

INFORMAL MINUTES

April 25, 2005 3:00 p.m.

Room 108, Courthouse

PRESENT: Commissioners Mary P. Stern, Leslie Lewis, and Kathy George.

Staff: John M. Gray, Jr., John Krawczyk, Steve Mikami, Mike Brandt, Dave Lawson, Eileen Slater, Dyke Mace, Diane Cilenti, Bill Gille, and Susan Mundy.

Guests: David Bates, News-Register; George Duvendack, Riverbend Landfill; Henry and Merilyn Reeves, Friends of Yamhill County; Peter Shultz, STF Committee.

* indicates item forwarded to formal agenda

Mary called the meeting to order.

* Personnel - Ratify the emergency employment of Brian Miller, Willamina, as Extra Help in Maintenance, temporary full-time, \$18/hour, retroactive to April 20, 2005 until October 20, 2005.

Steve presented a request from Walt Pesterfield, who will soon be leaving county employment, to sell back 60 vacation hours in order to have enough money for a down payment on a house. John K stated that the Board tendency has been to deny such requests in the past. The Board agreed to deny the request.

* Steve presented a certification form to state the eligibility of Yamhill County Affordable Housing Corporation as a non-profit sub-grantee of Community Development Block Grant funds. John G said he would look it over.

* Contracts - See agenda for details.

* Resolution - Adopt Resolution 05-04-27-1 regarding the county's 2005 election to receive national forest-related safety net payments.

* Plan - Approve the Public Health Annual Plan 2005-2006.

* Budget Transfer - Approve the following transfer of discretionary funds for a temporary shelter for Juvenile workers:

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|------|---------------------|--------------------|----------|
| From | 010-013-699.01 | BOC#1 | \$70.82 |
| | 010-013-699.01 | BOC#2 | \$70.82 |
| | 010-013-699.01 | BOC#3 | \$70.81 |
| To | 010-074-342.24.J144 | Juvenile Work Crew | \$212.45 |

County Logo - John K presented a request to use the county logo on the Fair Manager's business

cards. Mary stated that there should be some differentiation from the standard logo, since the Board's relationship with the Fair differs from that of other county departments. Leslie moved to allow the use of the logo with the word "Fair" printed underneath. The motion passed, Mary, Leslie, and Kathy voting aye.

* A&T Grant - Authorize the Assessor's Office to apply for the 2005-06 A&T Grant from Oregon Department of Revenue. Dave noted that the grant reflects the staffing changes discussed at last week's informal session. John K suggested that Dave consider budgeting \$5000 for moving costs so 30% of the costs can be covered by the grant, with the balance to be reimbursed from the Capital Improvement Fund.

Measure 37 - Mike handed out packets of eight new Measure 37 claims for the Board's review. The Board decided to discuss the claims at informal session May 9, 2005. Mike added M37-26-05 to the list of claims to be considered that day.

He then handed out packets for the three Measure 37 hearings scheduled for Wednesday and reviewed the hearing agenda procedure. John G stated that the record of a land use hearing can be restricted to specific criteria, but he is not aware of any law allowing the restriction of the record for writs of review. He advised the Board to remind the public of the limited criteria which can be considered in the Board's decision and to encourage them to limit their testimony to that criteria. He added that he may have a different recommendation on Wednesday, after further review. The Board agreed to limit public testimony to five minutes per person, except for the claimant.

John G stated that since the Waide hearing was noticed, the applicants have modified their application to request six lots instead of 100, based on the Planning Director's recommendation due to the date of ownership. He suggested placing this hearing first on the public hearing section of the agenda and making an announcement to explain the change.

Committee Openings - Mary noted that Dean Brown has resigned from the Planning Commission and three other members will have their terms expire on June 30, 2005. She stated that Sid Friedman and Gary Johnson have both served multiple terms and Marjorie Ehry served a partial term prior to her current term. The Board agreed to advertise the three openings created by Dean, Sid, and Gary.

* Riverbend Fees - Authorize a Consumer Price Index (CPI) adjustment for Riverbend Landfill fees. Dyke stated that the fees only apply to county residents outside city limits, so the impact would be minimal. George stated that the fee adjustment would not affect Riverbend's current contracts with other providers. John G requested a copy of the rate structure to include as an exhibit to the Board Order.

* STF Allocations - Accept the recommendation of the STF Committee for the allocation of 2005-06 STF funds (see attachment). Peter Shultz reviewed the committee's recommendation and stated that they might recommend an adjustment after reviewing additional information. The Board agreed to accept the current recommendation but hold off on submitting the grant

application until closer to the May 31, 2005 deadline.

* Policy - Approve the Vegetation Management Policy. Susan reviewed the changes to the policy language regarding fees and replacement of signs. John G requested that the application form be included as an exhibit to the policy.

The meeting recessed at 4:29 p.m. and reconvened at 4:32 p.m.

* Bid Protest - John K stated that one of the bidders for carpeting work in the Moore Building is protesting the bid outcome, claiming that the other two vendors are not licensed contractors, which is a requirement listed in the specifications. He said he believes that John G has confirmed that the claim is accurate. He noted that the contract price would be higher if it were awarded to this bidder. John G recommended that the Board discuss the issue after the three public hearings on Wednesday.

The meeting recessed to executive session at 4:35 p.m. pursuant to ORS 192.660(2)(e) for the purpose of discussing real property transactions. The meeting reconvened at 4:56 p.m. with no decisions made and the sense of the Board conveyed to John K and Steve.

Budget - John K distributed copies of his budget presentation to the Board for review.

The meeting adjourned at 5:06 p.m.

Anne Britt
Secretary