

INFORMAL MINUTES

October 2, 2006

2:00 p.m.

Oval Office

PRESENT: Commissioners Leslie Lewis and Kathy George, Commissioner Mary P. Stern being excused.

Staff: John M. Gray, Jr., Steve Mikami, Rick Sanai, Laura Tschabold, Julia Staigers, Dan Linscheid, and Ken Summers.

Guests: Eric Abrams, 660 West 13th Street, McMinnville; Diane Rinks, 2416 SW Redmond Hill Road, McMinnville; and Adalberto Rubio, Oregon Employment Department.

* indicates item forwarded to formal agenda

Leslie called the meeting to order at 2:06 p.m.

* Personnel - Steve Mikami presented personnel requests from various departments. See agenda for details.

* Contracts - See agenda for details.

Contingency Request - The Board discussed a request from the Sheriff's Office for the use of contingency funds to replace its four main entry doors in order to be compatible with the new key card security system. The consensus was to wait and get John K's input when he returns from vacation.

* Refund - Approve a \$570 refund to Jennifer Mueller from the Planning Department.

Committees - Leslie stated that the Board has the opportunity to submit nominees to serve on the Recreation Resource Advisory Committee, which will be formed this fall for the purpose of providing recommendations on lands in Oregon and Washington.

* Surplus Property - Remove Item 03-2006 from the Yamhill County Surplus Property Sale inventory.

* Declare a BMW motorcycle (Unit P-36), Tati 450 mobile radio, and two mobile data terminals owned by the Sheriff's Office as surplus county property to be traded to McMinnville Police Department for two patrol cars and \$1000.

Lt. Summers explained that the McMinnville Police Department is in need of a motorcycle and the county hasn't used this one in four years because it isn't practical for rural traffic enforcement. He stated that Russ Heath feels that the trade is a fair value.

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* Minutes - See agenda for formal minutes to be adopted. Kathy moved approval of the following informal session minutes. The motion passed, Leslie and Kathy voting aye. The Board agreed to set a goal to approve the minutes from each meeting by the following week.

B. O. 06-696 - May 26, 2004 work session

B. O. 06-697 - December 30, 2004 work session

B. O. 06-698 - January 18, 2005

B. O. 06-699 - February 1, 2005

B. O. 06-700 - February 7, 2005

B. O. 06-701 - February 28, 2005

B. O. 06-702 - March 4, 2005 work session

B. O. 06-703 - March 7, 2005

B. O. 06-704 - March 28, 2005

B. O. 06-705 - March 29, 2005 work session

B. O. 06-706 - April 18, 2005

B. O. 06-707 - April 18, 2005 work session

B. O. 06-708 - April 25, 2005

B. O. 06-709 - May 16, 2005

B. O. 06-710 - October 31, 2005

B. O. 06-711 - November 2, 2005

B. O. 06-712 - November 28, 2005

Audits - Julia reported on discussions at the quarterly meeting of the Finance Officers' Group, noting that during the IRS audit of the City of Sherwood, all local meals were disallowed and the use of cell phones was carefully scrutinized to make sure that employees were paying for any personal use.

* Road Vacation - Approve Public Works Docket RV-9-2006, a request for vacation of portions of public roads in Eola Walnut Groves subdivision, no hearing necessary under ORS 368.351.

Employment - Adalberto Rubio introduced himself as the new office manager for the Oregon Employment Department. Kathy expressed her appreciation for the help provided to released inmates in obtaining employment, which decreases the recidivism rate.

Mihm Vacation - Kathy stated that David Mihm had donated a little over a quarter-acre to the county in 1988 without taking the offered compensation because his understanding was that the county would make improvements to the road built on that land. She said that from a layperson's point of view, the confusion is understandable. She suggested that to resolve the situation, he be allowed to vacate a different piece of land of equivalent size without having to pay the normal fees. Leslie stated that most people in this kind of situation are never even offered compensation and the road would have stayed on the property whether or not he had donated it, so she doesn't feel that Mr. Mihm has been harmed by the county.

Water Task Force - Eric Abrams and Diane Rinks, members of the Technical Advisory

Committee to the Yamhill County Water Task Force, provided an overview of the selection process for a consultant to perform a water supply analysis. They reported that of the four proposals received, HDR Engineering, Inc. was unanimously selected as the best candidate because of its excellent background and ability to provide a fresh perspective. Laura stated that once the draft contract is signed by HDR Engineering, it will be brought back to the Board for adoption.

* Resolution - Approve Resolution 06-10-4-1 in support of the Chemeketa Community College Bond Measure 24-240.

Tourism Train - Leslie provided an update on the concept of a tourism train and stated that a company needs to be hired to do a feasibility study, hopefully before the legislature starts in January. The group discussed potential funding sources and the possibility of contributing some Economic Development money if there is a shortfall.

The meeting adjourned at 3:42 p.m.

Anne Britt
Secretary