

**INFORMAL WORK SESSION
MINUTES**

October 10, 2005 1:00 p.m.

Room 108, Courthouse

PRESENT: Commissioners Mary P. Stern and Kathy George

Staff: Jim Seymour, Rainbow Family Services

TOPIC: Rainbow Family Services Strategic Plan 2005

Mary called the work session to order.

Jim Seymour, Director of Catholic Community Services (CCS) and Rainbow Family Services (RFS) discussed the Strategic Planning Process for RFS that was conducted during the past year. A strategic planning team (Team), comprised of representatives of local entities who partner with RFS (see page 15 of attachment for list of Team members), was charged with developing a plan that addressed the following three areas:

1. Governance recommendation for the organization based upon board approved criteria and option;
2. Recommendations for use of Rainbow Lodge and property and feasibility of raising funds to develop recommendations;
3. Recommendations for program enhancement with a commitment to promote self-directed care, evidence based practices, and Council on Accreditation of Children & Family Programs (COA) accreditation.

GOVERNANCE STRUCTURE

The Team recommended a governance structure that maintains RFS's sense of identity and pride as most appropriate. The recommendation was for CCS to acquire RFS with four conditions:

1. Maintain a strong local advisory board;
2. Include people from McMinnville onto the CCS Board of Directors;
3. Assign a RFS Manager to address day-to-day issues and be available to funding agencies and other community partners;
4. Maintain continued involvement with Integrated Services Network (ISN).

The CCS Board of Directors approved this recommendation. Jim hopes the process of incorporating these recommendations will be completed by December 30, 2005.

RAINBOW LODGE

After touring Rainbow Lodge and brainstorming ideas, the Team recommended a Day/Educational Treatment Program for the Lodge and its surrounding property. Jim will be

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seeking a Community Development Block Grant through the County to help develop a Master Plan and make improvements to the facility.

PROGRAM DEVELOPMENT

The Team prioritized the following areas as those needing improvement: Foster Parents; Funding; Organizational Development/Transition; and Existing, New or Enhanced Services. Additional items were added as priorities and are listed on page 4 of attachment.

Additional issue relating to RFS's lease with the county and delinquent rent payments, as well as furniture left in the old "Rainbow Building" were discussed with Jim. He will get information to Mary by the end of the day.

Adjourn: 1:45 p.m.

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