

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal session on July 12, 2006 at 9:00 a.m. in Room 32 of the Courthouse, Commissioners Leslie Lewis, Kathy George, and Mary P. Stern being present.

Also present was John M. Gray, Jr., County Counsel; Rick Sanai, Assistant County Counsel; Julia Staigers, Administrative Services Manager; Steve Mikami, Personnel Officer; Don Clark and Elise Hui, PO Box 865, McMinnville.

Commissioner Lewis called the meeting to order.

A. **PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person. None offered.

B. **CONSENT AGENDA:**

Personnel

1. **B. O. 06-470** - Approve the change of status of Dovie Desirey to regular full-time employment in HHS Chemical Dependency, effective July 16, 2006.
2. **B. O. 06-471** - Approve the change of status of Evelyn Mero to extend temporary part-time employment in Administrative Services, effective July 12, 2006 through June 30, 2007.
3. **B. O. 06-472** - Approve the change of status of the following employees in Administrative Services, retroactive to July 10, 2006:
 - a. Julia Staigers, regular full-time;
 - b. John Krawczyk, regular part-time, .9 FTE.
4. **B. O. 06-473** - Approve a request to extend the probationary period for new employees in the Juvenile Corrections Division from six months to twelve months, as recommended by the Classification Committee.
5. **B. O. 06-474** - Approve a contract employee agreement between the Sheriff’s Office and Kari Lewers for license checker services, \$11.91/hour, effective July 12, 2006 through January 8, 2007.

Contracts

6. Approve three amendments to an agreement between Health & Human Services and Mid-Valley Behavioral Care Network for grant funding, retroactive to July 1, 2006 through June 30, 2007:
 - a. **B. O. 06-475** - Attachment P, Modification #1;
 - b. **B. O. 06-476** - Attachment N, Modification #2;
 - c. **B. O. 06-477** - Attachment K, Modification #3.

7. **B. O. 06-478** - Approve the renewal of an intergovernmental agreement between HHS Adult Mental Health and Polk County for acute care psychiatric hospital alternatives, \$8063, retroactive to July 1, 2006.
8. **B. O. 06-479** - Accept the apparent low bid for Jail roof repair and roof HVAC preparation and authorize the Chair to execute an agreement with Snyder Roofing of Oregon, LLC, \$25,482, subject to approval by County Counsel.
9. **B. O. 06-480** - Accept the apparent low bid for the West Side Road Overlay Project and authorize the Chair to execute an agreement with Roy Houck Construction, \$619,143, subject to approval by County Counsel.
10. **B. O. 06-481** - Approve an agreement between the Sheriff's Office and the City of Willamina for police services, 1.5 FTE, \$144,953, retroactive to July 1, 2006 through June 30, 2007.

C. **OLD BUSINESS:**

1. **B. O. 06-482** - Consideration of adoption of the final order approving a petition for formation of the new Carlton Fire District, adopting notices of elections to refer to the voters in the November 7, 2006 general election the following measures:
 - a. Formation of the district and establishment of a permanent tax rate; and
 - b. Authority for the district to sell general obligation bonds for capital construction.

John Gray stated that two public hearings had previously been held by the Board as required. He explained that approval of the measure for bond authority will be contingent on approval of the measure to form the new district, which is also mutually contingent on a separate measure to dissolve the existing district.

Ms. Lewis moved to adopt the final order. The motion passed, Commissioners Lewis, George, and Stern voting aye.

2. **B. O. 06-483** - Consideration of adoption of findings in support of Planning Docket C-01-06, a request for conditional use approval to allow a custom automobile refinishing and motorcycle airbrush painting business to be operated as a home occupation, applicant John P. Herinckx, as tentatively approved June 28, 2006.

Ms. Stern moved to adopt the findings. The motion passed, Commissioners Lewis, George, and Stern voting aye.

D. **OTHER BUSINESS** (Add-ons and non-consent items):

1. **B. O. 06-484** - Consideration of approval of the employment of Kyle Leheyne, McMinnville as Corps Member in the Juvenile Department, temporary part-time, \$7.50/hour, retroactive to June 22, 2006 through August 25, 2006.

