

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY ("the Board") sat for the transaction of county business in formal session on January 4, 2006 at 9:00 a.m. in Room 32 of the Courthouse, Commissioners Leslie Lewis, Kathy George, and Mary P. Stern being present.

Also present was John M. Gray, Jr., County Counsel; Steve Mikami, Personnel Officer; Julia Staigers, Administrative Services Manager; Cassie Sollars, candidate for County Commissioner; and David Bates, News-Register.

Commissioner Stern called the meeting to order.

A. **PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person. None offered.

B. **AGENDA:**

BOC Areas of Responsibility

1. **B. O. 06-01** - Consideration of approval of the assignment of liaison responsibilities for 2006, with Leslie Lewis serving as Chair and Kathy George as Vice-Chair.

Ms. George moved approval of the assignments. The motion passed, Commissioners Lewis, George, and Stern voting aye.

Minutes

2. Consideration of approval of the following informal session minutes:

- a. **B. O. 06-02** - November 7, 2005;
- b. **B. O. 06-03** - November 9, 2005 (8:45 a.m.);
- c. **B. O. 06-04** - November 9, 2005 (2:30 p.m.);
- d. **B. O. 06-05** - November 28, 2005;
- e. **B. O. 06-06** - December 5, 2005.

Ms. Stern moved approval of the informal session minutes listed above. The motion passed, Commissioners Lewis, George, and Stern voting aye.

3. Consideration of approval of the following formal session minutes:

- a. **B. O. 06-07** - November 23, 2004;
- b. **B. O. 06-08** - November 9, 2005;
- c. **B. O. 06-09** - November 30, 2005;

d. **B. O. 06-10** - December 22, 2005.

Ms. George moved approval of the formal session minutes listed above. The motion passed, Commissioners Lewis, George, and Stern voting aye.

Personnel

4. **B. O. 06-11** - Consideration of approval of the employment of Lydia Cathey, Salem, as Extra Help in Community Corrections, temporary part-time, \$7.85/hour, retroactive to December 27, 2005.

5. **B. O. 06-12** - Consideration of approval of the change of status of Gerritt Van Der Veen to Environmental Health Specialist 2 in HHS Public Health, Range 18, Step 6, retroactive to December 23, 2005.

6. **B. O. 06-13** - Consideration of approval of the change of status of Matthew Jaqua to regular full-time status in HHS Public Health, retroactive to December 24, 2005.

7. **B. O. 06-14** - Consideration of approval of the change of status of Deborah Gill to extend temporary full-time employment in Veterans Services, retroactive to January 1, 2006 through February 28, 2006.

Ms. Stern moved approval of items B(4)-B(7). The motion passed, Commissioners Lewis, George, and Stern voting aye.

Contracts/Bids

8. **B. O. 06-15** - Consideration of approval of Amendment #4 to the 2005-06 Financing Agreement #113258 between Public Health and Oregon Department of Human Services regarding the Emergency Preparedness and Communicable Disease Response Program and Maternal and Child Health.

Ms. George moved approval of the amendment. The motion passed, Commissioners Lewis, George, and Stern voting aye.

9. **B. O. 06-16** - Consideration of acceptance of the apparent low bid from Farnham Electric for the electrical upgrade of the Stern Building, \$62,152, and authorizing the Chair to execute the contract, subject to approval by County Counsel.

John Gray stated that three bids were received. Ms. Stern moved to accept the bid from Farnham Electric and authorize the contract. The motion passed, Commissioners Lewis, George, and Stern voting aye.

10. **B. O. 06-17** - Consideration of authorizing the Information Services Director to exercise the option to acquire a helicopter hanger.

Mr. Gray reviewed the details of the contract containing the option to purchase and stated that he would prepare the necessary paperwork to exercise that option. Ms. Lewis added that Murray Paolo has worked out the necessary funding within his own budget and it has been approved by Mr. Krawczyk.

Ms. Lewis moved to authorize the acquisition of the helicopter hangar. The motion passed, Commissioners Lewis, George, and Stern voting aye.

### Refund

11. **B. O. 06-18** - Consideration of approval of a \$661 refund from the Planning Department to Daniel Smith.

Ms. Stern moved approval of the refund. The motion passed, Commissioners Lewis, George, and Stern voting aye.

