

**INFORMAL MINUTES**

**May 15, 2006**

2:00 p.m.

Room 32, Courthouse

**PRESENT:** Commissioners Leslie Lewis, Kathy George, and Mary P. Stern.

**Staff:** John Mr. Gray, Jr., John Krawczyk, Steve Mikami, Bill Gille, Murray Paolo, and Laura Tschabold.

**Guests:** David Bates, News-Register; and Cassie Sollars, candidate for commissioner.

\* indicates item forwarded to formal agenda

Leslie called the meeting to order.

\* Personnel - Steve presented personnel requests from various departments. See agenda for details.

\* Contracts/Grants - See agenda for details.

\* Road Vacations - Approve Public Works Docket RV-4-2006, a request for vacation of a portion of County Road #185, petitioners Darrell Mount and Columbia Empire Farms, Inc., no public hearing required pursuant to ORS 368.351.

Mary suggested holding a public hearing since this would affect traffic patterns and many drivers will be upset about closing the shortcut. John G suggested going ahead with the vacation since Dan Linscheid and Bill Gille have recommended approval based on public safety concerns. Leslie stated that she would field any calls from citizens afterwards.

\* Approve Public Works Docket RV-5-2005, a request for vacation of a portion of Redmond Hill Road, no public hearing required pursuant to ORS 368.351.

\* Measure 37 - Consideration of M37-122-05, a Measure 37 claim authorizing W.N. and Harriet Gahr to make application to subdivide 349 acres into lots of various sizes to be used for residential development, RV and camping sites, a restaurant, sales, and educational purposes, as continued from May 10, 2006.

John G explained that Mr. Gahr had indicated he was ready to sign a form of agreement to place the claim on hold until further notice while he worked on revising the application, but Mike Brandt had received notice today that Mr. Gahr has decided not to sign the agreement, although he does have additional information to submit regarding his plans for the property. He suggested that the Board go ahead and take action on the claim on Wednesday and allow that material come into the record for purposes of review.

Court Facilities - The Board discussed the State Court Facilities Task Force (see attached letter). No action was taken.

The meeting recessed at 2:45 p.m. and reconvened at 2:50 p.m.

Homeland Security Grants - Laura discussed the four county project proposals received for grant consideration (see attached memo). She stated that funding is extremely restrictive this year and the communication system is the highest priority. The consensus was to move all four projects forward for consideration, with the Emergency Operations Plan proposal being revised to include coordination with other jurisdictions.

West Side Road Bridge - Bill stated that since the Oregon Department of Transportation has changed its philosophy regarding shear cracks, the county should renegotiate its contract to rehabilitate West Side Road Bridge instead of replace it. He stated that this would save the county about \$500,000 and would help compensate for higher bids on other bridge projects due to increased costs of steel, concrete, and petroleum products. The Board's consensus was to have Bill renegotiate with ODOT and bring an amended intergovernmental agreement back to the Board for approval.

Melott Road Improvements - John G stated that as long as the county just grants the permit and does not administer the contract, there should be no prevailing wage requirement. He said he would send a request to the Bureau of Labor & Industries (BOLI) about the prevailing wage issue and hope to get a favorable ruling. He noted that Melott Road is one of 371 improvement project requests submitted to the county.

Tangleboxing - Susan Ruggles, Parks Board member, explained that Tangleboxing is a treasure hunt activity being planned at county parks this summer as part of the Parks Day event in September. She suggested that since she has no interest in keeping the name "Tangleboxing" for herself, the county consider copyrighting it, especially if the activity will be offered again next year. She discussed fundraising and promotional efforts for the Parks Day event and expressed her hope that it will be a huge success for the county for years to come.

\* Residence Districts - Rescind Board Orders 04-666 and 05-1071, designating residence districts on Wheatland Road and Grand Island Road.

PEL Conversion - The Board briefly discussed the option of converting Personal Extended Leave to the Voluntary Employees' Beneficiary Association (VEBA). John G recommended hiring a benefits lawyer to provide some advice on the issue. John K said the expense could come from the self-insurance fund.

\* Carlton Fire District - Set the first public hearing on a petition for a new Carlton Fire District for June 14, 2006. John G stated that sufficient signatures had been submitted to the County Clerk, along with a deposit and feasibility study.

The meeting adjourned at 3:42 p.m.

Anne Britt  
Secretary



April 26, 2006

[Click here and type name and address]

Re: State Court Facilities Task Force

Dear[Click here and type name] :

The Oregon Judicial Department (“OJD”), the Association of Oregon Counties (“AOC”) and the Oregon State Bar (“OSB”) have joined together to form a Task Force on Court Facilities to study and make recommendations regarding state court facility needs in Oregon. You have been selected as someone with a particular expertise that may be helpful to the task force in developing its recommendations. We extend an invitation to you to participate in this important undertaking.

In 1981, when the state took over responsibility for the operation of circuit courts, counties retained responsibility to provide circuit courts with suitable and sufficient facilities. The shift in responsibilities was done largely in conformance with recommendations set forth in the 1980 Report of the Oregon Commission on the Judicial Branch, a commission created by the 1979 legislature.

