

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal session on October 25, 2006 at 9:00 a.m. in Room 32 of the Courthouse, Commissioners Leslie Lewis, Kathy George, and Mary P. Stern being present.

Also present was John Krawczyk, Administrative Services Director; John M. Gray, Jr., County Counsel; and Laura Tschabold, Grant Writer.

Commissioner Lewis called the meeting to order.

A. **PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person. None offered.

B. **CONSENT AGENDA:** Ms. George moved approval of the consent agenda. The motion passed, Commissioners Lewis, George, and Stern voting aye.

Minutes

1. Approve the following formal session minutes:
 - a. **B. O. 06-841** - February 15, 2006
 - b. **B. O. 06-842** - February 22, 2006
 - c. **B. O. 06-843** - February 27, 2006
 - d. **B. O. 06-844** - March 1, 2006
 - e. **B. O. 06-845** - March 10, 2006

Personnel

2. **B. O. 06-846** - Approve the employment of Karen Brooks and Viki Kilby-Jenkins, McMinnville, as HS Associates in HHS Adult Mental Health, temporary part-time, Range 14, Step 1, effective October 30, 2006 through June 30, 2007.
3. **B. O. 06-847** - Approve the employment of Ryan Bennett, Turner, as Building Inspector 3 in the Planning Department, regular full-time, Range 23, Step 2, effective October 24, 2006.
4. **B. O. 06-848** - Approve the change of status of Paul May, Sheriff’s Office, to reflect .4 FTE in Emergency Management and .6 FTE in Patrol, retroactive to October 9, 2006.
5. **B. O. 06-849** - Approve the change of status of Cnaushua Stebbins, Sheriff’s Office, to reflect a change in coding for assistance to the interim Emergency Management Coordinator, retroactive to October 9, 2006.

Contracts/Grants

6. **B. O. 06-850** - Ratify the approval of Amendment #27 to the 2005-07 Financing Agreement #113020 between Health & Human Services and Oregon Department of Human Services, retroactive to October 12, 2006.
7. **B. O. 06-851** - Approve Amendment #29 to the 2005-07 Financing Agreement #113020 between Health & Human Services and Oregon Department of Human Services.
8. **B. O. 06-852** - Approve Contract #193 07 between HHS Public Health and Chemeketa Community College for web-based food handler training, effective October 25, 2006.
9. **B. O. 06-853** - Approve Year 1 of a three-year grant agreement between HHS Chemical Dependency and Substance Abuse and Mental Health Services Administration (SAMHSA) for Rural Methamphetamine/Criminality Treatment Capacity Expansion, \$495,674, retroactive to September 30, 2006 through September 29, 2007.
10. **B. O. 06-854** - Approve Amendment #1 to Agreement #21522 between Public Works and Oregon Department of Transportation regarding the replacement of Yamhill County bridges.

Budget Transfer

11. **B. O. 06-855** - Approve an amended transfer of appropriation authority and funds for the replacement of the four main entrance doors to the Sheriff's Office:
From 10-92-950.01 Contingency \$4513.93
To 10-43-610.01 Professional Svcs \$4513.93

Surplus Property

12. **B. O. 06-856** - Declare a list of unclaimed and forfeited property from the Sheriff's Office as surplus county property to be auctioned on November 4, 2006.

Committees

13. **B. O. 06-857** - Approve the appointment of the following individuals to the 2007 Board of Property Tax Appeals for terms ending June 30, 2007:
 - a. Paul Simmons, County Governing Body Pool;
 - b. Matt Dunckel and Richard Gardner, Non-Office Holder Pool.
14. **B. O. 06-858** - Approve the appointment of David Smith to the Parks Board for a four-year term to expire October 25, 2010.

Signs

15. **B. O. 06-859** - Authorize the placement of two signs prohibiting smoking within twenty feet of the Fifth Street entrance to the courthouse.

Housing Authority

16. **B. O. 06-860** - Approve the Local Housing Trust Fund Policy for the Housing Authority of Yamhill County.

