

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal session on March 22, 2006 at 9:00 a.m. in Room 32 of the Courthouse, Commissioners Leslie Lewis, Kathy George, and Mary P. Stern being present.

Also present was John M. Gray, Jr., County Counsel; John Krawczyk, Director of Administrative Services; Laura Tschabold, Grant Writer; Ken Huffer, Parks Division Manager; Cassie Sollars, candidate for Commissioner; James Ruggles, 15500 SW Dusty Drive, McMinnville; Doug Bartlett, 309 NW Alpine Drive, Dundee; Buzz Thorsen, Newberg Boat Club; and David Bates, News-Register.

Commissioner Lewis called the meeting to order.

A. **PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person. None offered.

B. **CONSENT AGENDA:** Ms. Stern moved approval of the consent agenda. The motion passed, Commissioners Lewis, George, and Stern voting aye.

Personnel

1. **B. O. 06-168** - Approve the employment of Timothy Casey, Carlton, as Correction Officer in the Jail, part-time on-call, \$10/hour, effective March 22, 2006.

2. **B. O. 06-169** - Approve the employment of Robyn Peterson, McMinnville, as HS Associate in HHS Adult Mental Health, temporary on-call, effective March 24, 2006.

3. **B. O. 06-170** - Approve the change of status of Kathleen Mateer to regular full-time employment in HHS Chemical Dependency, effective March 24, 2006.

4. **B. O. 06-171** - Approve the change of status of Kari Lewers to 19 hours/week in the Sheriff=s Office, retroactive to March 15, 2006.

5. **B. O. 06-172** - Approve the change of status of Stephanie Armstrong to Assistant Planner in the Planning Department, Range 15, Step 1, effective March 25, 2006.

6. **B. O. 06-173** - Approve the change of status of Anita Mills to Office Specialist Technician in the Clerk=s Office, Range 12, Step 4, \$2590/month, effective April 1, 2006.

7. **B. O. 06-174** - Approve the temporary change of status of the following employees in the Juvenile Department, retroactive to March 20, 2006 through May 8, 2006:
 - a. Caralee Slowik, increase from .4 FTE to .75 FTE;
 - b. Michelle Morrison, increase from .75 FTE to 1.0 FTE.

Contracts

8. **B. O. 06-175** - Approve Amendment #4 to a professional services contract between HHS Family & Youth and Mid-Valley Behavioral Care Network to include physician services relating to Certification of Need for Services for psychiatric residential treatment services.
9. **B. O. 06-176** - Approve an intergovernmental agreement between Public Works and Oregon Department of Transportation regarding single trip permit authorizations.
10. **B. O. 06-177** - Ratify the approval of Amendment #14 to the 2005-07 Financing Agreement #113020 between HHS and Oregon Department of Human Services, retroactive to March 13, 2006.

Grants

11. **B. O. 06-178** - Authorize HHS to apply for a state Drug Court enhancement grant, \$300,000, and a federal Byrne law enforcement grant, \$150,000 in 2006-07 and \$150,000 in 2007-08; authorize a transfer of \$49,000 over two years for matching funds and one-time expenses.

Vehicles

12. **B. O. 06-179** - Authorize the purchase of a new 2006 Dodge Caravan SE from Timberline Dodge of Portland for Community Corrections, \$16,665.

Easements

13. **B. O. 06-180** - Accept a dedication of public right of way from Timothy and Maryalice Pfeiffer for the Moores Valley Bridge #11645 project.
14. **B. O. 06-181** - Accept a 30-year easement from Oregon Department of State Lands for the bridge over Lambert Slough.

Surplus Property

15. **B. O. 06-182** - Approve the sale of surplus Tax Lot R5506-00690 to Gregory A. Park, as authorized by ORS 275.200, for \$50 plus costs.

Measure 37

16. **B. O. 06-183** - Approve an agreement between the Planning Department and Mildred Weatherly to suspend timelines for M37-134-05 until further notice by claimant. [March 29, 2006 public hearing canceled.]

C. OLD BUSINESS:

1. Consideration of M37-134-05, a Measure 37 claim authorizing Steve and Denise Wozniak to make application to subdivide 7.77 acres into lots of one to two acres and establish a dwelling on

each vacant lot, as continued from March 15, 2006. *[Continued to March 29, 2006.]*

Ms. George moved to continue M37-134-05 to March 29, 2006. The motion passed, Commissioners Lewis, George, and Stern voting aye.

