

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal session on September 20, 2006 at 9:00 a.m. in Room 32 of the Courthouse, Commissioners Leslie Lewis, Kathy George, and Mary P. Stern being present.

Also present was John Krawczyk, Director of Administrative Services; John M. Gray, Jr., County Counsel; and Rick Sanai, Assistant County Counsel.

Commissioner Lewis called the meeting to order.

A. **PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person. None offered.

B. **CONSENT AGENDA:** Ms. Stern moved approval of the consent agenda with a correction to item B(10). The motion passed, Commissioners Lewis, George, and Stern voting aye.

Personnel

1. **B. O. 06-650** - Approve the employment of Jan Paine, Tigard, as Registered Nurse II in HHS Public Health, temporary part-time, Range 19, Step 7, effective September 24, 2006 through June 30, 2007.

2. **B. O. 06-651** - Approve the employment of Tina Greenawalt, Oregon City, as Environmental Health Specialist 1 in the Planning Department, regular full-time, Range 16, Step1, \$2806/month, effective October 1, 2006.

3. **B. O. 06-652** - Approve the employment of Christopher Cook, La Grande, as Extra Help in Community Corrections, temporary part-time, \$7.85/hour, effective September 25, 2006 through March 24, 2007.

4. **B. O. 06-653** - Approve the change of status of Nancy Ogilvie to extend temporary part-time employment in Community Corrections, retroactive to June 22, 2006 through December 21, 2006.

5. **B. O. 06-654** - Approve the change of status of Joshua Gordon to Probation Officer 3 in Community Corrections, Range 3, Step 1, effective September 24, 2006.

Contracts

6. **B. O. 06-655** - Approve Amendment #3 to the 2005-07 Intergovernmental Agreement

0507YAM between the Commission on Children & Families and Oregon State Commission on Children & Families to provide Healthy Start funding for the 2006-07 fiscal year, \$351,558.

7. **B. O. 06-656** - Approve an agreement between the Sheriff's Office and the City of Dayton for police services, 1.0 FTE, \$94,031 for fiscal year 2006-07 and \$103,434 for fiscal year 2007-08, retroactive to July 1, 2006 through June 30, 2008.

8. **B. O. 06-657** - Approve a real estate sale agreement between Yamhill County and Donna Wright Bloch for the purchase of Tax Lot R5512 00790, \$15,000, transaction to close October 3, 2006.

#### Refund

9. **B. O. 06-658** - Approve a \$1000 refund to Martha Jahnke from Public Works.

#### Interfund Loan

10. **B. O. 06-659** - Authorize a \$15,000 interfund loan from the General Fund (10) to the SDC Fund (29) for the completion of the ADEC Building kitchen at the Fairgrounds, to be repaid no later than June 30, 2008 at an interest rate of 5.09%.

#### C. **OLD BUSINESS:**

1. **B. O. 06-660** - Consideration of adoption of Ordinance 792 in support of PAZ-05-06, a request for Plan Amendment/Zone Change from RC Recreation Commercial to EF-80 Exclusive Farm Use on 85.04 acres, applicant Joan Jasper for Delford Smith, as tentatively approved August 23, 2006.

Rick Sanai provided the first and second readings of Ordinance 792 by title only, declaring an emergency. Ms. Stern moved approval of the ordinance. The motion passed, Commissioners Lewis, George, and Stern voting aye.

#### D. **OTHER BUSINESS** (Add-ons and non-consent items):

1. **B. O. 06-661** - Consideration of approval of the employment of Dawn Hanneman, Dayton, as Extra Help in Community Corrections, temporary part-time, \$7.85/hour, effective September 20, 2006 through March 19, 2007.

Ms. Stern moved approval of the employment of Dawn Hanneman. The motion passed, Commissioners Lewis, George, and Stern voting aye.

2. **B. O. 06-662** - Consideration of adoption of Ordinance 787 requiring county road and infrastructure improvements as a condition for development in unincorporated areas.

Mr. Sanai explained that this ordinance addresses the issue of public safety concerns on county roads and bridges raised as a result of increased development. He provided the first and second readings of Ordinance 787 by title only, declaring an emergency. Ms. Lewis moved approval of the ordinance. The motion passed, Commissioners Lewis, George, and Stern voting aye.

