

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal session on April 19, 2006 at 9:00 a.m. in Room 32 of the Courthouse, Commissioners Leslie Lewis, Kathy George, and Mary P. Stern being present.

Also present was John M. Gray, Jr., County Counsel; Rick Sanai, Assistant County Counsel; John Krawczyk, Director of Administrative Services; Merilyn Reeves, PO Box 1083, McMinnville; and David Bates, News-Register.

Commissioner Lewis called the meeting to order.

A. **PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person. None offered.

B. **CONSENT AGENDA:** Ms. Stern moved approval of the consent agenda with the omission of item B(1). The motion passed, Commissioners Lewis, George, and Stern voting aye.

Personnel

1. **Omit** - Approve the employment of Tammy Williams, McMinnville, as Progress Team Coordinator in the Commission on Children and Families, temporary part-time, Range 11, Step 1, \$12.23/hour, effective April 24, 2006 through August 31, 2006.

2. **B. O. 06-245** - Approve the employment of Kathleen Orem, Yamhill, as HS Associate in HHS Adult Mental Health, temporary on-call, Range 14, Step 1, effective April 24, 2006 through June 30, 2007.

3. **B. O. 06-246** - Approve the employment of Deborah Carter, McMinnville, as Office Specialist 2 in the Planning Department, regular full-time, Range 7, Step 2, \$1811/month, effective May 1, 2006.

4. **B. O. 06-247** - Approve the change of status of William Kobs to Facilities Maintenance 1 in the Jail, Range 10, Step 2, effective April 24, 2006.

5. **B. O. 06-248** - Approve a 30-day leave of absence for Allison Musillami, Commission on Children and Families, effective April 15, 2006.

6. **B. O. 06-249** - Approve a contract employee agreement between the Planning Department

and Gregory Evers for electrical inspection services, \$30/hour, effective April 19, 2006.

Contracts/Grants

7. **B. O. 06-250** - Accept the apparent lowest competitive quote from Fjelland Floors for carpeting work at the new Commissioners' Office Building, \$9900, and approve a contract, subject to approval by County Counsel.
8. **B. O. 06-251** - Authorize the Assessor's Office to apply for the 2006-07 Assessment & Taxation grant from Oregon Department of Revenue, \$1,990,447.
9. **B. O. 06-252** - Authorize the Yamhill Basin Council to apply for a restoration grant from the Oregon Watershed Enhancement Board for Deer Creek Park; approve a letter of support.

Road Vacation

10. **B. O. 06-253** - Approve RV-3-2006, a request for vacation of a portion of a public road, petitioners Majovski and Craig, no hearing necessary under ORS 368.
11. **B. O. 06-254** - Reschedule the public hearing for RV-2-2006, petitioner Woodland Heights Homeowners Association, to June 28, 2006.

Refund

12. **B. O. 06-255** - Authorize a refund of \$466 to Wallace Lien, P.C. from the Planning Department.

Dues

13. **B. O. 06-256** - Authorize the payment of 2006-07 membership dues to the National Association of Counties (NACo), \$1401.

Resolution

14. **B. O. 06-257** - Approve Resolution 06-04-19-1 regarding the county's 2006 election to receive national O&C Lands related safety-net payments under P.L. 106-393.

Committees

15. **B. O. 06-258** - Approve the reappointment of Tim Loewen to the Local Alcohol and Drug Planning Council for a three-year term to expire May 1, 2009.
16. **B. O. 06-259** - Approve the appointment of Randy Williamson to the Ambulance Service Area Committee for a two-year term to expire December 31, 2007.

Financial

17. **B. O. 06-260** - Approve the transfer of appropriation authority and funds for security improvements to the new Courthouse evidence room:

From	10-92-950.01	Contingency	\$12,859
To	10-43-820.01	Misc Building Remodeling	\$12,859

18. **B. O. 06-261** - Approve an order to partially indemnify Cal Tichenor for legal fees.

