

BOARD ORDERS AND MINUTES

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

FOR THE COUNTY OF YAMHILL

SITTING FOR THE TRANSACTION OF COUNTY BUSINESS

THE BOARD OF COMMISSIONERS OF YAMHILL COUNTY (“the Board”) sat for the transaction of county business in formal session on March 28, 2007, at 9:00 a.m. in Room 32 of the Courthouse, Commissioners Kathy George, Mary P. Stern and Leslie Lewis being present.

Also present were John Krawczyk, Director of Administrative Services; Rick Sanai, Assistant County Counsel; Laura Tschabold, Management Analyst; Ken Friday, Senior Planner; Mike Brandt, Planning Director; Jill Olson, Information Systems; Nancy Reed, Treasurer; Julia Staigers, Finance Officer; John Nyberg, 21840 NE Sunnycrest Road, Newberg; Mark Bortnem, 21650 NE Sunnycrest Road, Newberg.

Commissioner George called the meeting to order.

A. **PUBLIC COMMENT:** This thirty-minute time period is reserved for public comment on any topic other than a quasi-judicial land use matter or other topic scheduled for public hearing. Unless extended or restricted by the Chair or majority of the Board, public comment will be limited to three minutes per person. No comment was offered.

B. **AGENDA:**

Contracts/Grants

1. **B. O. 07-283** - Consideration of the renewal of a intergovernmental agreement between HHS Family & Youth and Oregon Youth Authority for Sex Offender and Alcohol & Drug Treatment Services, not to exceed \$20,000, effective through March 31, 2009.

Commissioner George moved approval of the renewal as listed. The motion carried, Commissioners George, Stern, and Lewis voting aye.

2. **B. O. 07-284** - Consideration of authorizing the Transit Division to apply to the Oregon Department of Transportation for Section 5311 Rural Program funding for fiscal year 2007-08, \$180,408 for Chehalem Valley Transit and \$213,398 for YCAP.

Commissioner Lewis moved approval of the application, noting that in the future, these types of actions will be considered by the Transit District Board of Directors. The motion carried, Commissioners George, Stern, and Lewis voting aye.

Finances

3. Consideration of an internal survey regarding the handling of cash receipts.
Commissioner George said that cash receipts are handled in various ways within county

departments, and there is some interest in determining whether a software program might be cost-effective county-wide. Jill Olson said the Information Systems Division has been considering a new software product for managing cash receipts; however, there is a substantial cost. Julia Staigers said the software offers some benefits she is interested in, including significant reduction in data entry for the Accounting staff. She said that if an internal survey is done, the result would be presented to the Board and an interactive web presentation scheduled for managers to review the software.

Following additional discussion, the consensus of the Board was to authorize the internal survey.

Committees

4. **Continued to April 2, 2007** - Consideration of the appointment of Larry Keeney to the Special Transportation Advisory Commission for a three-year term to expire December 31, 2010.
Consensus: continue to Monday, April 2, at 3:30 p.m.

Proclamation

5. **B. O. 07-285** - Consideration of adoption of Resolution 07-3-28-1 declaring April 8-14, 2007 as National Public Safety Telecommunications Week.

Commissioner Stern moved adoption of Resolution 07-3-28-1. The motion carried, Commissioners George, Stern, and Lewis voting aye.

Measure 37

6. **Continued to April 2, 2007** - Consideration of adoption of an order interpreting Ordinance 29 for the purposes of Measure 37 in relation to minimum lot size in an Agricultural Zone A for the period from August 26, 1968 to February 11, 1976.

Commissioner Stern said she would like further discussion with County Counsel present.
Consensus: action will be continued to Monday, April 2, at 3:30 p.m.

Areas of Responsibility

7. **B. O. 07-286** - Consideration of amending the Board's 2007-08 Areas of Responsibility to include the Yamhill County Transit Area Board of Directors.

Commissioner Lewis moved approval of the amendment. The motion carried, Commissioners George, Stern, and Lewis voting aye.

C. **OLD BUSINESS**: None.

D. **OTHER BUSINESS** (Add-ons and non-consent items):

1. **B. O. 07-287** - Consideration of a contract employee agreement between the Planning Department and David J. Young, for building inspection services, \$22/hour, effective March 28, 2007.

E. PUBLIC HEARINGS:

1. Consideration of Planning Docket S-14-06, an appeal of the Planning Director’s approval for a nineteen-lot subdivision on 41.9 acres (Measure 37), applicants Samuel & Mildred Eastman, appellant Mark Bortnem, as continued from March 7, 2007 at the point of Opponents’ Case. *[Continued at the request for applicant until May 9, 2007.]*

Discussion regarding transit issues - Ms. George provided information to the Board regarding YCAP’s current “fareless” policy for its bus ridership. She said she believes more information is needed about how the policy would affect federal and state grant status. Ms. Stern said she had discussed this with Doug Bartlett as well and believes more discussion is needed both at the YCAP and county levels. Ms. Lewis said there is a cap on 5311 dollars which YCAP has already reached, so additional riders will not increase the amount of money, and federal funds will not necessarily replace bus fares. She states fare collection is actually a public policy issue for the county and will require further discussion with transit partners. No action was taken.

F. ANNOUNCEMENTS:

1. The following positions are open to the public. Contact the Commissioners’ Office for applications.

- a. Commission on Children & Families, one lay alternate position and one youth position;
- b. Local Alcohol and Drug Planning Committee, three positions;
- c. Parks Board, one position;
- d. Road Improvement Advisory Committee, one position.

2. Northwest Senior & Disability Services has openings for Yamhill County residents on the following regional councils:

- a. Senior Advisory Council, one position;
- b. Disability Services Advisory Council, one position.

For more information, contact Sally Lawson at (503)304-3473 or by e-mail at Sally.Lawson@state.or.us.

3. Due to budget presentations, the Board will not be holding regular sessions April 2-6, 2007.

At 9:55 a..m., the formal session was continued, to resume on Monday, April 2, at 3:30 p.m.

Carol Ann White
Secretary

YAMHILL COUNTY BOARD OF COMMISSIONERS

Chair KATHY GEORGE

Commissioner MARY P. STERN

Commissioner LESLIE LEWIS