

INFORMAL MINUTES

August 29, 2005

2:00 p.m.

Room 108, Courthouse

PRESENT: Commissioners Mary P. Stern and Kathy George, Commissioner Leslie Lewis being excused.

Staff: John M. Gray, Jr., John Krawczyk, Brian Dunn, and Dave Lawson.

Guests: Lee Vasquez, former Sheriff; and Devon Maylie, News-Register.

* indicates item forwarded to formal agenda

Mary called the meeting to order.

* Personnel - Approve the change of status of Krisan Pendleton to regular full-time employment in Adult Mental Health, effective September 1, 2005.

* Contracts - See agenda for details.

Lambert Bend Project - The Board discussed a request from Public Works and the Surveyor's Office for reimbursement of costs for the DOGAMI project at Lambert Bend. Mary stated that the Board had previously agreed to pay for the costs out of their discretionary funds. She said she would confirm this with Leslie.

* Road Vacation - Consideration of approval of Public Works Docket RV-5-2005, the conditional vacation of a portion of Redmond Hill Road, no hearing necessary under ORS 368.351, as continued from August 3, 2005.

* Historic Landmark - Consideration of adoption of Ordinance 775 approving the removal of a dwelling from the Yamhill County Historical Landmark Inventory, applicant Patricia Maze, as tentatively approved August 24, 2005.

Declaration of Funds - Mary noted that Leslie will be spending \$435 of her discretionary funds for display advertising in the News-Register to advertise the 2005 Fair and Rodeo and thank sponsors.

John K stated that because the Board's beginning balance will be significantly higher than estimated, they could do a supplemental budget to increase their discretionary spending if they wish.

County Office Shuffle - Brian stated that aside from the Clerk's Office moving into their new building, the county office moves should be planned with consideration given to a ten-year plan including building improvements such as the HVAC system. He explained that the need to change ductwork would be an ideal opportunity to refurbish and redesign office space, and would be more practical to do while vacant. He discussed an energy study which will soon be done on the courthouse. John K suggested giving this information and the many possible scenarios for location of county departments to an outside architect for evaluation. Dave Lawson suggested that eventually, when the courts and related

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departments take over the courthouse, a government services building be considered to house departments such as Information Services, the Board of Commissioners, and Administrative Services.

John K stated that the general fund ending balance will probably be about \$120,000 higher than estimated and property taxes may produce some additional resources as well. He suggested that the Board consider doing a supplemental budget to earmark some of these resources for the county's space needs and energy upgrades such as solar energy panels for the courthouse roof.

Disaster Declaration - Mary presented a request from Darca Glasgow for an additional disaster declaration in Yamhill County for crop losses and to request the governor to facilitate federal assistance from the U.S. Department of Agriculture. John G will prepare a resolution similar to the one previously done for stone fruits.

* Dust Abatement - Approve the payment of the following citizen requests to reimburse dust abatement costs: #05-04, \$172.40; and #05-05, \$125.

Workforce Development - Mary stated that the governor has declared September as Workforce Development Month and she is hoping to get a copy of the declaration in order to do something similar in Yamhill County. She suggested inviting employers to come to the Job & Career Center to learn more about the services offered. Kathy expressed her support of the idea.

HHS Building Expansion - John K presented a map of the Evans Street Campus and stated that two nearby property owners have expressed concerns about the county's plans to expand. He stated that although the county would not change its overall plans, it would be a good idea to invite comments from neighbors as to how the plans could best be implemented. The Board agreed to send a map and other information about the plans to residents along with contact information for anyone wishing to discuss the project.

* Public Records - Discussion of implications of Assessor's public records being available online. John G said that he will be doing some research into legal requirements regarding disclosure of confidential information, but hasn't had time to complete it yet. He requested that the discussion be postponed until the end of this week's formal session. Dave Lawson stated that he is supportive of exclusions for law enforcement, but excluding public information for other employees would create more workload for his staff.

Maintenance Bonus - John K suggested rewarding the maintenance crew with a bonus in recognition of their hard work to complete the Moore Building. The Board agreed to make the presentation at the next formal session after the dedication on September 8, 2005.

The meeting adjourned at 3:01 p.m.

Anne Britt
Secretary