Commissioners Stern and Lewis agreed that although the Board is ultimately responsible for the county budget, the District Attorney should have been included in the discussions prior to the decision to take money from his budget for the reimbursement of legal fees. John Krawczyk noted that this department has consistently underestimated its fund balance by margins of 50-80%.

C. **OLD BUSINESS:**

1. **B. O. 06-262** - Consideration of adoption of findings in support of Planning Docket FT-16-05, a request for a forest template dwelling, applicant Charma Vaage, as tentatively approved March 29, 2006 and continued from April 12, 2006.

Ms. Stern moved approval of FT-16-05. The motion passed, Commissioners Lewis, Stern, and George voting aye.

2. **B. O. 06-263** - Consideration of adoption of findings in support of Planning Docket FT-21-05, a request for a forest template dwelling, applicant Linda Seiler, as tentatively approved March 29, 2006 and continued from April 12, 2006.

Ms. Stern moved approval of FT-21-05. The motion passed, Commissioners Lewis, Stern, and George voting aye.

D. **OTHER BUSINESS** (Add-ons and non-consent items):

1. **B. O. 06-264** - Consideration of approval of a contract employee agreement between the Commission on Children and Families (CCF) and Marilyn Kennelly, subject to approval by County Counsel.

Mr. Krawczyk explained that the CCF needs someone to cover Allison Musillami's position before the meeting next Monday and Ms. Kennelly is the former CCF Director for Lincoln County. Ms. George moved approval of the agreement, subject to approval by County Counsel. The motion passed, Commissioners Lewis, Stern, and George voting aye.

2. **B. O. 06-265** - Consideration of approval of a letter of agreement between Yamhill County and other parties of the Oxberg Lake Estates Stake Holders Group.

John Gray explained that the county's responsibility would be to expedite the initiation of the process to vacate the portion of Crestview Drive not included in Board Order 06-70.

Ms. Lewis moved approval of the letter of agreement. Following a discussion of the scope of a study by JRH Transportation Engineering, Ms. Lewis noted for the record that the county will continue to participate in the study only for the traffic common portions of Crestview Drive passing through Oxberg Lake Estates. Ms. Stern noted for the record that the Board understands that certain assumptions were made in the study and a change will have to be made to Highway 99W so that it will not exceed recommended ratios. The motion passed, Commissioners Lewis, Stern, and George voting aye.

3. **B. O. 06-266** - Consideration of the appointment of Joe Sharp to the Fair Board to fill the unexpired term of Luann Breeden expiring April 20, 2008.

Ms. Lewis stated that she had interviewed the candidates and agrees with the recommendation of the Fair Board and the Fair Manager that although all four are well-qualified, Joe Sharp would be the best candidate. Ms. Stern suggested providing the other three candidates opportunities to help in other ways until there are more openings on the Fair Board. The motion passed, Commissioners Lewis, Stern, and George voting aye.

E. **PUBLIC HEARINGS:** None.

F. **ANNOUNCEMENTS:**

1. The following positions are open to the public. Contact the Commissioners' Office for applications.

- a. Parks Board, three positions;
- b. Road Improvement Advisory Committee, one position.

2. Northwest Senior & Disability Services has openings for Yamhill County residents on the following regional councils:

- a. Senior Advisory Council, one position;
- b. Disability Services Advisory Council, one position.

For more information, contact Sally Lawson at (503)304-3473 or by e-mail at [Sally.Lawson@state.or.us](mailto:Sally.Lawson@state.or.us).

3. The Board will hold a special public meeting on April 27, 2006, 7:00 p.m. at the Carlton Fire Hall to receive public comment about options for funding the construction of a new fire hall and for increasing funding for fire protection services.

The meeting adjourned at 9:34 a.m.

Anne Britt  
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

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Chair LESLIE LEWIS

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Commissioner KATHY GEORGE

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Commissioner MARY P. STERN