

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal session on February 15, 2006 at 9:00 a.m. in Room 32 of the Courthouse, Commissioners Leslie Lewis and Kathy George being present and Commissioner Mary P. Stern being excused for business in Washington, D.C.

Also present was John M. Gray, Jr., County Counsel; John Krawczyk, Administrative Services Director; Cheryl Anderson, District Attorney’s Office Manager; and Peggy Snow, Support Enforcement Division.

Commissioner Lewis called the meeting to order.

A. **PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person. None offered.

B. **CONSENT AGENDA:** Ms. George moved approval of the consent agenda. The motion passed, Commissioners Lewis and George voting aye.

Personnel

1. **B. O. 06-96** - Approve the employment of Veronica Arevald, McMinnville, as Office Specialist II in HHS Family & Youth, regular full-time, Range 7, Step 3, retroactive to February 14, 2006.

2. **B. O. 06-97** - Approve the change of status of Jeff Hindley to Human Services Specialist I in HHS Family & Youth, Range 17, Step 4, effective February 24, 2006.

3. **B. O. 06-98** - Approve an employment agreement between Yamhill County and Michael Brandt to serve as Director of Planning and Development, effective March 1, 2006.

4. **B. O. 06-99** - Approve an employment agreement between Yamhill County and John Krawczyk to serve as Director of Administrative Services, effective March 1, 2006.

Contracts/Grants

5. **B. O. 06-100** - Approve an intergovernmental agreement between Yamhill County, Oregon State Police, and the cities of Amity, Carlton, McMinnville, Newberg, and Yamhill for mutual aid, mutual assistance, and interagency cooperation among law enforcement agencies located in Yamhill County, effective February 15, 2006.

6. **B. O. 06-101** - Approve a road development agreement between the Planning Department, Public Works, and Dennis Messner for Tax Lot R2423CC-200, Planning Docket P-11-05.
7. **B. O. 06-102** - Ratify the approval of Amendment #11 to the 2005-07 Financing Agreement between HHS and Oregon Department of Human Services, retroactive to January 27, 2006.
8. **B. O. 06-103** - Accept a grant award from the 2005 Rural Access to Emergency Devices Grant Program (RAED), \$3600 for automated external defibrillators and \$650 for training.

Committees

9. **B. O. 06-104** - Approve the reappointment of Gerard Koschal to the Solid Waste Advisory Committee for a three-year term to expire March 18, 2009.

C. **OLD BUSINESS:** None.

D. **OTHER BUSINESS** (Add-ons and non-consent items):

1. **B. O. 06-105** - Consideration of approval of a contract employee agreement between the Planning Department and Ryan Bennett for electrical inspection services, \$30/hour, effective February 21, 2006.

Ms. Lewis moved approval of the agreement. The motion passed, Commissioners Lewis and George voting aye.

2. **B. O. 06-106** - Consideration of approval of a contract employee agreement between the Planning Department and Richard Morse for electrical inspection services, \$35/hour, effective February 21, 2006.

Ms. George moved approval of the agreement. The motion passed, Commissioners Lewis and George voting aye.

3. **B. O. 06-107** - Consideration of approval of the employment of Margaret Amsden, McMinnville, as Senior Office Specialist in the District Attorney's Support Enforcement Division, regular full-time, Range 10, Step 1, \$2014/month, effective February 21, 2006.

Mr. Krawczyk stated that the current collective bargaining agreement with YCEA requires advance notice before an outside candidate is hired at Step 3 or above. After discussion with Peggy Snow and Carol White, it was determined that the Personnel Action form contained a typographical error and should indicate Step 1 rather than Step 7.

Ms. Lewis moved approval of the employment of Margaret Amsden. The motion passed, Commissioners Lewis and George voting aye.

4. **B. O. 06-108** - Consideration of approval of the employment of Treve Burbee, McMinnville, as Senior Office Specialist in HHS Adult Mental Health, regular part-time, Range 10, Step 1,

effective February 20, 2006.

Ms. George moved approval of the employment of Treve Burbee. The motion passed, Commissioners Lewis and George voting aye.

5. **B. O. 06-109** - Consideration of approval of the appointment of Jolie White to the Parkway Committee for a term to expire September 22, 2008.

Ms. Lewis stated that representation from the City of Dayton is important because of its heavy involvement with the Newberg-Dundee Bypass. She moved approval of the appointment. The motion passed, Commissioners Lewis and George voting aye.

E. **PUBLIC HEARINGS:** None.

F. **ANNOUNCEMENTS:**

1. The following positions are open to the public. Contact the Commissioners' Office for applications.

- a. Ambulance Service Area Committee, one position for a member of the public;
- b. Parks Board, three positions;
- c. Fair Board, one position (must be bonded), applications accepted through February 28, 2006.

2. Northwest Senior & Disability Services has openings for Yamhill County residents on the following regional councils:

- a. Senior Advisory Council, one position;
- b. Disability Services Advisory Council, one position.

For more information, contact Rob Johnstone at (503)304-3451 or by e-mail at Rob.Johnstone@state.or.us.

The meeting adjourned at 9:27 a.m.

Anne Britt
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair LESLIE LEWIS

Commissioner KATHY GEORGE

Commissioner MARY P. STERN