17. **B. O. 06-861** - Approve the following actions regarding the Local Housing Trust Fund:
 - a. Establish an initial amount of \$10,000 for fiscal year 2006-07;
 - b. Authorize a \$3900 disbursement to Thugz Off Drugz to support one bed for one year.

C. OLD BUSINESS:

1. Consideration of adoption of Ordinance 793 in support of PAZ-02-05, a request for Plan Amendment/Zone Change from EF-40 to AF-10, applicant Dennis Walker, as tentatively approved October 4, 2006 and continued from October 18, 2006. *[Continued to November 8, 2006.]*

At the request of the Planning Department, Ms. Stern moved to continue the item to November 8, 2006. The motion passed, Commissioners Lewis, George, and Stern voting aye.

D. OTHER BUSINESS (Add-ons and non-consent items):

1. **B. O. 06-862** - Consideration of approval of M37-10-06, a Measure 37 claim authorizing Helen Caldwell and Betty Cone to make application to divide approximately five acres into lots of one to two acres each, to divide the remaining 37.5 acres into the number of lots allowed under land use regulations in effect on February 19, 1976, and to establish dwellings on undeveloped lots.

John Gray read the operative part of the order. Ms. George moved approval of M37-10-06. The motion passed, Commissioners Lewis and George voting aye and Commissioner Stern voting no.

2. **B. O. 06-863** - Consideration of tentative approval of an easement agreement between Yamhill County and McMinnville Water & Light for electrical distribution equipment, Tax Lot R4415-1600, subject to approval by Dan Linscheid.

Ms. Lewis moved tentative approval of the agreement, subject to approval by Dan Linscheid. The motion passed, Commissioners Lewis, George, and Stern voting aye.

3. **B. O. 06-864** - Consideration of approval of structural changes to the Fair Budget (no change in totals).

Ms. Lewis reviewed the changes, noting that Funds 20-80 and 20-82 have been consolidated. She moved approval of the revised budget. The motion passed, Commissioners Lewis, George, and Stern voting aye.

4. **B. O. 06-865** - Consideration of approval of a Project Completion report and Certification for the Yamhill/Polk Regional Housing Center Project #HC409.

Ms. George moved approval of the report and certification for Year 2 of the Regional Housing Center project. The motion passed, Commissioners Lewis, George, and Stern voting aye.

5. **B. O. 06-866** - Consideration of acceptance of a proposal from Mayes Testing Engineers, Inc. for construction inspection and testing services for the Health & Human Services Addition, estimated costs \$8640.

Ms. George moved to accept the proposal, explaining that the contractor needs to start filling in the foundation before the rains come. The motion passed, Commissioners Lewis, George, and Stern voting aye.

6. **B. O. 06-867** - Consideration of approval of an order confirming the surplus property sale of October 24, 2006, accepting the Sheriff's Return Upon Sale, and ordering the distribution of proceeds from the sale.

Mr. Gray reported that there was good attendance at yesterday's surplus property sale and the four properties on the list were sold for a total of \$270,000 in gross proceeds. He explained the process for paying off the liens on the Dayton Opera House and noted that the City of Dayton hopes to use the revenue to enhance police protection in the city. He added that Lt. Paul May did an excellent job as auctioneer.

Ms. George moved approval of the order. The motion passed, Commissioners Lewis, George, and Stern voting aye.

E. **PUBLIC HEARINGS:** None.

F. **ANNOUNCEMENTS:**

1. The following positions are open to the public. Contact the Commissioners' Office for applications.
 - a. Parks Board, three positions;
 - b. Commission on Children & Families, one youth position and four alternate positions;
 - c. Planning Commission, one position.

2. Northwest Senior & Disability Services has openings for Yamhill County residents on the following regional councils:
 - a. Senior Advisory Council, one position;
 - b. Disability Services Advisory Council, one position.

For more information, contact Sally Lawson at (503)304-3473 or by e-mail at Sally.Lawson@state.or.us.

The meeting adjourned at 9:33 a.m.

Anne Britt
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair LESLIE LEWIS

Commissioner KATHY GEORGE

Commissioner MARY P. STERN