

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY ("the Board") sat for the transaction of county business in formal session on September 13, 2006 at 9:00 a.m. in Room 32 of the Courthouse, Commissioners Leslie Lewis, Kathy George, and Mary P. Stern being present.

Also present was John Krawczyk, Director of Administrative Services; John M. Gray, Jr., County Counsel; Laura Tschabold, Grants Writer; Ken Friday, Planning Division Manager; Murray Paolo, Information Systems Director; and John Bridges, 515 E. First Street, Newberg.

Commissioner Lewis called the meeting to order.

A. **PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person. None offered.

B. **CONSENT AGENDA:** Ms. Stern moved approval of the consent agenda with the omission of items B(2) and B(11). The motion passed, Commissioners Lewis, George, and Stern voting aye.

Personnel

1. **B. O. 06-629** - Approve the employment of Brandy Brockway, Salem, as on-call relief in the Juvenile Department, Range 12, Step 1, effective September 13, 2006.

2. **Omit** - Approve the employment of Jan Chase, McMinnville, as Senior Accounting Clerk in Administrative Services, temporary on-call, \$20/hour, effective September 15, 2006 through June 30, 2007.

3. **B. O. 06-630** - Ratify the approval of the employment of Lacey Wade, Junction City, as HS Associate in HHS Adult Mental Health, temporary part-time, Range 14, Step 1, retroactive to September 7, 2006 through June 30, 2007.

4. **B. O. 06-631** - Approve the employment of Tara Geelan, McMinnville, as Accounting Clerk 2 in Health & Human Services, regular full-time, Range 10, Step 2, \$2188/month, effective September 14, 2006.

5. **B. O. 06-632** - Approve the employment of Trev Burbee, McMinnville, as Office Specialist 2 in HHS Chemical Dependency, temporary part-time, Range 7, Step 3, retroactive to September 11, 2006 through December 31, 2006.

6. **B. O. 06-633** - Approve the change of status of Paola Gentry to extend temporary full-time employment in HHS Public Health, retroactive to September 7, 2006 through June 30, 2007.
7. **B. O. 06-634** - Approve the change of status of Graham Hafele to extend temporary full-time employment in HHS Adult Mental Health, effective October 1, 2006 through March 31, 2007.
8. **B. O. 06-635** - Approve a contract employee agreement between HHS Adult Mental Health and Laura Foufos for interim part-time Registered Nurse services, \$30/hour, effective September 12, 2006 through October 7, 2006.

Contracts

9. **B. O. 06-636** - Ratify the approval of Amendment #24 to the 2005-07 Financing Agreement #113020 between Health & Human Services and Oregon Department of Human Services to adjust foster care rates, retroactive to September 6, 2006.
10. Approve the following grant agreements between Yamhill County Transportation Division and Oregon Department of Transportation, retroactive to July 1, 2006 through June 30, 2007:
 - a. **B. O. 06-637** - Grant Agreement #23345, \$188,642 to be disbursed to Chehalem Valley Senior Citizens Council (CVSCC);
 - b. **B. O. 06-638** - Grant Agreement #23346, \$192,719 to be disbursed to YCAP.
11. **Omit** - Approve an agreement between the Commission on Children & Families and Head Start of Yamhill County for the Child Care Collaboration Project, \$14,742, retroactive to September 11, 2006 through June 30, 2007.
12. **B. O. 06-639** - Approve an agreement between the Commission on Children & Families and Amity School District for the Amity Bridge Program, \$3000, retroactive to July 1, 2006 through June 30, 2007.
13. **B. O. 06-640** - Approve an agreement between the Commission on Children & Families and Carlton Together Cares for Youth Investment services, \$19,304, retroactive to July 1, 2006 through June 30, 2007.
14. **B. O. 06-641** - Approve a letter dated August 30, 2006 relating to a lease agreement between Yamhill County and Crown Castle International Corporation for property at 2070 NE Lafayette Avenue, McMinnville.

Road Vacations

15. **B. O. 06-642** - Schedule a public hearing on November 29, 2006 for Public Works Docket RV-7-2006, a request for vacation of a portion of F.C. Grahams Cove Orchard, applicants Larry and Linda Halstead.
16. **B. O. 06-643** - Approve Public Works Docket RV-8-2006, a request for vacation of a portion of Russell Creek Road, applicant Sweeney & Goodrich Road Vineyard, LLC, no hearing necessary

under ORS 368.351.

17. **B. O. 06-644** - Accept a roadway deed from Daniel and Mary Sweeney and Goodrich Road Vineyard, LLC.