D. **OTHER BUSINESS** (Add-ons and non-consent items):

1. **B. O. 06-184** - Consideration of approval of a grant agreement between Solid Waste and Oregon Department of Environmental Quality (DEQ) for the Newberg School District earth tub composting project, \$28,700.

John Gray provided background information on the two agreements related to the composting project. Ms. Stern moved approval of the grant agreement. The motion passed, Commissioners Lewis, George, and Stern voting aye.

2. **B. O. 06-185** - Consideration of approval of an intergovernmental agreement between Solid Waste and Newberg School District for DEQ pass-through funds for the earth tub composting project, \$28,700, retroactive to March 21, 2006.

Ms. George moved approval of the intergovernmental agreement. The motion passed, Commissioners Lewis, George, and Stern voting aye.

3. **B. O. 06-186** - Consideration of the reappointment of Kent Van Cleave to the Safety Advisory Committee appointment for a two-year term to expire March 18, 2008. *[Reappointment approved; further discussion about expansion of the committee to take place at next informal session.]*

Ms. Lewis stated that Kent Van Cleave would like to be reappointed for another term, but when the Clerk's Office moves from the courthouse to the Stern Building, the Safety Advisory Committee would like to have Michelle Mathis take over as the courthouse representative. Ms. George suggested expanding the committee to include a representative from the Stern Block. The Board agreed to discuss the issue at next Monday's informal session.

Ms. George moved to reappoint Mr. Van Cleave. The motion passed, Commissioners Lewis, George, and Stern voting aye.

E. **PUBLIC HEARINGS:**

1. **B. O. 06-187** - Receipt of public comment on a request for exclusive use of Rogers Landing for the 2006 Memorial Weekend Boat Races, applicants Newberg Boat Club and Columbia Outboard Racing Association. *[Mass gathering permit and exclusive use of Rogers Landing Park approved.]*

Ms. Lewis opened the public hearing.

Mr. Gray explained that the request for this traditional event comes under the county's Mass Gathering Ordinance and Parks Ordinance. He stated that the issue had been noticed as required and no adverse comments had been received.

James Ruggles, Parks Board Chair, stated that the Parks Board hasn't had a chance to discuss the request yet, but he would like to speak as a concerned citizen. He discussed the expenses required to maintain Rogers Landing Park and stated that the county would lose about \$1000 in launch fees by allowing exclusive use during Memorial Day Weekend. He pointed out that when the Steelheaders' Association used the park in 2004, they were required to pay a usage fee of \$100/day. He suggested that since there are windows during the day during which the public could reasonably come and go, the Board either require a daily usage fee from the applicants or allow public use during the event.

John Krawczyk suggested that since the event has economic development ramifications, the Board could consider using \$1050 from the economic development fund towards this program to offset lost income and fees.

Ms. Stern asked Buzz Thorsen if the Newberg Boat Club would consider taking donations for the park during the event. Mr. Thorsen stated that the club has already set aside \$1000 to contribute to the Parks Board towards kiosk signage.

Ms. Lewis closed the public hearing.

Ms. George moved to approve the mass gathering permit and request for exclusive use of the park. The Board agreed that exclusive use would be the best option for public safety and that economic development funds would be a suitable solution for this year. Ms. Stern encouraged the Parks Board and Newberg Boat Club to work out a mutually agreeable proposal before coming to the Board next year. Ms. Lewis pointed out that in addition to cleaning up the park before and after the event, the club donates concession profits to charitable organizations in Newberg, which might be discontinued if the county were to require a fee.

The motion passed, Commissioners Lewis, George, and Stern voting aye. Mr. Krawczyk requested that Ken Huffer bill him for the economic development funds.

2. Receipt of public comment on a Community Development Block Grant application for a YCAP relocation feasibility study. *[No action taken.]*

Ms. Lewis opened the public hearing. Laura Tschabold stated that the purpose of the hearing is to take comments from citizens about community development needs and about the proposed grant application.

Doug Bartlett, YCAP Director, distributed and reviewed handouts about the proposed application (see attachment), noting that the project goes beyond a normal feasibility study to include some preparatory action steps. He stated that the needs of the Food Bank are the biggest driving factor for the relocation of YCAP. He discussed the results of a community input meeting held Monday and said that the public clearly wants YCAP services to remain in the McMinnville area.

There being no public comment, the hearing was closed. Mr. Bartlett agreed to submit the

