

INFORMAL MINUTES

November 27, 2006

2:00 p.m.

Oval Office

PRESENT: Commissioners Leslie Lewis, Kathy George, and Mary P. Stern.

Staff: John M. Gray, Jr., John Krawczyk, Steve Mikami, Laura Tschabold, Ken Friday, and Jack Crabtree.

Guests: Kenneth Williams, PO Box 35, Amity.

* indicates item forwarded to formal agenda

Leslie called the meeting to order.

* Personnel - Steve Mikami presented personnel requests from various departments. See agenda for details.

* Contracts - Ratify the approval of Amendment #28 to the 2005-07 Financing Agreement #113020 between Health & Human Services and Oregon Department of Human Services to add a cost of living adjustment for foster care providers, \$363, retroactive to April 1, 2006.

* Budget - Authorize a \$50 petty cash fund for the HHS Adult Mental Health Sunnyside Residential Housing Program.

* Authorize a payment of \$2212 from Economic Development (Fund 26) to the Fair (Fund 20). John K explained that this payment will make the Fair whole for a payment of \$1106 which was inadvertently subtracted from the Fair budget in 2005-06 instead of added to it.

* Vehicles - Authorize the purchase of a 2007 Ford one-ton van from Chuck Colvin Ford for the Juvenile Department, \$18,045, and declare unit P-126 as surplus county property to be sold on e-Bay to the highest bidder.

John G stated that because the quote from Chuck Colvin is lower than the state purchasing contract price, three competitive quotes are not necessary. The Board discussed the possibility of transitioning to hybrid vehicles as motor pool vehicles are replaced. John K will review the information he had previously received from Russ Heath about hybrids.

* Refund - Rescind Board Order 06-888 authorizing a refund to Thomas Kurt from the Planning Department.

* Committees - Approve the appointment of Deputy Ron Wellborn to the Road Improvement Advisory Committee to replace Lt. Paul May as the Sheriff's Office liaison, no term expiration.

Stern Portrait - John K stated that Jan Coleman has submitted a purchase order for

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reimbursement of the costs for a portrait of former County Clerk Charles Stern. The group discussed the possibility of soliciting donations to help offset the cost. The Board agreed to have John K send an email to department heads and to have Laura prepare a letter from the Board to send to members of the community.

Carlton Fire District - Kenneth Williams, former Administrative Services Director and Veterans' Services Officer for Yamhill County, discussed the establishment of administrative procedures during his employment and the filling of the Veterans' Services Officer position since Diane Cilenti's death. He also discussed the establishment of the new Carlton Fire District. John G explained that the electors have done everything they need to do and it is just a matter of finishing the paperwork.

* Sheriff's Office Reorganization - Jack reviewed his proposal to reclassify Kellye Fetters into an administrative position and eliminate a lieutenant position in order to cut costs and increase efficiency within his department. He stated that his request to classify Kellye's new position at SFMGT Range 18 was based on its comparability to OPEU Range 24 and the fact that she would be taking over the responsibilities of a lieutenant, who are also at SFMGT Range 18. He acknowledged John K's concern about county-wide internal comparability and stated that he would be willing to classify Kellye's position at Range 16, Step 5 instead of Range 18. John K noted that Polk and Marion Counties have also gone to civilian positions for this job and he expects other counties to follow the trend. See agenda for details of the changes.

Discretionary Spending - The Board agreed to share equally the \$173.39 expense for 187 composition books to contribute to the care packages being sent to troops overseas by Bonnie Sliper and her husband.

* Land Use - Ken Friday briefed the Board on Planning Docket PAZ-06-06, a request for Plan Amendment/Zone Change from EF-40 to AF-10 on approximately forty acres, applicant Daryl Garrettson. The Board agreed to take a site visit immediately following this meeting.

* Measure 37 - Consideration of adoption of Ordinance 796, amending Ordinance 749 regarding the implementation of Measure 37, effective December 1, 2006. John G explained that the substantive changes to Ordinance 749 involve the transferability of waivers and the rules of enforcement.

The meeting adjourned at 3:20 p.m.

Anne Britt
Secretary