Ms. Stern moved approval of the employment of Kyle Leheyne. The motion passed, Commissioners Lewis, George, and Stern voting aye.

2. **B. O. 06-485** - Consideration of approval of the change of status of William Hunter to extend temporary full-time employment in Public Works, \$10/hour, effective July 17, 2006 through November 1, 2006.

Ms. Lewis moved approval of the change of status of William Hunter. The motion passed, Commissioners Lewis, George, and Stern voting aye.

3. **B. O. 06-486** - Consideration of acceptance of the resignation of Russ Christensen from the Fair Board.

Ms. Lewis moved to accept the resignation. The motion passed, Commissioners Lewis, George, and Stern voting aye.

Ms. Lewis stated that she would like to postpone advertising the two Fair Board openings until after talking with the Fair Board at its next meeting regarding the possibility of going to a five-member board, which seems to work better.

E. **PUBLIC HEARINGS:**

1. Receipt of public comment on a Community Development Block Grant (CDBG) application for Year 3 of the Regional Housing Center, \$59,500.

a. **B. O. 06-487** - Consideration of authorizing the Board to sign a memorandum of understanding in support of the grant application if necessary, subject to approval by County Counsel.

Ms. Lewis opened the public hearing.

Don Clark, Executive Director of the Housing Authority of Yamhill County, explained that this is a renewal grant for the Regional Housing Center, which serves as a one-stop place for information about affordable housing in the county. He stated that these grant funds are designated for this purpose and do not take CDBG funds away from other county projects. He added that the available funding level will continue to decrease for the next two years, after which the housing center should be self-sufficient.

Elise Hui, Housing Services Director, reviewed statistics of the number of people helped through the housing center programs over the last year and expressed her hope that those numbers will continue to expand as word gets out. Mr. Clark discussed the positive impact of the local transit system in getting people to the center.

There being no public comment, Ms. Lewis closed the public hearing.

Mr. Clark stated that a memorandum of understanding in support of the grant application may need to be signed by the Board. Ms. George moved to authorize the Board to sign a memorandum of understanding in support of the Housing Authority's CDBG application if necessary. The motion passed, Commissioners Lewis, George, and Stern voting aye.

2. Consideration of Docket G-01-06, a request to modify the definition of "kennel" in the zoning ordinance, applicant Yamhill County Dog Control, as continued from April 12, 2006. *[Continued to October 18, 2006.]*

Ms. Stern moved to continue Docket G-01-06 to October 18, 2006. The motion passed, Commissioners Lewis, George, and Stern voting aye.

3. Consideration of Planning Docket PAZ-06-04, a request for zone change of eleven acres from AF-10 to Highway Commercial, applicant Willie Owens, as continued from April 12, 2006 at the point of

Proponent's Case. *[Continued to October 18, 2006 at the point of Proponent's Case.]*

Ms. Lewis stated that the Planning Department had received a request from the applicant to continue the docket for ninety days. Ms. Stern moved to continue Planning Docket PAZ-06-04 to October 18, 2006. The motion passed, Commissioners Lewis, George, and Stern voting aye.

F. ANNOUNCEMENTS:

1. The following positions are open to the public. Contact the Commissioners' Office for applications.
 - a. Parks Board, two positions;
 - b. Commission on Children & Families, one youth position and three alternate positions.

2. Northwest Senior & Disability Services has openings for Yamhill County residents on the following regional councils:
 - a. Senior Advisory Council, one position;
 - b. Disability Services Advisory Council, one position.For more information, contact Sally Lawson at (503)304-3473 or by e-mail at Sally.Lawson@state.or.us.

3. The Commissioners' regular informal session on Monday, July 17, 2006 will be held at 2:30 p.m. instead of 2:00 p.m.

The meeting adjourned at 9:34 a.m.

Anne Britt
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair	LESLIE LEWIS
Commissioner	KATHY GEORGE
Commissioner	MARY P. STERN