred* - See item #2 above. The item was placed on the non-consent agenda.

* 4) *M37-18-05, applicant Margaret Bollinger* - Mike recommended modifying, removing, or not applying the land use regulation. Mary moved to hold a public hearing for the Bollinger claim. The motion failed, Mary voting aye and Leslie and Kathy voting no. The item was placed on the non-consent agenda.

* 5) *M37-19-05, applicant Christine Feibel* - Mike recommended modifying, removing, or not applying the land use regulation. Mary moved to hold a public hearing for the Feibel claim. The motion failed, Mary voting aye and Leslie and Kathy voting no. The item was placed on the non-consent agenda.

* 6) *M37-20-05, applicants Gary and Marie DuRette* - Mike recommended modifying, removing, or not applying the land use regulation. Mary moved to hold a public hearing for the DuRette claim. The motion failed, Mary voting aye and Leslie and Kathy voting no. The item was placed on the non-consent agenda.

* 7) *M37-21-05, applicants Glenn and Diane Gregg* - Mike recommended modifying, removing, or not applying the land use regulation. Mary moved to hold a public hearing for the Gregg claim. The motion failed, Mary voting aye and Leslie and Kathy voting no. The item was placed on the non-consent agenda.

* 8) *M37-22-05, applicant James Scheiper* - Mike recommended modifying, removing, or not applying the land use regulation. Mary moved to hold a public hearing for the Scheiper claim. The motion failed, Mary voting aye and Leslie and Kathy voting no. The item was placed on the non-consent agenda.

* 9) *M37-24-05, applicant Robert White* - Mike recommended modifying, removing, or not applying the land use regulation. Mary moved to hold a public hearing for the White claim. The motion failed, Mary voting aye and Leslie and Kathy voting no. The item was placed on the non-consent agenda.

* 10) *M37-25-05, applicant Martha Jahnke* - Mike recommended modifying, removing, or not applying the land use regulation. Mary moved to hold a public hearing for the Jahnke claim. The motion failed, Mary voting aye and Leslie and Kathy voting no. The item was placed on the non-consent agenda.

A&T Grant - Dave introduced Rick Shack and Jim King, his liaisons to the Department of Revenue. He stated that they are concerned with his plan to eliminate an appraiser trainee and a contract appraiser in order to hire a full-time supervising Chief Appraiser. He assured the Board that he could make the change this year and still get his work done on time. Mr. King stated that

a full-time, qualified Chief Appraiser is critical, but his department would like to see some assurances in writing that the Appraiser 1 position would be re-established in the next budget cycle. He stated that reappraisals should be on a six-year cycle, but there are many properties in Yamhill County, especially commercial properties, which are not getting done.

John K discussed the inequity in state funding to Yamhill County compared to other comparable counties and asked Mr. King and Mr. Shack for any assistance they could give with this issue. Leslie agreed with the need for uniformity in reappraisal programs both within the county and compared to other counties, but stated that it would be unrealistic to expect the Appraiser 1 position to be brought back in 2006-07 because of inadequate funding. Mary stated that the Board would help if the Assessor's Office got to the point where additional staff were needed to get the job done. John G said he could prepare something in writing to make the Board's intent clear to the Department of Revenue.

Vegetation Policy - Susan reviewed the costs for different types of signs to identify properties for which homeowners elect to maintain the right-of-way themselves. The Board agreed to an \$80 installation fee. They discussed the need to include language in the policy to require property owners to pay for replacement of the sign if necessary. Susan will work with John G on the final policy language.

* Road Vacation - Consideration of Public Works Docket RV-2-2005, a request for vacation of portions of Apple and Front Streets in Whiteson, no public hearing necessary under ORS 368.351.

PERS - Julia handed out copies of slides from a PERS presentation and explained that PERS wants to change Tier Two salaries to be considered earned at the time the payment is made, like Tier One, instead of earned at the time the hours of service are worked. She said she agrees with the change because the benefits far outweigh the costs. The Board consensus was to support the change. Julia also provided an update on PERS issues with former employee Leonard Farr.

Courthouse Security - The Board discussed three recommendations from the Court Security Committee (see attachment). The consensus was to wait on the courthouse card lock system to see how the system works at the new Clerk's Office building and the Moore building. Leslie and Kathy expressed some concern about locking the Evans Street courthouse entrance to the public. The Board agreed to route an email to department heads asking for their input on the potential impact of keeping courthouse doors locked until security arrives at 7:00 a.m.

The meeting adjourned at 4:50 p.m.

Anne Britt
Secretary