Since then, growth in the needs of state courts, growth in demands on county funds, and restrictions in the revenue generating capacity of counties have combined in many counties to create a situation of growing urgency with respect to facilities. In some counties, the facilities cannot accommodate the space needs of the courts; in others, the physical integrity of the facilities are inadequate to withstand a significant earthquake; and in some, the facilities are inadequate to protect the occupants from potential threats.

In response to these dynamics, the OJD, AOC, and OSB have decided to establish a Task Force on Court Facilities to address these concerns. The purpose of the Task Force is to study and make recommendations relating to:

- Whether additional modifications to state court facilities will be required to meet the needs of the judicial system in the coming years and what modifications or new construction may be required to meet those needs;
- Whether changes in state court facility utilization might alleviate the need for additional state court facilities;
- What the costs of implementing changes in state court facilities would be;
- What are the options for ownership or leasing of state court facilities by OJD, and what would the costs of ownership or leasing of state court facilities be;

**EXHIBIT A - 1/3**

- Whether the state should have responsibility for maintaining state court facilities, for improving, replacing and expanding circuit court facilities and for leasing or constructing new state court facilities; and,
- Whether there are any other matters pertaining to state court facilities that should be considered.

It is anticipated that the task force will meet on a monthly basis with the goal of developing a report with a set of recommendations and possible legislation in time for the 2007 legislature. This means the task force will need to complete its work by the end of October 2006. Therefore, we would like to schedule the first meeting for:

DATE: Wednesday, May 10, 2006  
 TIME: 2:00 p.m. – 4:00 p.m.  
 PLACE: Local Government Center  
 1201 Court St., NE, Ste. 113  
 Salem, OR 97301

CONFERENCE CALL NUMBER: 1(800) 207-6717  
 CONFERENCE CALL ID: 850464

The OJD, AOC and OSB hope you will consider participating as a member of this task force to help complete the critical work outlined above. Please contact Linda Kinney at, (503) 986-5709 or email her at [Linda.L.Kinney@ojd.state.or.us](mailto:Linda.L.Kinney@ojd.state.or.us) as soon as possible to let us know:

1. Whether you are willing to be a member of the State Court Facilities Task Force; and
2. If so, whether you will be able to attend the first meeting on May 10<sup>th</sup>. If you are unable to attend in person, we encourage you to participate by phone. Please also bring your calendar so we can schedule our future meetings that day.

Thank you!

Sincerely,



Paul J. De Muniz  
 Chief Justice,  
 Oregon Supreme Court

Commissioner Ben Boswell  
 President,  
 Association of Oregon Counties

Dennis P. Rawlinson  
 President,  
 Oregon State Bar

**EXHIBIT A - 2/3**

Members:

OJD:

1. Chief Justice De Muniz
2. Justice W. Michael Gillette
3. Judge Dale Koch - Multnomah
4. Judge William Kramer - Grant/Harney
5. Judge from South Coast - Rick Barron? (OJD)

OSB

6. Dennis Rawlinson (President)(Portland) or Gerry Gaydos (Eugene)
7. Paul Hurd (Portland)
8. Steve Janik (Portland)
9. Judicial Administration Representative (yet to be named)

AOC

10. Lisa Naito
11. Larry Sowa (alt.)
12. Dennis Luke
13. Jay Dixon (alt.)
14. Steve Grasty
15. Laura Pryor (alt.)
16. John Latimer
17. Bill Van Vactor (alt.)

Governor

18. Joe O'Leary

Legislators

19. Wayne Krieger or Wayne Scott (?)
20. Ginny Burdick (?)

Other

21. Harvey Rogers

**EXHIBIT A - 3/3**

Laura scheduled 7:50

Board Folder



MEMO



The following projects have been proposed by County Departments for inclusion in the county-wide Homeland Security Grant application. I would like the Board to select which projects to forward to the Grant Review Committee which will be meeting on Friday, May 19<sup>th</sup> at 10:00 a.m.

Ultimately, the task of the grants review committee will be to prioritize and select up to five (5) projects for inclusion in the countywide application. The Projects that have been received from County Departments:

- 1. High Heaven Communications Tower Enhancement Project (\$ 209,000)  
**Purpose:** Replace the High Heaven site with a structurally stronger tower to allow for mounting of proper microwave dishes and to fully integrate the site into the network of the state OWIN system.
- 2. MDT Enhancement and Expansion Project – Phase II (\$ 741,100)  
**Purpose:** Continuation of strategy to fully implement MDT's into all public safety vehicles in Yamhill County.
- 3. Countywide Emergency Operations Plan Enhancement and Development – Training & Exercises  
**Purpose:**
  - A. To develop and publish an Emergency Operations Plan and Standard Operating Procedures for each jurisdiction within Yamhill County. (\$ 60,000)
  - B. Plan and execute several tabletop and field training exercises to test the functional capability of plans. (\$ 15,000)
- 4. Cert Program (\$ 32,764)  
**Purpose:** Continue the development of Citizen Corps Council and training of Citizen Corps Teams, recruit for Volunteers in Police Service and Medical Reserve Corps.

Yamhill County Courthouse ♦ 535 NE Fifth Street ♦ McMinnville, OR 97128

EXHIBIT B - 1/1