

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal session on July 19, 2006 at 9:00 a.m. in Room 32 of the Courthouse, Commissioners Leslie Lewis, Kathy George, and Mary P. Stern being present.

Also present was John Krawczyk, Administrative Services Director.

Commissioner Lewis called the meeting to order.

A. **PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person. None offered.

B. **CONSENT AGENDA:** Ms. Stern moved approval of the consent agenda with a change to item B(18) to list “CCF Representative”. The motion passed, Commissioners Lewis, George, and Stern voting aye.

Personnel

1. **B. O. 06-488** - Approve the employment of Donald Hellerstedt, Sherwood, as Corrections Reserve in the Jail, part-time on-call, \$10/hour, effective July 19, 2006.

2. **B. O. 06-489** - Approve the employment of John Budan, Newberg, as Registered Nurse 2 in the Jail, temporary part-time, \$35/hour, retroactive to July 17, 2006 through June 30, 2007.

3. **B. O. 06-490** - Approve the employment of Libby Hart, Newberg, as Extra Help in HHS Chemical Dependency, temporary part-time, \$7.50/hour, retroactive to July 9, 2006 through December 31, 2006.

4. **B. O. 06-491** - Approve the change of status of Krisan Pendleton to .85 FTE in HHS Adult Mental Health, effective July 24, 2006.

5. **B. O. 06-492** - Approve the change of status of Tim Overton to Facilities Maintenance Worker 2 in Maintenance, temporary full-time, Range 13, Step 4, effective July 24, 2006 through July 1, 2007.

6. **B. O. 06-493** - Approve an extended leave of absence for Amy Taylor, Community Corrections, effective August 4, 2006 through September 1, 2006.

Contracts

7. **B. O. 06-494** - Approve an intergovernmental agreement between Information Systems and Oregon State Police for joint facility sharing of the Doane Creek Communications Site, effective July 19, 2006.

8. **B. O. 06-495** - Approve an agreement between the Juvenile Department and Polk County for four detention beds in the Yamhill County Juvenile Detention Facility, \$162 per youth per day, retroactive to July 1, 2006 through June 30, 2007.

9. **B. O. 06-496** - Approve Amendment #5 to Attachment R of an agreement between Health & Human Services and Mid-Valley Behavioral Care Network for Consumer Care Partnerships.
10. **B. O. 06-497** - Approve Amendment #1 to the 2005-07 Intergovernmental Agreement YAMH0507 between the Commission on Children & Families and Oregon Commission on Children & Families for Healthy Start Medicaid administrative activities, not to exceed \$158,500.
11. **B. O. 06-498** - Approve an agreement between Community Corrections and BI Incorporated for the ExacuTrack monitoring system, retroactive to February 8, 2006.
12. **B. O. 06-499** - Approve Assistance Agreement #HSA060004 between the Sheriff's Office and Bureau of Land Management for enforcement services, \$8000, retroactive to September 1, 2003 through September 30, 2006.
13. **B. O. 06-500** - Approve a series of McMinnville Water & Light retrofit projects with Energy Wise Lighting, Inc., total cost \$19,604.

Refunds

14. **B. O. 06-501** - Approve a blanket refund order authorizing the tax collector to issue lawful refunds to taxpayers, effective July 1, 2006 through June 30, 2007.

Dues

15. **B. O. 06-502** - Approve the payment of 2006-07 dues to the Association of Oregon Counties for a special assessment for the Subcommittee on Federal Forest Issues of Public Lands and the Natural Resources Committee, \$1193.

Surplus Property Sale

16. **B. O. 06-503** - Designate a list of office equipment as county surplus property to be sold at a surplus sale July 21, 2006; approve a petty cash fund in the amount of \$150 for the sale.

Committees

17. **B. O. 06-504** - Appoint the following individuals to the Local Public Safety Coordinating Council for three-year terms to expire July 31, 2009:

- a. Dayton City Councilor Kelly Haverkate to replace Sue Hollis, Dayton City Administrator;
- b. McMinnville Police Chief Ron Noble.