3. **B. O. 06-663** - Consideration of authorizing the sale of surplus county properties on October 24, 2006 at 10:00 a.m. in Room 32 of the courthouse and approving a notice of sale.

John Gray reviewed the process for a surplus property sale. He reviewed the minimum bids already established by the Board for four of the properties on the list and suggested raising the minimum bid for item 01-2006 from \$1000 to \$2500 since the real market value is \$16,727. He pointed out that he expects some competition on this parcel, however, so the minimum bid probably doesn't matter. The consensus of the Board was to leave the minimum bid at \$1000.

Mr. Gray stated that Ken Huffer is very interested in adding item 03-2006 to the Parks inventory, but he would recommend leaving it on the list for now.

He stated that item 04-2006 appears to qualify for a forest template dwelling and has a real market value of \$33,941, although the Assessor believes that the true market value is \$57,500, assuming it is buildable. The Board agreed to set the minimum bid at \$39,900.

Ms. George moved to approve the notice of sale and establish the auction date for October 24, 2006. The motion passed, Commissioners Lewis, George, and Stern voting aye.

4. Discussion of transportation services.

Ms. Lewis discussed the need to form a quality assurance subcommittee to look at complaints regarding public transportation services. She noted that the bus has missed scheduled stops twice this week, which is an issue needing to be addressed right away. She compared the expansion plans from YCAP and Chehalem Valley Senior Citizens Council (CVSCC) as a result of increased funding and expressed her disappointment in the limited expansion planned by CVSCC. She noted that all of the providers have had problems getting quarterly reports turned in. Ms. Stern mentioned the importance of making expectations clear.

5. Discussion of the need for an Economic Development Committee and Plan.

Ms. Stern stated that during a recent land use hearing, reference was made to Goal 9, which mentions an Economic Development Plan to be developed by the Economic Development Committee. She said that after some research, it is clear that there has never been a committee or a plan. She said that she would continue working with Carol White, Ken Friday, and Mike Brandt to formulate a recommendation to present to Board. The Board discussed the importance of general goals that are flexible to changes in industry. Ms. Lewis pointed out that some Economic Development funds may be available if staff time is needed to write a grant.

6. Discussion of local budget law and the county budget tabloid.

Ms. Stern presented a tabloid publication from Lane County and discussed positive aspects of it that Yamhill County might be able to incorporate into its budget tabloid to make it more appealing to citizens. John Krawczyk pointed out that this publication doesn't meet local budget law requirements, so Lane County would have to do another publication as well. He stated that the 5520 Committee has been talking about seeking amendments to local budget law to allow a simpler

publication containing basic information so that it could be presented in a way that more people would be likely to read. Ms. Lewis added that local budget law is also very misleading in that the total budget figure which is reported is not the same as the amount the county can actually spend.

**E. PUBLIC HEARINGS:**

1. **B. O. 06-664** - Receipt of public comment on the private sale of Tax Lot R5635AB 01300 to Sharon Ritthaler for \$1500 plus costs. *[Sale authorized.]*

Ms. Lewis opened the public hearing. There being no public comment, the hearing was closed. Ms. George moved to authorize the private sale. The motion passed, Commissioners Lewis, George, and Stern voting aye.

**F. ANNOUNCEMENTS:**

1. The following positions are open to the public. Contact the Commissioners' Office for applications.
  - a. Parks Board, four positions;
  - b. Commission on Children & Families, one youth position and four alternate positions;
  - c. Planning Commission, one position.
2. Northwest Senior & Disability Services has openings for Yamhill County residents on the following regional councils:
  - a. Senior Advisory Council, one position;
  - b. Disability Services Advisory Council, one position.

For more information, contact Sally Lawson at (503)304-3473 or by e-mail at [Sally.Lawson@state.or.us](mailto:Sally.Lawson@state.or.us).

The meeting adjourned at 10:08 a.m.

Anne Britt  
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

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Chair LESLIE LEWIS

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Commissioner KATHY GEORGE

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Commissioner MARY P. STERN