C. **OLD BUSINESS:** None.

D. **OTHER BUSINESS** (Add-ons and non-consent items):

1. Declaration of discretionary spending by the Board:

a. Commissioner Stern: \$60, address list for YCAP, provided by Information Services;

b. Commissioners Lewis, George, Stern: \$22.68 each, reimbursement to John Bridges for the cost of an electrical permit for Newberg Tunes on Tuesday.

John Bridges expressed his appreciation to the commissioners for their help and reported that there was a good turnout for the event. He stated that there will be charges next year in the amount of \$30 per event for the food stands. John Krawczyk stated that at least half of that amount could be covered by Economic Development funds, since it is a community event. Ms. Stern suggested that the Board pay for any remaining balance with discretionary funds.

2. **B. O. 06-645** - Consideration of approval of an intergovernmental agreement between Yamhill County and Oregon State Police (OSP) for the co-location of equipment at the Saddleback radio tower site, retroactive to September 1, 2006 through August 31, 2008.

Murray Paolo pointed out the site on a map and stated that the agreement had been delayed because OSP needed to renew their lease first. He said that he hopes to get this equipment up within the next few weeks, after which he will work on the Hebo site, the OWIN project, and possibly a site in the Dundee Red Hills.

Ms. Lewis moved approval of the intergovernmental agreement, stating that the county is fortunate to have a good working relationship with OSP. The motion passed, Commissioners Lewis, George, and Stern voting aye.

3. **B. O. 06-646** - Consideration of authorizing the Sheriff's Office to apply, in cooperation with McMinnville Police Department, for a grant from Oregon Department of Transportation for the Phase II Electronic pilot program (ECITE), not to exceed \$50,000.

Ms. Stern stated that in light of the increase in fatalities on county roads, the county needs to do whatever it can to help. She moved to authorize the grant application. The motion passed, Commissioners Lewis, George, and Stern voting aye.

4. **B. O. 06-647** - Consideration of the appointment of Pieter Schoonveld to the Special Transportation Advisory Commission to complete the term of Tonya Saunders to expire December 31, 2006.

Ms. Lewis moved approval of the appointment. The motion passed, Commissioners Lewis, George, and Stern voting aye.

5. **B. O. 06-648** - Consideration of approval of Resolution 06-09-13-01 proclaiming September 21, 2006 as Geumsan County Day.

Ms. Stern stated that Marian Newell, who was appointed to represent the Board at the Geumsan County Ginseng Festival in Korea, will take the resolution with her. She moved approval of the resolution. The motion passed, Commissioners Lewis, George, and Stern voting aye.

6. Discussion of the Fairgrounds kitchen project. *[No formal action taken.]*

Ms. Lewis provided an update on the kitchen project, stating that the estimate to finish the project is \$33,000, bringing the total investment to about \$100,000. She stated that unfortunately, the Fair will probably never get a return on its investment, but the Fair Board would like to borrow \$14,000 from next year's SDC allotment in order to finish the project so that the kitchen can be used this year. John Krawczyk stated that this would be easy to do, since the loan would be paid back during the same fiscal year with a single payment.

Ms. George and Ms. Stern expressed their surprise at how much the project has cost and the Board agreed that although it doesn't make sense to delay the project completion, an internal audit should be done. Ms. Lewis added that the Fair Board would also like to know where the money has gone. Mr. Krawczyk will have Julia Staigers set up a meeting to determine the parameters of the audit. He said he would also put together an interfund loan for \$15,000 with current pool rates, payable by June 30, 2008.

Ms. Lewis reported that the 2006 Fair & Rodeo did much better than last year and Al Westhoff's goal is to be able to pay for the rodeo and advertising with admissions revenue and sponsorship.

E. **PUBLIC HEARINGS:**

1. **B. O. 06-649** - Receipt of public comment on the private sale of Tax Lot R4421CB 03590 to Arthur and Laurie LeCours for \$80 plus costs. *[Sale authorized.]*

Ms. Lewis opened the public hearing. Mr. Gray provided background information. There being no public comment, the hearing was closed. Ms. George moved to authorize the sale to Arthur and Laurie LeCours. The motion passed, Commissioners Lewis, George, and Stern voting aye.

2. Consideration of Planning Docket PAZ-05-05 / SDR-19-05 / SU-01-05, a request for a planning amendment/zone change from EF-40 to RC Recreational Commercial, an exception from Goal 3 (Agriculture), a site design review, and a similar use determination on six acres to build nine rental cabins, applicant Judy Gauntt, as continued from September 6, 2006 at the point of Deliberation. *[Tentatively denied, findings to be adopted September 27, 2006.]*

Ken Friday reviewed his staff recommendation for denial based on the conclusion that other lands not requiring an Goal 3 exception are available for this use.

Deliberation - Ms. Lewis stated although she admires Ms. Gauntt's dream, a reasons exception is very difficult to prove. She suggested that Ms. Gauntt work with the Planning

