

## INFORMAL MINUTES

June 20, 2005

3:00 p.m.

Room 108, Courthouse

PRESENT: Commissioners Mary P. Stern, Leslie Lewis, and Kathy George.

Staff: John M. Gray, Jr., John Krawczyk, Chris Johnson, Laura Tschabold, Richard Sly, Ron Huber, Ken Summers, Kellye Fetters, Julia Staigers, and Tim Loewen.

Guests: David Bates, News-Register; Cassandra Sollars, Dan Hinmon, Doug Montgomery, and Kelly McDonald.

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\* indicates item forwarded to formal agenda

Mary called the meeting to order.

\* Personnel - The Board discussed personnel requests from various departments. See agenda for details.

\* Contracts/Grants - See agenda for details.

\* Plan - Accept the 2005-2007 Biennial Plan for administration and funding of Community Corrections.

\* Petty Cash Fund - Approve the establishment of a \$150 petty cash fund for the new Residential Treatment Facility.

\* Measure 37 - Set a hearing date of August 24, 2005 for M37-58-05, a Measure 37 claim authorizing Harold Kuehne to make application to subdivide 94 acres into 62 1.5-acre parcels.

\* Dues - Authorize the payment of annual membership dues to the National Association of Counties (NACo).

\* Committees - Approve the appointment of Jay Shue to the Parks Board for a four-year term to expire July 1, 2009.

Dog Control Fees - Ron presented a request to raise Dog Control fees to make them more consistent with the actual costs. He reviewed a list of the proposed changes. The Board agreed to table the item and have Tanya Pitt discuss the changes in more depth next week.

Economic Development Partnership - Kelly McDonald discussed the Partnership's recent accomplishments, current projects, and goals for the future. Dan Hinmon stated that the new website was designed to focus on the business climate and livability of Yamhill County, two concerns expressed by business leaders. He reviewed the five objectives of the website development team and then presented an online tour of the website, [www.mcminnvilleedp.com](http://www.mcminnvilleedp.com).

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June 20, 2005

3:00 p.m.

MS\_\_LL\_\_KG\_\_

Budget Changes - Ken and Kellye reviewed changes to the Sheriff's Office budget, stating that the cities of Lafayette and Sheridan want to contract with the county for additional deputy positions. Ken noted that the department has applied for an LLEBG state grant, which is included in Materials and Services. The group discussed the possibility of using a lab van to centralize equipment for responding to meth labs, which is an increasing need in the county.

Leslie stated that Other State Grants for the Fair budget will probably be \$45,000 instead of \$40,000, and the payments for the \$17,000 interfund loan now include the interest portion as well as the principal. She noted that a supplemental budget for the current fiscal year will be adopted June 30, 2005 to cover the purchase of a new tractor, and those payments will also need to be included in next year's budget.

John K reviewed the procedure for this Wednesday's public hearings regarding the 2005-06 county budget and the 2004-05 Public Works supplemental budget. He stated that the Fair supplemental budget does not require a public hearing since the increase is less than 10%. He reviewed changes in discretionary revenue, non-departmental, the Commissioners, and HHS budgets.

Tim reviewed changes in the Juvenile budget, noting that there will be an additional \$7700 in Juvenile Accountability Block Grant funding.

\* Federal County/School Payments - Authorize the county to join the National Forest Counties & Schools Coalition in support of HR517 and S267. Mary suggested sending a letter to school districts, mayors, cities, etc. with a link to the website. Kathy will send an informative email first.

The meeting adjourned at 5:08 p.m.

Anne Britt  
Secretary