### Committees

12. **B. O. 06-19** - Consideration of approval of the following reappointments to the Yamhill County Building Board of Appeals, terms to expire January 1, 2009:

- a. W.E. Andrist;
- b. Steve Dodds;
- c. Waldo Farnham;
- d. Bill Kizer;
- e. Ray Kulback;
- f. Tim Ashley, alternate member;
- g. Bob Stewart, alternate member.

Ms. Stern moved approval of the committee reappointments. The motion passed, Commissioners Lewis, George, and Stern voting aye.

### Dues

13. **B. O. 06-20** - Consideration of approval of the payment of Association of Oregon Counties dues for 2006, \$15,234.

Ms. Lewis said she would ask at the next AOC meeting why counties are continuing to pay to the video lottery defense fund. She moved approval of the payment of AOC dues. The motion passed, Commissioners Lewis, George, and Stern voting aye.

### Public Hearing

14. **B. O. 06-21** - Consideration of scheduling a public hearing for January 25, 2006 to receive public comment on the Regional Investment Plan proposed by the Mid-Willamette Valley Community Development Partnership Board for the distribution of \$700,000 in Oregon Lottery funds during the 2005-07 biennium.

Ms. Stern moved to schedule the public hearing. The motion passed, Commissioners Lewis, George, and Stern voting aye. The Board agreed to have Ray Teasley provide some information about the plan during the public hearing.

### Mileage Reimbursement

15. **B. O. 06-22** - Consideration of setting the base employee mileage reimbursement rate at 42.5 cents/mile, retroactive to January 1, 2006.

Julia Staigers stated that the new IRS rate is 44.5 cents/mile. She noted that the Board had previously agreed to a temporary increased rate of 42.5 cents/mile, ending December 31, 2005. Ms. Lewis moved to set the base rate at 42.5 cents/mile, retroactive to January 1, 2006. The motion passed, Commissioners Lewis, George, and Stern voting aye.

Fee Waiver

16. Consideration of a request from David and Janice Mihm for a waiver of road vacation fees, \$300. *[No formal action taken.]*

Mr. Gray stated that if the Board makes an exception for this hardship situation, it will be difficult to turn down subsequent requests. He added that since the waiver will increase the property value, the owners should invest the money now. Ms. Lewis pointed out that since the Mihms would not see the financial benefit of the property value increase until the property is sold, a lien could be placed on the property to recover the road vacation fees at that time. She suggested talking to Dan Linscheid about the possibility of finding out whether the Mihms would even be willing to do a lien before the Board makes a decision.

Budget

17. **Tabled** - Discussion of budget issues for 2006-07.

C. **OLD BUSINESS:** None.

D. **OTHER BUSINESS** (Add-ons and non-consent items):

1. Discussion of a letter written by the District Attorney regarding contributions for Judge Tichenor's legal expenses. *[No formal action taken.]*

The Board discussed minor changes to be made to the letter, which will be sent to all Oregon counties, and agreed to include a separate page with suggested contribution amounts based on the number of deputy district attorneys in the county.

2. Discussion of the Board's annual evaluation of County Counsel. *[No formal action taken.]*

Ms. Stern stated that she is almost finished with the evaluation and will circulate it to the Board via email for input.

3. Discussion of proposed contracts for county managers. *[No formal action taken.]*

Mr. Gray stated that he has drafted an agreement to be used for all managers who are eligible, based on criteria previously discussed by the Board. He said he would send it to the Board for review before circulating it to the managers.

4. Scheduling.

E. **PUBLIC HEARINGS:** None.

F. **ANNOUNCEMENTS:**

1. The following positions are open to the public. Contact the Commissioners' Office for applications.

- a. Local Alcohol and Drug Planning Council, one position;
- b. Ambulance Service Area Committee, one position for a member of the public;
- c. Parks Board, two positions.

2. Northwest Senior & Disability Services has openings for Yamhill County residents on the following

regional councils:

- a. Senior Advisory Council, one position;
- b. Disability Services Advisory Council, one position.

For more information, contact Rob Johnstone at (503)304-3451 or by e-mail at [Rob.Johnstone@state.or.us](mailto:Rob.Johnstone@state.or.us).

3. The Board's regular formal session next week will be held at 8:00 a.m. on Tuesday, January 10, 2006. No informal sessions will be held on January 9, 2006 or January 16, 2006.

The meeting adjourned at 9:45 a.m.

Anne Britt  
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair	LESLIE LEWIS
Commissioner	KATHY GEORGE
Commissioner	MARY P. STERN