18. **B. O. 06-505** - Reappoint the following individuals to the Local Public Safety Coordinating Council for three-year terms to expire July 31, 2009:

- | | |
|---|---|
| Bradley Berry, District Attorney | Judge Cal Tichenor |
| Judge John L. Collins | Judge Ronald Stone |
| Richard Sly, Community Corrections | Judge Carol Jones |
| Sheriff Jack Crabtree | Professor Paul Howard, Citizen |
| Ron Huber, Jail Commander | Lt. Marti West, Oregon State Police |
| Newberg Police Chief Robert Tardiff | Doug Thwaite, Citizen |
| Chris Johnson, Health & Human Services | Tim Loewen, Juvenile Department |
| Barbara Paladeni, Community Corrections | Peg Bannister, Community Corrections |
| Tom Williams, Citizen | Perrin Damon, Department of Corrections |
| Chuck Howell, Citizen | Debra Bridges, Victims Assistance |
| Preston Hill, Citizen | CCF Representative |

C. OLD BUSINESS:

1. Consideration of adoption of findings in support of Planning Docket PAZ-01-06, a request for Plan Amendment/Zone Change from EF-80 to RC Recreation Commercial on approximately 12 acres to allow a 50-room boutique hotel with spa, restaurant, and meeting facilities, applicant David Kahn/Hazel E. Timmons Trust, as tentatively approved July 5, 2006. *[Continued to August 2, 2006.]*

Ms. Lewis moved to continue the item to August 2, 2006, noting that Commissioners Stern and George will call in to participate in the meeting that day. The motion passed, Commissioners Lewis, George, and Stern voting aye.

D. OTHER BUSINESS (Add-ons and non-consent items):

1. Consideration of approval of Amendment #21 to the 2005-07 Financing Agreement #113020 between Health & Human Services and Oregon Department of Human Services for the Youth Outreach Program, \$50,000. *[Continued to September 26, 2006.]*

2. **B. O. 06-506** - Consideration of approval of the change of status of Deborah Gill to Veterans Claim Representative in Veterans Services, Range 15, Step 1, effective July 24, 2006.

Ms. Stern moved approval of the change of status of Debbie Gill. The motion passed, Commissioners Lewis, George, and Stern voting aye. John Krawczyk stated that a replacement will be needed soon for Ms. Gill's former position since it was funded by grant money.

Ms. Lewis noted that there will be a tribute to Diane Cilenti at the next STF Committee meeting. She said she would write a letter for the Board to sign and Michelle Mathis will put together a scrapbook.

3. **B. O. 06-507** - Consideration of approval of a request from Dog Control for a VISA machine.

Ms. Stern explained that this would provide extra convenience for customers. She moved approval of the request. The motion passed, Commissioners Lewis, George, and Stern voting aye.

4. Consideration of a request from Economic Development Roundtable to use video lottery money for the following projects:

a. \$25,000 for MERIT (MicroEnterprise Resources, Initiatives & Training), a program which helps very small businesses start, grow, and prosper. *[Presentation to be scheduled at future informal session.]*

Ms. Stern stated that Marcia Bagnall from Chemeketa Community College currently runs this program out of Polk and Marion Counties. She explained that Ms. Bagnall would be able to work with about fourteen people for a two-year period and if the program proves to be effective, it might be worthwhile to go through the Community Development Block Grant process to continue the program on a larger scale. The Board discussed the importance of building accountability into the program and agreed to have Ms. Bagnall make a presentation at an informal session.

b. **B. O. 06-508** - \$2000 for match money for the McMinnville Area Chamber of Commerce to participate in a pilot program sponsored by the Oregon Business Plan to bring the number of businesses with drug policies up to 75%. *[Approved.]*

Ms. Stern stated that this program would result in reduced liability for businesses over drug-related incidents in the workplace, as well as reduced costs for training new employees. She moved to approve the use of \$2000 from the Economic Development Fund for the program. The motion passed,

Commissioners Lewis, George, and Stern voting aye.

E. **PUBLIC HEARINGS:** None.

F. **ANNOUNCEMENTS:**

1. The following positions are open to the public. Contact the Commissioners' Office for applications.

- a. Parks Board, two positions;
- b. Commission on Children & Families, one youth position and three alternate positions.

2. Northwest Senior & Disability Services has openings for Yamhill County residents on the following regional councils:

- a. Senior Advisory Council, one position;
- b. Disability Services Advisory Council, one position.

For more information, contact Sally Lawson at (503)304-3473 or by e-mail at Sally.Lawson@state.or.us.

The meeting adjourned at 9:45 a.m.

Anne Britt
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair	LESLIE LEWIS
Commissioner	KATHY GEORGE
Commissioner	MARY P. STERN